



CITY OF BURTON

VETERANS HONOR RUN COMMITTEE MEETING

MARCH 11, 2015

AGENDA

Council Chambers

Regular

6:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

I. CALL TO ORDER

II. STAFF PRESENT

III. APPROVAL OF MINUTES

1. Veterans Honor Run Committee - Regular - Oct 29, 2014 6:00 PM
2. Veterans Honor Run Committee - Regular - Dec 3, 2014 5:30 PM

IV. AUDIENCE PARTICIPATION

V. ADMINISTRATIVE REPORT

VI. COMMISSION DISCUSSION AND ACTION

1. Discussion/Section/Approval of 2015 VHR logo.
2. Discussion on Tee Shirt Sponsorship.



BURTON, MICHIGAN
VETERANS HONOR RUN COMMITTEE MEETING
OCTOBER 29, 2014
MINUTES

BlessedSacrament Church

Regular

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Commissioner James Craig at 6:00 PM.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Present	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Excused	
Tom Salvadore		Excused	

II. STAFF PRESENT

B.Bigsby, Park & Recreation Director

III. APPROVAL OF MINUTES

- Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM
Minutes were not approved.
- Veterans Honor Run Committee - Regular - Oct 15, 2014 5:30 PM
Minutes were not approved.

IV. AUDIENCE PARTICIPATION

None.

V. COMMISSION DISCUSSION AND ACTION

- Create a "site plan" for the Veterans Honor Run and for a status report.
Discussion only, no action taken.
- Status Report for any outstanding issues.
Discussion only, no action taken.
- Discuss/propose 2015 additions for the purpose of marketing at the 2014 event.
Discussion only, no action taken.

Minutes Acceptance: Minutes of Oct 29, 2014 6:00 PM (Approval of Minutes)



BURTON, MICHIGAN
VETERANS HONOR RUN COMMITTEE MEETING
DECEMBER 3, 2014
MINUTES

Community Room

Regular

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Commissioner James Craig at 5:30 PM.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Present	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Absent	
Tom Salvadore		Absent	

II. STAFF PRESENT

Bette Bigsby - Park and Recreation Director

III. APPROVAL OF MINUTES

1. Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM
2. Veterans Honor Run Committee - Regular - Oct 15, 2014 5:30 PM
3. Veterans Honor Run Committee - Regular - Oct 29, 2014 6:00 PM

IV. AUDIENCE PARTICIPATION

V. ADMINISTRATIVE REPORT

VI. COMMISSION DISCUSSION AND ACTION

1. Veterans Honor Run wrap up Meeting.

Discussion:

Revenue from event - Estimated

2015 Race Date (11/14/15) - moving back a week due to Blessed Sacrament Hall availability

Volunteers - had a good number, just needed a couple more for registration due to growth of event

2015 - Sponsorship's - offer 2014 sponsors first right of refusal

2015 fliers to be ready by Hot Fudge Run (2/21/15)

Ensure 2015 online Registration ready by 2/1/15

Pricing structure for 2015 - 14 and under fee to get more kids (and perhaps adults) involved based on feedback

Improvements:

Only one bay of fire station had carpet - need to get another carpet runner for the second bay

Move medal area back toward the wall further so more room for those getting food

Minutes Acceptance: Minutes of Dec 3, 2014 5:30 PM (Approval of Minutes)

Action Items:

Agreed to settle on Saturday, 11/14/15 for race date in 2015

Reducing entry fee for 14 and under to \$15 for early registration, \$20 for late.

Approved suggestion of \$4,000 of estimated \$4,777 of proceeds to the DAV.

The remainder to be used for any final invoices and marketing for 2015 VHR.



Veterans Honor Run Committee
4303 S. Center Rd.

SCHEDULED

AGENDA ITEM (ID # 1435)

Meeting: 03/11/15 06:30 PM

Department: Clerk's Office

Category: Discussion

Prepared By: Teresa M. Karsney

Department Head: Teresa M. Karsney

6.1

DOC ID: 1435

Discussion/Section/Approval of 2015 VHR logo.



Veterans Honor Run Committee
4303 S. Center Rd.

SCHEDULED

AGENDA ITEM (ID # 1436)

Meeting: 03/11/15 06:30 PM

Department: Clerk's Office

Category: Discussion

Prepared By: Teresa M. Karsney

Department Head: Teresa M. Karsney

6.2

DOC ID: 1436

Discussion on Tee Shirt Sponsorship.