



BURTON, MICHIGAN

VETERANS HONOR RUN COMMITTEE MEETING

DECEMBER 3, 2014

MINUTES

Community Room

Regular

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Commissioner James Craig at 5:30 PM.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Present	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Absent	
Tom Salvadore		Absent	

II. STAFF PRESENT

Bette Bigsby - Park and Recreation Director

III. APPROVAL OF MINUTES

1. Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM
2. Veterans Honor Run Committee - Regular - Oct 15, 2014 5:30 PM
3. Veterans Honor Run Committee - Regular - Oct 29, 2014 6:00 PM

IV. AUDIENCE PARTICIPATION

V. ADMINISTRATIVE REPORT

VI. COMMISSION DISCUSSION AND ACTION

1. Veterans Honor Run wrap up Meeting.

Discussion:

Revenue from event - Estimated

2015 Race Date (11/14/15) - moving back a week due to Blessed Sacrament Hall availability

Volunteers - had a good number, just needed a couple more for registration due to growth of event

2015 - Sponsorship's - offer 2014 sponsors first right of refusal

2015 fliers to be ready by Hot Fudge Run (2/21/15)

Ensure 2015 online Registration ready by 2/1/15

Pricing structure for 2015 - 14 and under fee to get more kids (and perhaps adults) involved based on feedback

Improvements:

Only one bay of fire station had carpet - need to get another carpet runner for the second bay

Move medal area back toward the wall further so more room for those getting food

Action Items:

Agreed to settle on Saturday, 11/14/15 for race date in 2015

Reducing entry fee for 14 and under to \$15 for early registration, \$20 for late.

Approved suggestion of \$4,000 of estimated \$4,777 of proceeds to the DAV.

The remainder to be used for any final invoices and marketing for 2015 VHR.



BURTON, MICHIGAN

VETERANS HONOR RUN COMMITTEE MEETING

OCTOBER 1, 2014

MINUTES

Council Chambers

Regular

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by at 5:30 PM.

I. ROLL CALL

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Excused	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Excused	
Tom Salvadore	Committee Member	Present	

II. STAFF PRESENT

Mrs. Bigsby, Parks & Recreation Director.

III. APPROVAL OF MINUTES

- Veterans Honor Run Committee - Regular - Jul 9, 2014 6:30 PM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: James Craig, Commissioner
SECONDER: Steve Welch, Commissioner
AYES: Welch, Craig, Salvadore
EXCUSED: Smith, Newton

- Veterans Honor Run Committee - Regular - Jul 30, 2014 5:30 PM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: James Craig, Commissioner
SECONDER: Steve Welch, Commissioner
AYES: Welch, Craig, Salvadore
EXCUSED: Smith, Newton

- Veterans Honor Run Committee - Regular - Aug 27, 2014 5:30 PM

Minutes Acceptance: Minutes of Oct 1, 2014 5:30 PM (Approval of Minutes)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	James Craig, Commissioner
SECONDER:	Steve Welch, Commissioner
AYES:	Welch, Craig, Salvadore
EXCUSED:	Smith, Newton

IV. AUDIENCE PARTICIPATION

None.

V. COMMISSION DISCUSSION AND ACTION

1. 1) Confirmation of Police/Fire Support 2) Confirmation of Blessed Sacrament site approval (Mayor, Amber, Bette, etc) 3) Volunteers 4) Medals/Awards 5) Sponsors 6) Media 7) Medical 8) Site Logistics 9) Catering 10) Public Notification of event 11) Open Discussion

Post route on VHR Website.

Notices from Amber for neighborhood and public notification.

Volunteers present at 10 AM. Three volunteers for directions. One volunteer at each turn, (23 turns).

Motorcycles, Patriot Guard, 20 volunteers.

Goldwing Motorcycle Association, 20 volunteers.

Honor Guard Post 4087 and Post 822.

Tents, chairs, sound system, bullhorn and signs.

Minutes Acceptance: Minutes of Oct 1, 2014 5:30 PM (Approval of Minutes)



BURTON, MICHIGAN
VETERANS HONOR RUN COMMITTEE MEETING
OCTOBER 15, 2014
MINUTES

Community Room

Regular

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Commissioner James Craig at 5:30 PM.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Excused	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Excused	
Tom Salvadore	Committee Member	Excused	

II. STAFF PRESENT

B. Bigsby, Parks & Recreation Director.

III. APPROVAL OF MINUTES

1. Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM

Minutes were not approved. Will be ask for approval at the next Veteran's Run meeting.

IV. AUDIENCE PARTICIPATION

None.

V. COMMISSION DISCUSSION AND ACTION

1. 1) Confirmation of Police/Fire Support 2) Confirmation of Blessed Sacrament site approval 3) Volunteers 4) Medals/Awards 5) Sponsors 6) Media 7) Medical 8) Site Logistics 9) Catering 10) Public Notification of Event 11) Open Discussion

Discussion on action items, no action was needed.

Minutes Acceptance: Minutes of Oct 15, 2014 5:30 PM (Approval of Minutes)



BURTON, MICHIGAN
VETERANS HONOR RUN COMMITTEE MEETING
OCTOBER 29, 2014
MINUTES

BlessedSacrament Church

Regular

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Commissioner James Craig at 6:00 PM.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Present	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Excused	
Tom Salvadore		Excused	

II. STAFF PRESENT

B.Bigsby, Park & Recreation Director

III. APPROVAL OF MINUTES

- Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM
Minutes were not approved.
- Veterans Honor Run Committee - Regular - Oct 15, 2014 5:30 PM
Minutes were not approved.

IV. AUDIENCE PARTICIPATION

None.

V. COMMISSION DISCUSSION AND ACTION

- Create a "site plan" for the Veterans Honor Run and for a status report.
Discussion only, no action taken.
- Status Report for any outstanding issues.
Discussion only, no action taken.
- Discuss/propose 2015 additions for the purpose of marketing at the 2014 event.
Discussion only, no action taken.

Minutes Acceptance: Minutes of Oct 29, 2014 6:00 PM (Approval of Minutes)



Veterans Honor Run Committee
4303 S. Center Rd.

SCHEDULED

AGENDA ITEM (ID # 1280)

Meeting: 12/03/14 05:30 PM

Department: Clerk's Office

Category: Discussion

Prepared By: Teresa M. Karsney

Department Head: Teresa M. Karsney

6.1

DOC ID: 1280

Veterans Honor Run wrap up Meeting.