

CITY OF BURTON
SPECIAL PLANNING COMMISSION MEETING MINUTES
JUNE 3, 1998, 6:00 P.M., COUNCIL CHAMBERS

The Special Meeting was called to order by Homer Berry, Chairman, at 6:15 P.M.

MEMBERS PRESENT: Howlett, Bertram, Grantner, Berry, White, Perez and Walls.

MEMBERS ABSENT: Mayor Charles Smiley and Millard.

OTHERS PRESENT: J. Major, DPW Director; T. Strasser, Deputy Planning Official; C. Abbey, Administrative Assistant; D. Piggott, Director of Planning with Rowe, Inc.; Shannon Mosier, Planner with Rowe, Inc. and C. Ladd, Deputy City Clerk.

PURPOSE OF THE MEETING: WORKSHOP TO DISCUSS THE MASTER PLAN UPDATE.

A. PRESENTATION OF DRAFT I OF THE COMMUNITY DESCRIPTION BY MR. DOUG PIGGOTT/
ROWE, INC.

Mr. Piggott said he will be giving an update to let everyone know the status of the master plan. He presented a diagram to the Board and explained that after the presentation to the Planning Commission, City Council and Zoning Board of Appeals Members, they will use the diagram for the public hearing. After the first town meeting, we will work with the information gathered at that meeting to set goals and policies. At that point we will take a three month period to define goals and policies and will be presented in September and the target completion date will be next April.

Mr. Piggott said in preparing the Community Description of the City and the surrounding area, most of the data we are looking at is 7 ½ to 8 years old. Mr. Piggott and Ms. Mosier then reviewed Draft One of the Community Description, detailing some of the specifics in the following areas: population characteristics, income and occupation, housing characteristics, existing land use, recreation facilities, surrounding land use plan, utilities and transportation.

Mr. Piggott stated that the meeting tonight is not a public hearing, but strictly for policy issues. There will be a public hearing held and people can express their visions and ideas at that meeting.

AUDIENCE PARTICIPATION:

Linda Burris-Croley, 6222 Crabtree Ln., spoke concerning the drainage issues, traffic studies and wetlands.

Pauline Dargel, 6119 Hugh, inquired if the agricultural areas would be shown on the map. She also spoke about the natural waterways, rights-of-ways of vacant land and farm land.

Neil Martz asked inquired about the flood plain areas and asked about the number of drainage districts. He asked to have the level of the roads explained.

Bill and Willa Mae Hanks, 5197 Ottawa St., asked why a water tower could not be placed in the north end of the City. He is concerned about the drainage areas in the City.

Evelyn Smith, 2364 Mapelawn, spoke on population statistics, closing of GM plants in the area and types of future employment and wages for this area. She also inquired about property values.

Jan Bolen, 1169 Howe Rd., spoke regarding the use of other vacant land for City Parks instead of using the Kelly Lake area.

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C. COMMISSION, CITY COUNCIL & ZONING BOARD DISCUSSION:

Mr. Perez noted that if anyone from the public is interested in having the farms identified, this would not be difficult to do.

D. AUTHORIZE AND APPROVE, DENY, POSTPONE, MODIFY, TABLE, Draft I of the Community Description.

Bertram moved and Perez seconded the following motion:

Approve and authorize Draft I of the Community Description for the City of Burton, as presented. Motion carried 7-0.

E. DISCUSSION RELATIVE TO PROPOSED FUTURE WORKSHOPS, THREE (3) SESSIONS WITH PUBLIC INPUT (ie, location, time, dates, publication, postings, press release):

Mr. Piggott said in the month of June, they would like to have the public input and refer to this as the visioning session. He explained there would be several round table discussions. Each group would present their individual ideas and follow with a visioning session, to see what they would like their community to look like 20 years from now. The information would be used to prepare a set of goals and policies and bring this to the Planning Commission for any revisions. This will then be presented at a public meeting, We will need to set date, time, location and have public promotion of press releases from the newspapers, TV, radio and fliers throughout the community. Invitations could also be sent to service groups throughout the City. We will need a facilitator at each table, who generally is a member of the Planning Commission, City Council Member, Staff Member and ZBA Member.

A discussion was held concerning the possibility of holding the public hearing at the Burton Senior Citizens Center depending on the availability of the Center. Mr. Piggott said he would be working with City Staff on the publications of the public hearing. The workshop will begin with opening remarks by the Planning Commission Chairman and the overall moderator will be himself and Staff from Rowe, Inc.

F. AUDIENCE PARTICIPATION:

Neil Martz asked if additional copies of the first Draft of the Master Plan would be available to the public or could they obtain a copy with all of the illustrations by paying a fee.

Mr. Piggott said copies can be supplied, but there would be a cost to the City. We can get the copies in about a two day time period.

Mr. Major noted that the City Council sets the fee structure and this would have to be done to cover the cost of any extra copies.

G. COMMISSION, CITY COUNCIL & ZONING BOARD DISCUSSION:

None.

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H. AUTHORIZE AND APPROVE future workshops, three (3) sessions with public input as follows:

Walls moved and Howlett seconded the following motion:

Approve and authorize setting the date of June 23 or 24, 1998, at 6:00 P.M. for the next workshop on the Master Plan with public input. Motion carried 7-0.

The next regularly scheduled meeting will be held on June 9, 1998, at 6:00 P.M.

Meeting Adjourned at 8:05 P.M.

Cheryl M. Ladd, CMC/AAE
Deputy City Clerk

CML