



CITY OF BURTON

BURTON PLANNING COMMISSION MEETING

JULY 14, 2020

MINUTES

Council Chambers

Regular Meeting

5:00 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Chairperson Deb Walton at 5:00 PM.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Duane Haskins	Mayor	Excused	
Vaughn Smith	Councilman	Present	
Kevin Burge	Vice Chair	Present	
Mary Ann White	Commissioner	Present	
Tom Gorang	Commissioner	Present	
Deb Walton	Chairperson	Present	
Don Jones	Commissioner	Present	
Lisa Williams	Commissioner	Present	

C. STAFF PRESENT

Racheal Boggs, City Clerk
Amber Abbey, Deputy DPW Director
Leandra Swayne, Records Tech
Lindsey Bice, Records Tech
Katie Malin, Election Clerk

D. APPROVAL OF MINUTES

1. Planning Commission - Regular Meeting - Mar 12, 2020 5:00 PM

Ms. White asked Ms. Walton if they could review the minutes from the previous meeting before they vote to approve them.

Ms. White stated some of Ms. Walton's comments were not in the minutes about Holy Redeemer and Chip's on Bristol road and there is not a finished ordinance of 2020-1-157. She asked if the draft was the finished ordinance.

Mrs. Walton asked Mrs. Abbey if she could answer Ms. White's questions.

Mrs. Abbey stated in regards to the minutes, the Clerk is here to answer your questions. In regards to the ordinance, I can get you all a copy.

Mrs. Walton asked Ms. White if she was done with her questions.

Ms. White stated the minutes confused her and that she thinks the minutes should be reviewed to make sure nothing was left out.

Ms. Boggs stated the minutes are designed to be a summary of what was said not necessarily an actual depiction or quote of what was said, but if you think there is something that was left out that should be included for the purpose of a review later or any other reason you can table the minutes and we can review the minutes and make sure they are complete.

Ms. White motioned to table the minutes.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Mary Ann White, Commissioner
SECONDER:	Don Jones, Commissioner
AYES:	Smith, Burge, White, Gorang, Walton, Jones, Williams
EXCUSED:	Haskins, Benthall

E. SPECIAL USE

1. SPR #20-14

By: Jennifer Avitts
4087 N Irish Rd.
Davison, MI 48423

Re: 1192 N. Genesee Rd. Burton, MI 48509

For: To expand already existing special use permit for dog daycare and boarding

Jennifer Avitts
4087 N Irish Rd.
Davison, MI 48423

Ms. Avitts stated she is asking for a number increase. They are in the process of buying the building. They already have leased the other side, so they are operating on both sides of the building. Her original meeting she was allowed 45 dogs, but animal control wrote her kennel license only for 40 dogs. She would now like to double the number of dogs from 45 to 85 because they have expanded their business.

Mrs. Walton asked Mrs. Abbey for the Administrations recommendation.

Mrs. Abbey stated Ms. Avitts did come before this board on December 9, 2014 with a request for special use to move in to that facility. She had already been operating on Dort Hwy. with no complaints location. She was approved for the new location and the limit of dogs was increased to 45. All positive feedback, there was one complaint of dog waste, but when investigated it ended up being nothing more than a disgruntled tenant in the other unit. There was no dog waste found. She is now moving into the other unit, so no issues with another tenant. She is allowed to do

this, but during the motion the number of dogs was limited to 45. She is expanding her special use to the other part of the building therefore she wants to increase the number of dogs. Since 45 was enough at the existing facility, there is no reason to believe going to 85 with the other unit would be a problem, so we would recommend approval.

Mr. Burge stated he has taken his dog to Ms. Avitts facility. It is very clean and his dog received great care. He recommends approval.

Ms. White stated she drives by quite a bit and it is always kept up nice and neat. She recommends approval.

Mr. Gorang asked Ms. Avitts if she thinks she has enough space to take in more dogs with out needing to expand in the future?

Ms. Avitts stated after this expansion, this is it.

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Ms. Williams asked Ms. Avitts how she keeps the smell down.

Ms. Avitts stated they clean up any mess immediately, they are constantly cleaning, the play yard gets cleaned five to six times a day, two of the products they use are neutralizers that are specifically for kennels, and she started a candle company a few years ago so she burns a lot of her own candles as well.

Mrs. Walton asked Ms. Avitts how many people do you employ.

Ms. Avitts stated she currently has four employees and are looking to hire three to four more.

Mr. Burge made a motion to approve site plan review 20-14 to expand already existing special use permit for dog daycare and boarding with a limit of 85 dogs.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kevin Burge, Vice Chair
SECONDER:	Tom Gorang, Commissioner
AYES:	Smith, Burge, White, Gorang, Walton, Jones, Williams
EXCUSED:	Haskins, Benthall

F. ADMINISTRATIVE SITE PLAN REVIEW

1. SPR #20-07

By: Wish Pontiac, LLC.
3365 Associates Dr.
Burton, MI 48529

Re: 3365 Associates Dr. Burton, MI 48529
For: Change of ownership – provisioning center

2. SPR #20-08

By: Myles Nakamura
3108 Hillwood Dr.
Davison, MI 48423

Re: 1359 N. Belsay Rd. Burton, MI 48509

For: Office Space

3. SPR #20-09

By: Sharina Jones
14304 Fenton Rd.
Fenton, MI 48430

Re: 6451 Atherton Rd. Burton, MI 48519

For: Medical Supplies Provider

4. SPR #20-10

By: Robert Cormack
3471 Atlas Rd.
Davison, MI 48423

Re: 2111 E. Bristol Rd. Burton, MI 48529

For: Paintless dent removal

5. SPR #20-11

By: David McDade
10166 N. Linden Rd.

