



# CITY OF BURTON

## VETERANS HONOR RUN COMMITTEE MEETING

MARCH 11, 2015

### MINUTES

---

**Council Chambers**

**Regular**

**6:30 PM**

---

**4303 S. CENTER ROAD  
BURTON, MI 48519**

**This meeting was opened by Commissioner James Craig at 6:30 PM.**

#### **I. CALL TO ORDER**

|               |              |
|---------------|--------------|
| Jim Craig     | Bob Wilson   |
| Debbie Newton | Vaughn Smith |
| Steve Welch   | Lester Brady |

#### **II. STAFF PRESENT**

Bette Bigsby

#### **III. APPROVAL OF MINUTES**

1. Veterans Honor Run Committee - Regular - Oct 29, 2014 6:00 PM  
Moved by Steve Welch and seconded by Debbie Newton to accept the minutes as presented.

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>ACCEPTED</b> |
|----------------|-----------------|

2. Veterans Honor Run Committee - Regular - Dec 3, 2014 5:30 PM  
Moved by Steve Welch and seconded by Debbie Newton to accept the minutes as presented.

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>ACCEPTED</b> |
|----------------|-----------------|

#### **IV. AUDIENCE PARTICIPATION**

None

#### **V. ADMINISTRATIVE REPORT**

#### **VI. COMMISSION DISCUSSION AND ACTION**

1. Discussion/Section/Approval of 2015 VHR logo.  
Discussion took place on the 2015 VHR Logo.
2. Discussion on Tee Shirt Sponsorship.  
Discussion took place on proposed shirt sponsorship.

Meeting was adjourned at .



**BURTON, MICHIGAN**  
**VETERANS HONOR RUN COMMITTEE MEETING**  
**OCTOBER 29, 2014**  
**MINUTES**

**BlessedSacrament Church**

**Regular**

**6:00 PM**

**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**This meeting was opened by Commissioner James Craig at 6:00 PM.**

**I. CALL TO ORDER**

| Attendee Name | Title            | Status  | Arrived |
|---------------|------------------|---------|---------|
| Vaughn Smith  | Councilman       | Present |         |
| Steve Welch   | Commissioner     | Present |         |
| James Craig   | Commissioner     | Present |         |
| Debbie Newton | Committee Member | Excused |         |
| Tom Salvadore |                  | Excused |         |

**II. STAFF PRESENT**

B.Bigsby, Park & Recreation Director

**III. APPROVAL OF MINUTES**

- Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM  
Minutes were not approved.
- Veterans Honor Run Committee - Regular - Oct 15, 2014 5:30 PM  
Minutes were not approved.

**IV. AUDIENCE PARTICIPATION**

None.

**V. COMMISSION DISCUSSION AND ACTION**

- Create a "site plan" for the Veterans Honor Run and for a status report.  
Discussion only, no action taken.
- Status Report for any outstanding issues.  
Discussion only, no action taken.
- Discuss/propose 2015 additions for the purpose of marketing at the 2014 event.  
Discussion only, no action taken.

Minutes Acceptance: Minutes of Oct 29, 2014 6:00 PM (Approval of Minutes)



**BURTON, MICHIGAN**  
**VETERANS HONOR RUN COMMITTEE MEETING**  
**DECEMBER 3, 2014**  
**MINUTES**

Community Room

Regular

5:30 PM

**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

This meeting was opened by Commissioner James Craig at 5:30 PM.

**I. CALL TO ORDER**

| Attendee Name | Title            | Status  | Arrived |
|---------------|------------------|---------|---------|
| Vaughn Smith  | Councilman       | Present |         |
| Steve Welch   | Commissioner     | Present |         |
| James Craig   | Commissioner     | Present |         |
| Debbie Newton | Committee Member | Absent  |         |
| Tom Salvadore |                  | Absent  |         |

**II. STAFF PRESENT**

Bette Bigsby - Park and Recreation Director

**III. APPROVAL OF MINUTES**

1. Veterans Honor Run Committee - Regular - Oct 1, 2014 5:30 PM
2. Veterans Honor Run Committee - Regular - Oct 15, 2014 5:30 PM
3. Veterans Honor Run Committee - Regular - Oct 29, 2014 6:00 PM

**IV. AUDIENCE PARTICIPATION****V. ADMINISTRATIVE REPORT****VI. COMMISSION DISCUSSION AND ACTION**

1. Veterans Honor Run wrap up Meeting.

**Discussion:**

Revenue from event - Estimated

2015 Race Date (11/14/15) - moving back a week due to Blessed Sacrament Hall availability

Volunteers - had a good number, just needed a couple more for registration due to growth of event

2015 - Sponsorship's - offer 2014 sponsors first right of refusal

2015 fliers to be ready by Hot Fudge Run (2/21/15)

Ensure 2015 online Registration ready by 2/1/15

Pricing structure for 2015 - 14 and under fee to get more kids (and perhaps adults) involved based on feedback

**Improvements:**

Only one bay of fire station had carpet - need to get another carpet runner for the second bay

Move medal area back toward the wall further so more room for those getting food

Minutes Acceptance: Minutes of Dec 3, 2014 5:30 PM (Approval of Minutes)

**Action Items:**

Agreed to settle on Saturday, 11/14/15 for race date in 2015

Reducing entry fee for 14 and under to \$15 for early registration, \$20 for late.

Approved suggestion of \$4,000 of estimated \$4,777 of proceeds to the DAV.

The remainder to be used for any final invoices and marketing for 2015 VHR.



**Veterans Honor Run Committee**  
4303 S. Center Rd.

**SCHEDULED**

**AGENDA ITEM (ID # 1435)**

Meeting: 03/11/15 06:30 PM

Department: Clerk's Office

Category: Discussion

Prepared By: Teresa M. Karsney

Department Head: Teresa M. Karsney

**6.1**

*DOC ID: 1435*

---

## **Discussion/Section/Approval of 2015 VHR logo.**



**Veterans Honor Run Committee**  
4303 S. Center Rd.

**SCHEDULED**

**AGENDA ITEM (ID # 1436)**

Meeting: 03/11/15 06:30 PM

Department: Clerk's Office

Category: Discussion

Prepared By: Teresa M. Karsney

Department Head: Teresa M. Karsney

**6.2**

*DOC ID: 1436*

---

## **Discussion on Tee Shirt Sponsorship.**