



CITY OF BURTON

BURTON PLANNING COMMISSION MEETING

JANUARY 10, 2023

MINUTES

Council Chambers

Regular Meeting

5:00 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Chairperson Kevin Burge at 5:05 PM.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Duane Haskins	Mayor	Excused	
Kevin Burge	Chairperson	Present	
Gregory Fenner	Council Representative	Present	
Tom Gorang	Commissioner	Present	
Neil Martz	Commissioner	Present	
Don Jones	Vice Chair	Present	
Erica Edgington	Commissioner	Excused	

C. STAFF PRESENT

Leandra Swayne, Clerk Code/Building
Amber Abbey, Deputy DPW Director
Tonya Walton, Clerk's Office
Joy Roe, Clerk's Office

D. APPROVAL OF MINUTES

1. Planning Commission - Regular Meeting - Oct 11, 2022 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gregory Fenner, Council Representative
SECONDER:	Kevin Burge, Chairperson
AYES:	Burge, Fenner, Gorang, Martz, Jones
EXCUSED:	Haskins, Edgington

2. Planning Commission - Regular Meeting - Nov 15, 2022 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gregory Fenner, Council Representative
SECONDER:	Kevin Burge, Chairperson
AYES:	Burge, Fenner, Gorang, Martz, Jones
EXCUSED:	Haskins, Edgington

E. NOMINATIONS

Approve and Authorize Kevin Burge for the Planning Commission Chairperson from January 2023 - December 2023.

1. Approve and Authorize Kevin Burge for the Planning Commission Chairperson from January 2023 - December 2023.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Gorang, Commissioner
AYES:	Burge, Fenner, Gorang, Martz, Jones
EXCUSED:	Haskins, Edgington

2. Approve and Authorize Don Jones for the Planning Commission Vice Chairperson from January 2023 - December 2023.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kevin Burge, Chairperson
AYES:	Burge, Fenner, Gorang, Martz, Jones
EXCUSED:	Haskins, Edgington

F. SPECIAL USE

1. SPR #22-43

By: ABC Enterprises LLC, DBA Milex Mr. Transmission
1268 N. Belsay Rd., Burton, MI

Re: 1268 N. Belsay Rd., Burton, MI, Parcel ID 59-12-100-008, Zoned M-1
(Light Industrial)

For: Requesting a special use permit for an auto repair facility.

Mr. Burge asked the Board Members if they wanted to have the applicant present or did they want to proceed without them?

Mr. Martz stated I think it is bad practice for us to have special land uses, zoning cases, or items on the agenda that require the applicant to be here to represent himself, I would personally be supportive of a tabling the motion.

Mr. Jones stated that he would like to talk with the owner and see what their plans are for the property. It looks like they are in it pretty deep already and I think they should be here.

Mr. Fenner asked if we could hear the recommendation from the administration.

Mrs. Abbey stated they do have a recommendation based on the information we have received, but we would prefer to wait until the applicant is present. We have the current information from them but if they bring forth some different information, we might have to change our recommendation. So, we don't want to say yea or nay right now.

Mr. Martz made a motion to table Special use #22-42 until the next scheduled meeting.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Tom Gorang, Commissioner
AYES:	Burge, Fenner, Gorang, Martz, Jones
EXCUSED:	Haskins, Edgington

G. ADMINISTRATIVE SITE PLAN REVIEW

1. SPR #22-42

By: Gregorio Leon Ayala
5353 E. Bristol Rd., Burton MI

Re: 4021 E. Atherton Rd., Burton MI, Parcel ID 59-22-300-006, Zoned C-2
(General Business)

For: Change of Ownership, Kassandra LLC, take out restaurant

Discussion ensued about the restaurant name, ownership, and type of food they will be offering.

Mr. Jones commented about the restaurant being across from a landmark, which is the library, and making sure the restaurant spruces up or updates the place in the areas it can.

2. SPR #22-44

By: ABC Enterprises LLC
1268 N. Belsay Rd., Burton MI

Re: 1268 N. Belsay Rd., Burton, MI
Parcel ID 59-12-100-008, zoned M-1 (Light Industrial)

For: New business, Milex Mr. Transmission, ABC Enterprises LLC

H. AUDIENCE PARTICIPATION

None.

I. BOARD DISCUSSION

Mrs. Abbey presented a training opportunity being held on February 7, 2023, at 7PM in Swartz Creek at their City Offices. We do have to know who will be attending by the 17th because we need to get a count and will have to pay for it. It is a specialized training for just site plan reviews. They are bringing in the company CIB, to do the training.

The next regular scheduled Planning Meeting will be held on February 14, 2023 @ 5:00 PM.

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 5:15 PM.