Re: 3309 Associates Dr. Burton, MI 48529

For: Provisioning Center

6. SPR #20-12

By: Dessie Dixon
9080 Chatwell Club Dr. Apt 2
Davison, MI 48423

Re: 4545 E. Court St. Burton, MI 48509

For: Beauty Bar

Mr. Burge asked about the buildings address, and asked if the building could have a sign with addresses on the corner or somewhere? Is there anything we can do in case of an emergency, so there would not be issues finding it?

Mrs. Abbey stated she will take that into consideration and see what she can do.

7. SPR #20-15

By: Tom Fisher
1083 Woodworth Dr.
Grand Blanc, MI 48439

Re: 2347 E. Bristol Rd. Burton, MI 48529

For: Change of ownership – manufacturing

8. SPR #20-16

By: Barbara Fields
4235 Skelton Rd.
Columbiaville, MI 48421

Re: 4238 Davison Rd. Burton, MI 48509

For: Additional tenant space – wholesaler

G. AUDIENCE PARTICIPATION

None.

H. BOARD DISCUSSION

Mrs. Abbey stated she has been in contact with the retail coach, She read the following email into the record. He stated we have been actively recruiting retailers for Burton since early March, and have not taken any time off our recruitment schedule, we have actually increased our recruitment efforts and hired additional recruitment specialist because we were getting more feedback from retailers during this time than what we typically do. To date we have been able to contact the retailers and brokers on our retailer match list in four to six-week cycles. I have personally spoke with multiple regional brokers who represent large national tenants and have follow-up calls scheduled next week with the brokers who

represent multiple clients who may fit an ad to our recruitment pipeline. Working through the retailer match list, 40 plus retailers and get feedback we will continue to expand the net and add retailers to the list, we typically add retailers to the list around the three to four-month mark of recruitment and as we hear from retailers on the match list that aren't interested in the community. We have very specific feedback on Burton from twelve retailers from our retailer match list, with multiples showing interest in Burton and about thirty currently reviewing marketing, data and sites. One retailer has visited the site and is interested in the community, but their development is on hold for a short term. We have been working with teams on a site visit once things bounce back from the pandemic. Although we cannot make guarantees, I feel good about our chances having success in Burton during the contract. Given the unprecedented situation with Covid-19, I'm willing to extend our initial contract through the end of the year with no additional cost, if we are closer to October and don't feel like we are where we would like to be. He said thanks and let him know if you have any questions.

Mr. Smith asked if that information could be sent to City Council for an update.

Mrs. Abbey stated she will email the information to City Council.

Mr. Burge stated I think it is just an unfortunate time, there is no one to blame. I think it is very nice that they offered to extend the contract if needed.

Mrs. Walton stated I think if they are willing to do that it says a lot about them and their business.

Mr. Smith stated this will be good for City Council to hear because it came up at the last meeting.

Mrs. Abbey stated just so you are aware this email was dated June 23rd so the contract extension was offered back then.

Mr. Burge asked about chapter 157 road side stands.

Mr. Smith asked Mrs. Abbey if anything happened since the council meeting he needs to be aware of?

Mrs. Abbey stated no, it was approved.

Mr. Smith stated council just wanted to make sure they did not miss something. After the meeting there was some understanding. They were assured they were doing the right thing.

Mrs. Walton asked if they came up with a price as far as permits?

Mrs. Abbey stated they have to have a finance committee meeting. Once council meetings resume, we will have a meeting.

Mrs. Walton asked if we know when council meetings will resume in person? Because we are here.

Mrs. Abbey explained the difference between the meetings that the Planning Commission is a public hearing and that City Council is a meeting that is open to the public.

Mr. Smith stated we are still trying to wrap up the census. We are looking for ways to reach the residents in one area particularly. If you know anyone who has not done it, encourage them to do it.

Mrs. Walton asked if we could put the census banner up in that area?

Mr. Smith stated he has reached out to see about ways to connect with these residents.

Mrs. Walton stated she received a call about high grass near the General Motors plant.

Mrs. Abbey stated she will send someone over there to check it out.

Mr. Smith asked are you still receiving complaints about it?

Mrs. Abbey stated no, once construction was complete no more complaints have been made.

Mrs. Walton asked if there was discussion about a red light at Covert?

Mrs. Abbey stated no, there was not a light that was supposed to go in on Davison Road. The light that did go in was at their choice. It was not required.

Ms. White stated it took her ten minutes to make a left hand turn at the light from Covert Road on to Davison Road. There are issues with the timing.

