

CITY OF BURTON
PARKS AND RECREATION COMMISSION WORKSHOP MINUTES
FEBRUARY 27, 2013, 5:30 P.M., COUNCIL CHAMBERS
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The Meeting was called to order by Chairman James Craig at 5:35 p.m.
Commission Member Robert Spose led the Pledge of Allegiance.

MEMBERS PRESENT: Craig, Bauldry, Adams, Hildreth, Spose, Miron and Moore.

MEMBERS ABSENT: Heffner, Dunsmore.

OTHERS PRESENT: B. Bigsby, Parks & Recreation Director, M. Kimball, Clerk.

PURPOSE OF THE MEETING: Discussion and possible recommendations regarding the following:

1. Car Show, May 25, 2013
2. Burton Road Race, May 27, 2013
3. Memorial Day Parade, May 27, 2013
4. Memorial Day Events, May 27, 2013
5. Easter Egg Hunt, March 23, 2013

AUDIENCE PARTICIPATION: None.

ADMINISTRATIVE REPORT: None.

COMMISSION DISCUSSION:

Mrs. Bigsby stated Mr. Heffner was unable to make this meeting but he will have an update on the Car Show at the next meeting.

Mrs. Bigsby stated Mr. Smith has already been getting applicants for the Burton Road Race. Mr. Hildreth has been working on Sponsorship, the website and tee shirts for this event. The website to sign up for the Burton Road Race is www.runburton.com. Mr. Craig said if anyone can help with the registering before the race, contact Mr. Smith.

Mrs. Bigsby distributed the itinerary to everyone for the Memorial Day Parade. The Jessie Couch Band has confirmed. We are waiting for the VFW to confirm they will be doing the spaghetti dinner. We should have their decision at the next meeting.

Mr. Spose asked about contacting the local churches to see if they are interested in putting on a dinner if the VFW decides not to. Mrs. Bigsby said she could contact the churches to see if there is any interest. Ms. Adams said she could check with Burton Eagles if VFW does not have the spaghetti dinner.

Mr. Spose suggested compiling a list of churches and business's to divide amongst the committee members. Each member could call or visit whoever is on their list to see if they would like to participate or sponsor. His new e-mail is RobertSpouse@gmail.com.

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Mrs. Miron would like a registration form e-mailed to her so that she can pass it along to people who are interested in participating in the Parade.

Mr. Spose asked if we are going to attain outside vendors. He suggests Tony who from previous years offered a varied menu at a reasonable price.

Mr. Craig would like to give first dibs to the military affiliations to keep it in the theme for Memorial Day. He said we need to know what the dinner will consist of and then we can decide what we are going to sell out of our concession trailer. We could still sell water, pop and food.

Mrs. Bigsby spoke to Jessie at DPW regarding the work on the concession trailer. He has not been able to get to the trailer as of yet but he will soon.

Mr. Spose said once Jessie is done with the concession trailer he will be able to run gas and propane lines and work on the wiring. When Jessie gets the trailer in the shop he would like to look underneath it to get a better idea of what needs to be done. We can get the infrastructure done so that it looks clean and nice.

Mr. Spose is the Float Committee Chair for the Memorial Day Parade. He said Mr. Heffner has some ideas for the float and he will build whatever the committee decides.

Mr. Craig would like to have the committee members look at the list of the things that we will need help with on this day. He said we need to know which activities you will be able to help with depending on your time availability. This will help us better organize and ensure we have enough volunteers. It would be nice to have at least one committee member with each event. He suggested asking Brookwood Golf Course to donate golf carts in lieu of money for sponsorship.

Mr. Spose asked if the floats will be judged this year. He suggested calling Evans Rental to see if they would sponsor and donate golf carts.

Mrs. Bigsby stated we have not discussed this yet within the committee. She is making all the necessary calls right now to ensure we have the announcer, the truck for the stage, etc. Julie Adams has committed to help with decorating the stage. Since Southmore Golf Course is no longer in service, she has e-mailed a contact at Brookwood Golf Course and asked if they would donate six golf carts on Memorial Day. If they can't she will reach out to the community for their help. She has a possible lead on three golf carts that may be attainable. Last year the cost to put on the Memorial Day event was close to \$10,000. We have money left from the parade budget from last year and also money that was allocated from Parks and Recreation community events that could be used. We still need sponsorship as soon as possible so that we can put their names on the banners.

Mr. Spose asked if we have about a \$5,000.00 shortfall. Mrs. Bigsby stated this is correct, however we could use more than \$5,000.00. If there are any funds left they could be put into next year's budget. She said we will be placing an ad in the paper and with the radio station.

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Mr. Craig said Judge Latchana is handling the fireworks and getting the permits that we need.

Mrs. Bigsby said that Bob Wilson from VFW has a 94 year old World War II Veteran that would be a great person to be our Grand Marshall. We are checking into having a color guard, and a flyover. Bob Wilson and veteran Jennifer Caden are helping us with this. She has brought the 3D fireworks glasses to the meeting. Mrs. Miron asked about having stickers made up that said Burton Parks and Recreation to put on the glasses.

Mrs. Bigsby suggested having churches, seniors and high school students run the children's area on Memorial Day. This will be in front of City Hall. Discussion ensued regarding the games they will have for the children. Some of the games suggested were putt putt golf, bounce house, balloon sculpture, face painting, etc.

Mr. Craig stated Ms. Adams and Ms. Bauldry are the chair people for the Easter Egg Hunt. Mr. Spose will be building a couple of the games. This event starts at 1:00 p.m. We will need the volunteers to be there by 11:00 a.m. to help with setup.

Mrs. Bigsby said we have 3,000 eggs, sacks for the bunny hop, bunny outfit, 200 prizes, Princess Castle bounce house, Monster Truck bounce house, duck pond game, lollipop tree, coloring books and crayons and four Easter baskets, one for each age group. There will be one golden ticket for each age group inside an egg. The child with the golden ticket will win the Easter basket. We will be filling some of the eggs with \$1.00 bills. We will have a table set up with flower pots, potting soil and seeds for the children to plant a flower to take home.

Mrs. Miron said she will contact the schools to arrange for student volunteers.

COMMISSION RECOMMENDATIONS AND/OR ACTION: None.

Meeting Adjourned at 6:25 p.m.

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