

CITY OF BURTON
PARKS AND RECREATION COMMISSION MEETING MINUTES
MARCH 13, 2013, 5:30 P.M., COUNCIL CHAMBERS
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The Meeting is called to order by Chairman Steve Heffner at 5:37 p.m.

Commission Member Ms. Dunsmore led the Pledge of Allegiance.

MEMBERS PRESENT: Heffner, Craig, Bauldry, Adams, Dunsmore, Spose, Miron and Moore.

MEMBERS ABSENT: Hildreth.

OTHERS PRESENT: B. Bigsby, Parks & Recreation Director and M. Kimball, Clerk.

PURPOSE OF THE MEETING: Discussion and possible recommendations for the following:

- 1) Easter Egg Hunt Update**
- 2) Memorial Weekend Events Update**
- 3) Fall Road Race**

AUDIENCE PARTICIPATION:

Charlotte Dotson of 4481 Robindale Dr. stated she works for Atherton High School. I will be working with the students on their community service and would like to get involved with Burton Parks and Recreation. I work with our cheerleaders, parade committee, student council and 21st Century Afterschool Program. I am going to try to bring the community service workers in so they can volunteer, learn and earn their community service hours.

ADMINISTRATIVE REPORT:

Mrs. Bigsby said she would like to meet with the commission members at the park at 3:00 p.m. the Friday before the Easter Egg Hunt to do some cleanup and make sure everything is ready. I will check with DPW workers to see if they can be there as well. Kiwanis voted to allocate \$35,000 to Burton Parks and Recreation for capital improvements of the parks. This is on top of the \$12,000 that they have already allocated. They would like to see some of this money go toward two pavilions and improvements to the park behind VG's. We have two Memorial Event sponsors, Rowe Engineering and Meijer's along with 11 parade participants so far. Meijer's will be sponsoring the fireworks again. We have a Casino Fundraiser on April 29th and we can take up to 56 people. There will be a fundraiser on June 23rd for the Red Sox vs. Tigers game. These tickets are \$59.00 each and we can take up to 56 people.

COMMISSION DISCUSSION:

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Mr. Heffner and Mr. Craig would like to have a contest amongst the commission members to see who can raise the most sponsors for the Memorial Day Parade and Car Show. There will be a \$100.00 prize for the winner. Sponsors need to be turned in by April 19th. Mrs. Bigsby reminded everyone to put their name on the sponsorship form so they will receive credit for their sponsor. Mr. Heffner said they need sponsors for the car show door prizes such as gift cards, car washes, fruit baskets, car cleaning products, etc. Mrs. Miron is working on getting sponsorship from Target, Walmart, Lowes and Courtland Mall.

Ms. Bauldry spoke to Bentley High School regarding volunteers from the Key Club and Honor Students for the Easter Egg Hunt. She has volunteers from Bendle and Mrs. Miron has some from Atherton. She passed out flyers to the Elementary Schools and everyone is very excited. Mr. Spose said he will work on the wood Easter Bunny and Egg this week for the toss game. Mrs. Bigsby said she has the crayons for the coloring books, jump ropes, cowboy and lion hats and many games. She will pick up the paint for face painting this week and ask if anyone from Atherton High School art class could volunteer to face paint. We will need at least four face painters. The Jaycees are volunteering their help again this year.

Mr. Spose said the Car Show will be from 9:00 a.m. to 3:30 p.m. at the back parking lot of Elga Credit Union on Memorial Day. Elga will work on the flyer design, dash plaques, etc. to ensure a smooth event. Aileen from Elga will be forwarding the flyer from last year's event, checking bounce house pricing and work on the door prizes and goodie bags. We will have one or two tents set up and we will need to order two handicapped porta potties. Mrs. Bigsby stated she will order these.

Mr. Heffner said we will be having a \$5.00 all you can eat breakfast at 9:00 a.m. This includes pancakes, sausage and orange juice. We will also be selling coffee and donuts for one dollar. The money raised will be for Pack the Truck. We are in need of large griddles to make the pancakes on. Mrs. Miron suggests asking Bob Wilson from the VFW if they have a couple of large griddles that we could use. Mrs. Bigsby said she will contact him and ask. Mr. Heffner would like our commission members to vote on the show cars and the winner will receive a special award from Parks and Recreation.

Mr. Heffner suggested putting together a bag or a hand out from Parks and Recreation with our calendar of events. Mrs. Miron would like to have a brochure or magnet made up with the Burton Parks and Recreation Logo and Events information on it to pass out. Mr. Heffner asked if we have a calendar of events on our website. Mrs. Bigsby said yes and the events are on the calendar.

Mrs. Bigsby said she has e-mailed the parade participation forms to the people that participated in the past. I am still waiting to hear back from a few. John from Batteries Plus will let me know if he can be our parade announcer this year. Brookwood has agreed to loan us golf carts for the parade. Smitty's will pick up the golf carts and the stage for us. The Genesee County Fair will be participating and Bob Wilson is still trying to set up a flyover.

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Mrs. Miron asked Mrs. Bigsby if she has heard back from any high school bands that would like to participate in the Memorial Day Parade. Mrs. Bigsby replied none have responded as of yet. Mrs. Miron said she will contact the high school bands again. She spoke to the Flint Scottish Bagpipe Band and they will take it to the board and let us know if they can participate. I have asked the Sloan Museum if they could put their World War II Tank in the parade. They said they would take it to their committee and let us know. If they cannot bring the tank they would like to bring some of their antique cars. For-Mar is thinking about putting a float in the parade. I have contacted the 21st Century Kids, Girl Scouts and Boy Scouts about participating. This is the Girl Scouts 100th Year Anniversary.

Mr. Craig stated they will be having Veterans Honor Race November 9th. This will include a 5k Walk/Run and 10k Run. I gave everyone a flyer that explains the different sponsorship packages. The course still needs to be approved by the Mayor, DPW and Police Department. We would like to hand out Challenge Coins to our participants. These will have a sponsor on one side and the Veterans Day Race Emblem on the other. We will have Race for Grace in May, Memorial Day Race, the Hot Chocolate Race and the Veterans Honor Race this year. I would like to give a medallion to anyone who completes all four races and their name will be entered into a drawing to win a prize.

Mrs. Bigsby would like all the volunteers for the Easter Egg Hunt at Kelly Lake by 9:00 a.m. She would like to have the next meeting April 3rd at 5:30 p.m. She will contact Mike Gwinn for an update on Burton Youth League.

Mrs. Miron said that she went to Keep Genesee Beautiful meeting and got free seeds and picked up grant applications. It was very interesting and informative.

Mr. Heffner was told the concession trailer's frame is no good and the trailer must be scrapped. If anyone knows of another trailer free or for sale please let him know.

COMMISSION RECOMMENDATIONS AND/OR ACTION: None

Meeting adjourned at 6:30 p.m.

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