Mrs. Abbey stated she will have them check the timing on the light.

Mr. Gorang stated he received a thank you card from Mr. Benthall's wife regarding the gift card.

Mrs. Walton thanked Mr. Gorang.

Ms. Williams stated she has noticed a lot of people parking crossways at the end of driveways and in lawns and wanted to know if that was legal? If not, who enforces that?

Mrs. Abbey stated anything on the lawn which is private property would be the code enforcer and anything in the road right of way would be enforced by the police. I cannot tell you everything that's illegal. If you are parking on the grass and sidewalk, those are illegal. It is up to the police officer's discretion. I would encourage anyone who sees a code enforcer issue to call the code enforcer. When it's a police issue, call the police because we do investigate the complaints.

Mr. Jones stated the streets that have no curb, those are legal to park a little on the grass.

Mrs. Abbey stated yes some roads are designated no parking for certain reasons. Some roads you are able to park on.

Mrs. Walton stated if we could have someone come out to see it have them get ahold of one us before something bad happens.

Mr. Smith stated he wanted to make an announcement that the digital sign should be up in about six to eight weeks. This should be a good way for us to communicate with our residents.

Mrs. Walton stated she wanted to let everyone know she is not seeking reappointment for her position.

Discussion ensued regarding Mrs. Walton not seeking reappointment.

The next regular scheduled Planning Meeting will be held on August 11, 2020 @ 5:00 PM.

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 6:11 PM.



CITY OF BURTON
BURTON PLANNING COMMISSION MEETING
MARCH 12, 2020
MINUTES

Council Chambers

Regular Meeting

5:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Deb Walton at 5:00 PM.

A. PLEDGE OF ALLEGIANCE WAS LED BY KEVIN BURGE

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Duane Haskins	Mayor	Excused	
Vaughn Smith	Councilman	Excused	
Kevin Burge	Vice Chair	Present	
Mary Ann White	Commissioner	Present	
Tom Gorang	Commissioner	Excused	
Deb Walton	Chairperson	Present	
John Benthall	Commissioner	Present	
Don Jones	Commissioner	Present	
Lisa Williams	Commissioner	Present	

C. STAFF PRESENT

Amber Abbey, Interim Deputy DPW Director
 Lindsey Bice, Records Tech
 Leandra Swayne, Records Tech

D. APPROVAL OF MINUTES

1. Planning Commission - Regular Meeting - Dec 10, 2019 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kevin Burge, Vice Chair
SECONDER:	Don Jones, Commissioner
AYES:	Burge, White, Walton, Benthall, Jones, Williams
EXCUSED:	Haskins, Smith, Gorang

E. NOMINATIONS

1. Approve and Authorize Deb Walton for Planning Commission Chairperson from March 2020- December 2020.

Minutes Acceptance: Minutes of Mar 12, 2020 5:00 PM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: Mary Ann White, Commissioner
SECONDER: Don Jones, Commissioner
AYES: Burge, White, Walton, Benthall, Jones, Williams
EXCUSED: Haskins, Smith, Gorang

2. Approve and Authorize Kevin Burge for Planning Commission Vice Chairperson from March 2020- December 2020.

RESULT: CARRIED [UNANIMOUS]
MOVER: Mary Ann White, Commissioner
SECONDER: John Benthall, Commissioner
AYES: Burge, White, Walton, Benthall, Jones, Williams
EXCUSED: Haskins, Smith, Gorang

F. PUBLIC HEARING

1. SPR #20-06 / ZC#327

By: City of Burton
 4303 S. Center Rd.
 Burton, MI 48519

Re: Chapter 157 Text Amendment

For: TO REGULATE Temporary uses including roadside stands, seasonal sales, sidewalk sales, special events, and mobile food vending.

Mrs. Abbey stated a month ago, the City Council Legislative Committee met and wanted to amend our ordinance for roadside stands. When doing my reviews of other local ordinances and where everyone had these temporary ordinances it became evident that this should be a zoning ordinance instead of a stand alone, police powered ordinance. I went to the meeting to speak with the legislative committee and they all agreed. We prepared an ordinance draft and that's what brings us here today. In previous years, we have regulated these types of uses under the road side stand permitting, which was an ordinance under the Clerk's Office. Putting it in the zoning ordinance will allow the zoning officer to have more regulation over it and we have also made the uses more specific. Before it was really only used for fireworks and the occasional food tent. Last year, we had a business that put up a tent under the road side stand permit and decided to run it almost like a resale shop. That brought this need for regulation. The first part is the definition of what these uses are and what they make up. They will not be allowed to impede the right of way and must have parking, they have to be clean and sanitary at all times, they must have written permission from the property owner if they are not the property owner, they must be able to accommodate the amount of parking spaces that the principal business needs to use. The applications are due 15 days prior to the meeting. The permit fee is set by Council, we already have a \$100.00 permit fee in place and a \$500.00 clean-up deposit. Should that not be enough, we have stated in the contracts that we can collect the amount it costs us to clean up that exceeds

