

CITY OF BURTON
PUBLIC ACCESS COMMITTEE MEETING MINUTES
MARCH 3, 2011, 4:00 P.M., COUNCIL CHAMBERS
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Chairman Danny Wells called the Special meeting to order at 4:05 pm.

MEMBERS PRESENT: Smith, Wells and Martinbianco.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko and M. Snow, Clerk's Office.

PURPOSE OF THE MEETING: Discussion and possible recommendations concerning the following:

- 1. Paperless Agendas**
- 2. Council e-mails on City website**
- 3. E-mail Complaints on City website**

PRESENTATION:

Mr. Wells has been in contact with Jenny Naismith of Fenton who said her City has saved \$10 thousand dollars by making these adjustments. The purpose of this meeting is to start a discussion.

AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

Mr. Martinbianco said the example Mr. Wells sent him is the same as what the Clerk's Office emails. The public does not see minutes online at this time.

Mr. Wells said once the agendas and backup are scanned, all City information will be emailed. The City needs to get into the age of communication. As long as the City's voicemail isn't working, it can be difficult for residents to track down certain employees.

Mr. Martinbianco would like to see the phone systems working correctly again.

Mr. Smith is aware the media does not attend meetings like they use to therefore the residents are getting less information than before. He is convinced the web is the way to go and feels the City owes that to the residents. It will take stress off the employees and communication will help everyone do a better job.

Mr. Wells thought the website would promote employees to get back with residents promptly regarding complaints etc.

Mr. Smith works with Steve Welch of Bentley Florist, who has an extensive email relationship with many clients. This email list has helped increase his business by 25%.

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Mr. Wells said water and sewer bills could eventually be paid online, alleviating the City's cost of postage. He was curious as to how much ink and paper the City goes through that could be spared.

Mayor Zelenko said she and Mark Udell are in the process of meeting with phone and computer service technicians. There will be a meeting to share information on leasing equipment for these services. The Mayor asked if Council was considering purchasing notebooks and reminded them they would need manpower from the Clerk's Office in order to keep the laptops up to date with agenda items and backup. She said all archives are able to be FOIA'd.

Meeting adjourned at 4:50 p.m.

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