

CITY OF BURTON
PARKS AND RECREATION COMMISSION MEETING MINUTES
MAY 8, 2013, 5:30 P.M., COUNCIL CHAMBERS
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The Meeting is called to order by Chairman Steve Heffner at 5:38 p.m.

Commission Member Robert Spose led the Pledge of Allegiance.

MEMBERS PRESENT: Heffner, Craig, Bauldry, Adams, Dunsmore, Hildreth, Spose, Miron and Moore.

MEMBERS ABSENT: None.

OTHERS PRESENT: B. Bigsby, Parks & Recreation Director and M. Kimball, Clerk.

PURPOSE OF THE MEETING: Discussion and possible recommendations for the following:

- 1) Car Show Update**
- 2) Memorial Day Activities Update**

AUDIENCE PARTICIPATION: None.

ADMINISTRATIVE REPORT:

Mrs. Bigsby reported she met with Elga Credit Union regarding the car show and we received a \$500.00 gift card for the Pancake Breakfast. She said she would like to purchase the food from Meijer and Gordon's. We need donations to go in the goodie bags for the car show and items or gift certificates for the door prizes. She will have copies of the Car Show flyers made so they can be passed out to businesses. She sent the flyer to the Convention and Visitor's Bureau and Mr. Hatch of Back to the Bricks to post on their website. We can also post it on the Parks and Recreation Facebook. Valley Tent will be bringing a bounce house with an 18 ft. slide.

Mrs. Bigsby stated she has passed out information about the Outdoor Cinema. This is an interesting event for the summer time; we could have movie nights at Kelly Lake. The downside is we would have to pay a union fee and your limited to how many people you can have. Some of the licenses only cover a certain amount of people. We would need to have people register to attend the event. We could have a different sponsor to host each movie night.

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Mrs. Bigsby said Mr. Heffner and I met with Fleis & Vandenbrink. We discussed adding the Atherton Settlement Park to our Park and Recreation Plan. We also discussed the Kelly Lake project. As for Kelly Lake we will have to do a topographic study, soil boring testing and obtain permits from DEQ. The construction should not interfere with the Transit Twister Club Boat Events. On Memorial Day the DAV/VFW will be putting on a hamburg and hotdog dinner instead of the spaghetti dinner. They will be setting up around 11:00 a.m. They will ask the Ladies Auxiliary if they would like to make desserts. I have spoken to Liz from the Burton Chamber of Commerce and she suggested having a cooking contest event fundraiser with Parks and Recreation.

COMMISSION DISCUSSION:

Mr. Heffner said we are still looking for griddles for the Pancake Breakfast. The breakfast will start at 9:00 a.m. and we should be here by 8:00 a.m. to set up. Mr. Hildreth suggested buying precooked Jones sausage from Gordon's. Mr. Heffner will be ordering the t-shirts for the Parks and Recreation Committee Members. They will have "we remember" on the front, which is what our float says, and our Burton Parks and Recreation logo on the back. The dash plaques and seven trophies for the Car Show are on order. Mr. Heffner stated further he will not be able to drive the float on Memorial Day because he will be in the parade with the Council Members. The lineup will be at 2:00 p.m. and the parade starts at 3:00 p.m. Mr. Spose and Mr. Craig volunteered to drive the float.

Mrs. Bigsby said Ralph Eggert will be our Grand Marshall. Mr. Eggert is a 92 year old World War Veteran. We need a chairperson for the Kid Zone. I will be contacting the churches to see if they can help. Ms. Moore volunteered to be the chairperson for the Kid Zone. Mrs. Bigsby stated we have 24 participants for the Memorial Day Parade, including the Bentley and Atherton Marching Band. Our Sponsors are Meijer, Elga, Walmart, MTA, Puzzlers Pub, Rowe Professional Services, and Tiger Auto. She will call Atherton High School about getting a bus for transporting people from City Hall to the parade line up point. Ms. Bauldry said she could ask Bentley High School for a transport bus if we can't get one from Atherton. We will meet at Burton City Hall at 11:00 a.m. on Memorial Day.

Mr. Heffner asked how many golf carts we will have. He said we will need two golf carts to pass out the fireworks 3D glasses. Mrs. Bigsby replied we have seven golf carts. Mr. Craig stated he will need three golf carts for staging people. Mr. Heffner stated we need to be able to pull the truck and float into the DPW bay when the parade is over so that it's safe from fireworks and theft.

COMMISSION RECOMMENDATIONS AND/OR ACTION: None.

Meeting adjourned at 6:30 p.m.

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