\$500.00 by other means. Then we get a little more specific about the uses, the first one is a temporary roadside stand. This involves tents, trucks, stands or anything else that they are using as an accessory. We will allow them for 10 days as the actual use of the operation and then 15 days for their stuff. This will allow the extra days for set-up and take down. They do always have the option of going in front of the Planning Commission and getting a special use permit to do something more. Their enclosures must meet all of our set backs, and all items must be new and pre packaged at a separate location so what they can't do is set up a flea market and call it a road side stand. For seasonal sales, this is only intended for agricultural products, such as Christmas trees, mums or pumpkins, we will allow those to be 30 days. For businesses that exist having sidewalk sales, they cannot have tents, trailers or structures. It has to be directly in front of the business, not in the parking lot and the items must be what you sell in your store. The biggest concern was special events like Back to the Bricks, or when vendors come out to the Trick or Treat Trail. In this circumstance when the special event was approved or a public event then they would be exempt from an additional permit. This doesn't mean they don't need permission or health department approval, it just means they do not need a special permit from us if they are part of the event. Under mobile food vending, this will include the stands as well as the trucks that are there. This would include vendors on private property and does not include vendors parked on the side of the roads. Ice cream trucks would not be included in this. We added restrictions on them, we want to see their health department approval and what they are selling. We want them to have garbage cans outside for clean-up purposes. They have to comply with the noise ordinance so we need to know their hours of operation. We want to make sure our events are not overcrowded with vendors so we have a 500 foot rule. The mobile food trucks would have to park 500 feet away from events as to not take away from the event. When we do this we will be repealing the existing road side stand ordinance that is in place and this will clarify it.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kevin Burge, Vice Chair
SECONDER:	Lisa Williams, Commissioner
AYES:	Burge, White, Walton, Benthall, Jones, Williams
EXCUSED:	Haskins, Smith, Gorang

G. ADMINISTRATIVE SITE PLAN REVIEW

1. SPR #20-01

By: Lapeer Steel Inc.
3465 Diehl Rd.
Metamora MI 48455

Re: 3162 E Hemphill Rd
Burton MI 48529

For: Steel Fabrication

2. SPR #20-02

By: Jeremy McDowell
51 Green Valley Rd
Flint MI 48506

Re: 4232 S Dort Hwy
Burton MI 48529

For: Car Lot

3. SPR #20-03

By: Andrew Johnson
5053 E Court St N.
Burton MI 48509

Re: 5053 E Court St. N. Suite A
Burton MI 48509

For: Automotive Wholesaler

Mr. Burge asked, is this the same thing that goes on, on Center Road at the Maple Leaf place where one salesman leaves and another one comes in?

Mrs. Abbey stated yes exactly. So that's where you will see the Suite A, Suite G, Suite H type thing. They are basically just desks within their building.

Mr. Jones asked, is this wholesale, not retail?

Mrs. Abbey stated correct.

4. SPR #20-04

By: Andrew Johnson
5053 E. Court St N.
Burton MI 48509

Re: 5053 E Court St N. Suite G
Burton MI 48509

For: Dealers License- Automotive Wholesaler

5. SPR #20-05

By: Andrew Johnson
5053 E Court St N.

Burton MI 48509

Re: 5053 E Court St N. Suite H
Burton MI 48509

For: Dealer License – Automotive Wholesaler

H. AUDIENCE PARTICIPATION

None.

I. BOARD DISCUSSION

Mrs. White asked about South Saginaw Street and Hemphill, there is a gentleman out there with a 55gal drum that makes ribs and hot dogs.

Mrs. Abbey stated he shouldn't be there anymore, he has been gone for a while. How long ago was that?

Mrs. White stated I have seen him out on the nice days but he was out almost every day last summer.

Mrs. Abbey stated that is the problem with our old permit, it didn't have time frame requirements. He was legal and did have a permit. Our old ordinance wasn't good for enforcement, it didn't have time limits so they would tell me how long they wanted to be out there and I couldn't say no. He has received his money back, his bond and everything a few months ago so he shouldn't have been there in the last couple of months. If you have seen him there since then that would be a problem. So chances are he isn't there anymore.

Mrs. White stated probably not.

Mrs. Abbey stated if you do happen to see somebody, let me know.

Mrs. Williams asked about the grill that is located off Bristol Road across from Dotty's Pet Supply. The smoke is always so bad at times it's distracting to the traffic in that area making it hard to see.

Mrs. Abbey stated that is not covered under this ordinance because they are not selling from that grill, they are smoking for what they do inside the business that is already there. That doesn't mean there isn't something we can't do. I won't say they aren't exempt from enforcement and I do have the code enforcement officer looking into this.

Mr. Burge asked, is this for commercial and residential?

Mrs. Abbey stated no, this is for commercial businesses.

Mr. Burge stated so residents can still have their garage and yard sales.

Mrs. Abbey stated yes, we already have an ordinance in place for garage sales that allows you to have them for six days a year.

Mr. Burge asked, does every business that is participating in the Back to the Bricks have to pay the \$100.00 fee?

Mrs. Abbey stated no, that is the exemption. When there is a special event they are exempt from permitting for that time frame as long as they are part of the event.

Mr. Burge asked what if someone has a bar and they have a food truck come in for a Friday and Saturday night, then maybe back a couple weeks later. Is the time frame 30 running calendar days or can it be broke up into a few days here and there?

Mrs. Abbey stated the 30 days is for agricultural sales only. I can add the word consecutive to the end of that if you would like because I would enforce it as 30 consecutive days.

Mr. Burge asked back to my question on the food truck at a bar, would he have to get a permit every time just to be there for a couple of days?

Mrs. Abbey stated technically yes. If we knew about it we would give notice to the property owner at that point because they would be the one allowing them to come there in violation of the ordinance. What we are discussing more is people who are set up in the same location for periods of time and not taking their stuff down.

Mr. Jones stated I think the intent here is to make it formal if the vendors are there as part of an event. They have registered, they have a booth, they are now formally part of the event and it isn't someone who can just pull up and set up shop during an event.

Mrs. Abbey stated no and that is why it say's they have to be approved by the designated event sponsor.

Discussion ensued regarding vendors getting approval by special events instead of needing permits and local businesses who cook outside.

Mrs. White stated Collette's Vintage has a flea market outside every weekend in the summer, it is all individual vendors outside. Would that be classified as a sidewalk sale?

Mrs. Abbey stated no, Collette's actually went in front of the Zoning Board of Appeals and received approval to have a flea market outside. This is for people that don't want to go that route. They could go that route and do it more permanently.

Mr. Burge stated he would like to make a motion with the amendment of adding that this will be consecutive days.

Mrs. Abbey stated I am going to add anywhere I have typed the amount of days that it will be consecutive days. So I am going to be very specific to add that to all days as consecutive.

Mr. Burge stated I think we need to look at the grass situation for the mowing and blowing into the streets. If we look into that now we can have that set right after the tent ordinance we just discussed. This is bad for the bikes as well as the drainage. It looks really bad when you pull into a nice neighborhood and someone has blown their grass into the roadways. Maybe we can't enforce it but if it is known then we could possibly get some people to stop.

Mrs. Abbey stated I agree with you that we need to get an ordinance in place but it is not at the Planning Commission level. The Planning Commission does not set ordinances for right of ways. You deal with the zoning ordinances only, which is what you do on your private property not what you do in the right of way.

Mr. Burge asked, where would it have to go, the legislative?

Mrs. Abbey stated it would have to be a police powered ordinance set by the council so yes, it would be enforced through police powers.

Mr. Burge asked so the police would have to introduce the ordinance?

Mrs. Abbey stated no, the Legislative Committee would create it and the City Council would approve it. They would decide who enforces it because you have to catch them doing the activity.

Discussion ensued regarding getting an ordinance regarding grass clippings being blown into the right of way.

Mrs. Abbey introduced Leandra Swayne. She took Jackie's spot upon her retirement. One of the things Leandra is interested in is Planning and Zoning. This gives me someone to count on to hopefully be able to present to you guys in the event I am not here. You may see her frequently during the Planning and Zoning meetings but I am not going anywhere yet. The Retail Coach has all their data collected, they have all their packets presented and they started recruitment last week. They sent our specialized packets to 43 businesses that included information about the City of Burton and our surrounding area. I do not have any feedback from the businesses yet, it all went out last week so they are actually ahead of schedule. I will provide you with feedback as it comes in but probably not who is saying it. That isn't something we want to discuss unless someone has signed a letter of intent to come in.

Mr. Jones asked if we are able to see the packet that has been put together by the Retail Coach?

Mrs. Abbey stated I will have to check to make sure that there isn't any information on there that isn't specific to the businesses. Other than that I don't see why not. It consists of our demographics, where our retail gaps are and what we are missing.

Discussion ensued regarding the Retail Coach packets.

The next regular scheduled Planning Meeting will be held on April 14, 2020 @ 5:00 PM.

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 5:50 PM.



ADOPTED

AGENDA ITEM (ID # 4819)

DOC ID: 4819

SPR #20-14

By: Jennifer Avitts
4087 N Irish Rd.
Davison, MI 48423

Re: 1192 N. Genesee Rd. Burton, MI 48509

For: To expand already existing special use permit for dog daycare and boarding

COMMENTS - Current Meeting:

Jennifer Avitts
4087 N Irish Rd.
Davison, MI 48423

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ATTACHMENTS:

- Back up SPR #20-14 (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kevin Burge, Vice Chair
SECONDER:	Tom Gorang, Commissioner
AYES:	Smith, Burge, White, Gorang, Walton, Jones, Williams
EXCUSED:	Duane Haskins, John Benthall



City of Burton
Department of Public Works
4093 Manor Drive
Genesee County, Burton, Michigan 48519
(810) 742-9230

E.1.a

Date Filed: 6/16/2020
Fee Paid: 600
Receipt #: _____
Check #: 1068
Received by: [Signature]
Date Mailed: _____

APPLICATION FOR PLANNING COMMISSION SPECIAL USE:

BCPC Case #: 20-14

PLEASE PRINT

DATE OF PLANNING COMMISSION HEARING: July 14th, 2020 AT 5:00 P.M.

APPLICANTS NAME: Jennifer Avitts

APPLICANTS ADDRESS: 4087 N. Irish Rd

CITY: Davison 48423

APPLICANTS PHONE: 810 869 6701

ADDRESS AND PARCEL OR LOT NUMBER: 1192 N. Genesee Rd 48509

59-11-552-017 , m-1 Zone

NATURE OF REQUEST (PERMITTED USE AFTER SPECIAL APPROVAL): _____

an increase in number of Dogs allowed
at Day Care/ Boarding

To ~~can~~ expand ~~a~~ special use approval to

APPLICANTS SIGNATURE: Jennifer Avitts conduct a doggy
daycare and
rehabilitation center

MANDATORY ATTENDANCE AT THE ABOVE MEETING IS ACKNOWLEDGED BY THE
APPLICANTS SIGNATURE.

Attachment: Back up SPR #20-14 (4819 : SPR #20-14)



Burton Planning Commission
4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4812)

Meeting: 07/14/20 05:00 PM
Department: Department of Public Works
Category: Administrative Site Plan Review
Prepared By: Amber Abbey
Department Head: Charles Abbey

F.1

DOC ID: 4812

SPR #20-07

By: Wish Pontiac, LLC.
3365 Associates Dr.
Burton, MI 48529

Re: 3365 Associates Dr. Burton, MI 48529

For: Change of ownership – provisioning center

ATTACHMENTS:

- Back up SPR #20-07 (PDF)



City of Burton
 Department of Public Works
 4093 Manor Drive
 Genesee County, Burton, Michigan 48519
 (810) 742-9230



APPLICATION FOR ZONING REVIEW

DATE FILED: 2/28/2020

SPR #: 20.07

FEE: 40.00

CK 445

PLEASE PRINT

DATE: 2-28-2020

APPLICANTS NAME: Wish Pontiac, LLC

APPLICANTS ADDRESS: 3365 Associates Dr. Burton, MI 48529

APPLICANTS PHONE NO: 248-756-0801 or 734-612-1829

APPLICANTS EMAIL: valentia@lucjlaw.com

PROPOSED NAME OF BUSINESS: Burton Cannabis Company

SITE ADDRESS: 3365 Associates Dr. Burton, MI 48529

USE OF STRUCTURE: provisioning center

SQ FOOTAGE OF PROPERTY: _____

SQ FOOTAGE OF STRUCTURE: _____

NUMBER OF EMPLOYEES/SEATS: _____

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: _____

*** ALSO ATTACH A FLOOR PLAN OF THE EXISTING AND PROPOSED BUSINESS.

Attachment: Back up SPR #20-07 (4812 : SPR #20-07)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4813)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.2

DOC ID: 4813

SPR #20-08

By: Myles Nakamura
3108 Hillwood Dr.
Davison, MI 48423

Re: 1359 N. Belsay Rd. Burton, MI 48509

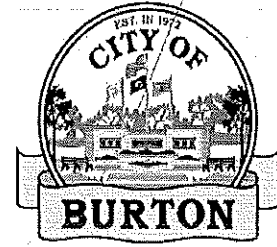
For: Office Space

ATTACHMENTS:

- Back up SPR #20-08 (PDF)



City of Burton
Department of Public Works
4093 Manor Drive
Genesee County, Burton, Michigan 48519
(810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: 2/10/2020

SPR #: 20-08

FEE: 75.00

PAID CASH
2/10/20

PLEASE PRINT

DATE: 1-13-2020

APPLICANTS NAME: Myles Nakamura

APPLICANTS ADDRESS: 3108 Hillwood DR. Davison MI 48423

APPLICANTS PHONE NO: 810 922 1921

APPLICANTS EMAIL: Myles_PAINT@yahoo.com

PROPOSED NAME OF BUSINESS: MP Michigan Professional Contractor

SITE ADDRESS: 1359 N. Belsky RD. Burton MI 48509

PARCEL NUMBER: 59-11-524-015

TYPE: ☒ CHANGE OF OWNERSHIP/USE ☐ CONSTRUCTION LESS THAN 2%

USE OF STRUCTURE: Office

SQ FOOTAGE OF PROPERTY: ~~10000~~ .57 acre Lot

SQ FOOTAGE OF STRUCTURE: 1500

NUMBER OF EMPLOYEES/SEATS: 0

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: _____

*** ALSO ATTACH A FLOOR PLAN OF THE PROPOSED BUSINESS.

Attachment: Back up SPR #20-08 (4813 : SPR #20-08)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4814)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.3

DOC ID: 4814

SPR #20-09

By: Sharina Jones
14304 Fenton Rd.
Fenton, MI 48430

Re: 6451 Atherton Rd. Burton, MI 48519

For: Medical Supplies Provider

ATTACHMENTS:

- Back up SPR #20-09 (PDF)



City of Burton
Department of Public Works
4093 Manor Drive
Genesee County, Burton, Michigan 48519
(810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: 3/10/2020

SPR #: 20-09

FEE: 75.⁰⁰

And w/ 1035 ok✓

PLEASE PRINT

DATE: _____

APPLICANTS NAME: Sharina Jones

APPLICANTS ADDRESS: 14304 Fenton Rd, Fenton, MI 48430

APPLICANTS PHONE NO: 810-208-6006 (office) 248-259-3381 (cell)

APPLICANTS EMAIL: Sharinajones@gnsmed.com

PROPOSED NAME OF BUSINESS: GNS Medical Supplies Inc.

SITE ADDRESS: 6451 E. Atherton, Burton, MI 48519

PARCEL NUMBER: _____

TYPE: ☒ CHANGE OF OWNERSHIP/USE ☐ CONSTRUCTION LESS THAN 2%

USE OF STRUCTURE: DME (Medical Supplies Provider)

SQ FOOTAGE OF PROPERTY: _____

SQ FOOTAGE OF STRUCTURE: 2,958

NUMBER OF EMPLOYEES/SEATS: 7

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: Sharina Jones

*** ALSO ATTACH A FLOOR PLAN OF THE PROPOSED BUSINESS.

Attachment: Back up SPR #20-09 (4814 : SPR #20-09)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4815)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.4

DOC ID: 4815

SPR #20-10

By: Robert Cormack
3471 Atlas Rd.
Davison, MI 48423

Re: 2111 E. Bristol Rd. Burton, MI 48529

For: Paintless dent removal

ATTACHMENTS:

- Back up SPR #20-10 (PDF)



City of Burton
 Department of Public Works
 4093 Manor Drive
 Genesee County, Burton, Michigan 48519
 (810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: 5/18/2020

SPR #: 20-10

FEE: 75
PAID w/CK #1131

PLEASE PRINT

DATE: 3/30/2020

APPLICANTS NAME: ROBERT A. CORMACK

APPLICANTS ADDRESS: 3471 ARAS RD DAVISON MI 48423

APPLICANTS PHONE NO: 810 964 3368

APPLICANTS EMAIL: NO DENTS PDR @ GMAIL . COM

PROPOSED NAME OF BUSINESS: NO DENTS PDR INC

SITE ADDRESS: 2111 E. BRISTOL RD

PARCEL NUMBER: _____

TYPE: ☒ CHANGE OF OWNERSHIP/USE ☐ CONSTRUCTION LESS THAN 2%

USE OF STRUCTURE: AUTO APPEARANCE PAINTLESS DENT REMOVAL

SQ FOOTAGE OF PROPERTY: _____

SQ FOOTAGE OF STRUCTURE: 1100 SQ. FT OFFICE 2376 SQ FT SHOP

NUMBER OF EMPLOYEES/SEATS: 1

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: [Signature]

*** ALSO ATTACH A FLOOR PLAN OF THE PROPOSED BUSINESS.

Attachment: Back up SPR #20-10 (4815 : SPR #20-10)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4816)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.5

DOC ID: 4816

SPR #20-11

By: David McDade
10166 N. Linden Rd.

Re: 3309 Associates Dr. Burton, MI 48529

For: Provisioning Center

ATTACHMENTS:

- Back up SPR #20-11 (PDF)



City of Burton
Department of Public Works
4093 Manor Drive
Genesee County, Burton, Michigan 48519
(810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: 5/19/2020

FEE: \$75.00

RECEIPT NO.: _____

CHECK NO: 1004

SPR #: 20-11

PLEASE PRINT

DATE: 3.12.20

APPLICANTS NAME: DAVID MCDADE - ROARK GALT ARCHITECTS

APPLICANTS ADDRESS: 10166 N. LINDEN RD

APPLICANTS PHONE NO: 231-557-3304

PROPOSED NAME OF BUSINESS: SYKO GARDENS

SITE ADDRESS: 3309 ASSOCIATES DRIVE

SUBDIVISION & LOT # OR PARCEL NUMBER: 59-295-51-002

TYPE: ☐ CHANGE OF OWNERSHIP/USE ☐ CONSTRUCTION LESS THAN 2%

USE OF STRUCTURE: DISPENSARY

SQ FOOTAGE OF PROPERTY: 11,815 S.F (.27 A)

SQ FOOTAGE OF STRUCTURE: 1633

NUMBER OF EMPLOYEES/SEATS: 4

APPLICANTS SIGNATURE: David G. McDeade

*** ALSO ATTACH A FLOOR PLAN OF THE PROPOSED BUSINESS.

Attachment: Back up SPR #20-11 (4816 : SPR #20-11)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4817)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.6

DOC ID: 4817

SPR #20-12

By: Dessie Dixon
9080 Chatwell Club Dr. Apt 2
Davison, MI 48423

Re: 4545 E. Court St. Burton, MI 48509

For: Beauty Bar

COMMENTS - Current Meeting:

Mr. Burge asked about the buildings address, and asked if the building could have a sign with addresses on the corner or somewhere? Is there anything we can do in case of an emergency, so there would not be issues finding it?

Mrs. Abbey stated she will take that into consideration and see what she can do.

ATTACHMENTS:

- Back up SPR #20-12 (PDF)



City of Burton
 Department of Public Works
 4093 Manor Drive
 Genesee County, Burton, Michigan 48519
 (810) 742-9230



APPLICATION FOR ZONING REVIEW

DATE FILED: 6/15/2020

FEE: 40.00

SPR #: 20-12

PLEASE PRINT

DATE: 6-9-2020

APPLICANTS NAME: Dessie Dixon

APPLICANTS ADDRESS: 9080 Chatwell Club Dr. Apt 2 Davison, MI 48423

APPLICANTS PHONE NO: 810 447-6526

APPLICANTS EMAIL: dcarradi81@gmail.com

PROPOSED NAME OF BUSINESS: Exquirit LLC

SITE ADDRESS: 4545 E. Court St. Burton, MI 48509 Suite A

USE OF STRUCTURE: Beauty Bar - Facials, wax, massage, Lashing, Brows

SQ FOOTAGE OF PROPERTY: 1200

SQ FOOTAGE OF STRUCTURE: 1200

NUMBER OF EMPLOYEES/SEATS: 1

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: Dessie Dixon

*** ALSO ATTACH A FLOOR PLAN OF THE EXISTING AND PROPOSED BUSINESS.

Attachment: Back up SPR #20-12 (4817 : SPR #20-12)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4821)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.7

DOC ID: 4821

SPR #20-15

By: Tom Fisher
1083 Woodworth Dr.
Grand Blanc, MI 48439

Re: 2347 E. Bristol Rd. Burton, MI 48529

For: Change of ownership – manufacturing

ATTACHMENTS:

- Back up SPR #20-15 (PDF)



City of Burton
Department of Public Works
4093 Manor Drive
Genesee County, Burton, Michigan 48519
(810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: 6/18/2020

SPR #: 20-15

FEE: 75 OK 120

PLEASE PRINT

DATE: 6/17/20

APPLICANTS NAME: Tom Fisher

APPLICANTS ADDRESS: 1083 Woodworth Dr. Grand Blanc MI 48413

APPLICANTS PHONE NO: 810 444 4896

APPLICANTS EMAIL: FisherpowersupplyLLC@yahoo.com

PROPOSED NAME OF BUSINESS: Fisher Power Supply, LLC

SITE ADDRESS: 2347 E. Bristol Rd Burton MI 48529

PARCEL NUMBER: 59-29-400-010

TYPE: ☒ CHANGE OF OWNERSHIP/USE ☐ CONSTRUCTION LESS THAN 2%

USE OF STRUCTURE: Manufacturing

SQ FOOTAGE OF PROPERTY: 59677

SQ FOOTAGE OF STRUCTURE: ~~108300~~ 9,285

NUMBER OF EMPLOYEES/SEATS: 2

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANTS SIGNATURE: [Signature]

*** ALSO ATTACH A FLOOR PLAN OF THE PROPOSED BUSINESS.

Attachment: Back up SPR #20-15 (4821 : SPR #20-15)



Burton Planning Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4822)

Meeting: 07/14/20 05:00 PM

Department: Department of Public Works

Category: Administrative Site Plan Review

Prepared By: Amber Abbey

Department Head: Charles Abbey

F.8

DOC ID: 4822

SPR #20-16

By: Barbara Fields
4235 Skelton Rd.
Columbiaville, MI 48421

Re: 4238 Davison Rd. Burton, MI 48509

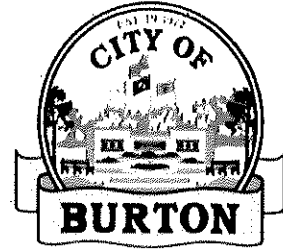
For: Additional tenant space – wholesaler

ATTACHMENTS:

- Back up SPR #20-16 (PDF)



City of Burton
 Department of Public Works
 4093 Manor Drive
 Genesee County, Burton, Michigan 48519
 (810) 742-9230



APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW

DATE FILED: 6/18/2020

FEE: 75.00

SPR #: 20-16

PLEASE PRINT

DATE: 6-16-20

APPLICANT'S NAME: Barbara Fields

APPLICANT'S ADDRESS: ~~4238 Davison Rd~~ 4235 Skelton Rd, Columbia, IL 61842

APPLICANT'S PHONE NO: 810 923 7723

APPLICANT'S EMAIL: jdkautosales@hotmail.com

PROPOSED NAME OF BUSINESS: JDK Auto Sales

SITE ADDRESS: 4238 Davison Rd Burton

PARCEL NUMBER: _____

TYPE: ☒ CHANGE OF OWNERSHIP/USE ☐ CONSTRUCTION LESS THAN 2%

— USE OF STRUCTURE: wholesale dealer license

SQ FOOTAGE OF PROPERTY: ~~200 X 400~~ 200 X 400, 80,000 sq ft

SQ FOOTAGE OF STRUCTURE: 26 X 40

NUMBER OF EMPLOYEES/SEATS: 1

I hereby certify that the proposed application is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent. I agree the statements made on the attached application are true, and if found not to be true, any permit that may be issued may be void. Further, I agree to give permission to officials of the City of Burton to enter the property subject to this permit application for the purposes of inspections.

APPLICANT'S SIGNATURE: Barbara Fields

Attachment: Back up SPR #20-16 (4822 : SPR #20-16)