



CITY OF BURTON
VETERANS HONOR RUN COMMITTEE MEETING
SEPTEMBER 13, 2017
MINUTES

Council Chambers

Regular

6:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Commissioner James Craig at 6:30 PM.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Present	
Steve Welch	Commissioner	Present	
James Craig	Commissioner	Present	
Debbie Newton	Committee Member	Present	
Tom Salvadore		Excused	
Ali Grotts	Board Member	Excused	
Rene McMann		Excused	
Sherry Jones		Excused	
Tony Newton		Present	
Bob Wilson		Present	
Laura Downing		Present	

B. STAFF PRESENT

Sue Warren, P&R Director

C. AUDIENCE PARTICIPATION

None.

D. COMMITTEE DISCUSSION

E. AGENDA ITEMS

1. Volunteers

Jim Craig said he has contacted Patrick Forestryk who has coordinated with Powers High School in the past. Hoping to get the usual 25 volunteers for the turns on the course. I will ask Bette Bigsby for the American Heritage Girls contact person's number from the Memorial Day Race. Laura Downing may have some volunteers and Lester Brady will have 4-5 volunteers for registration.

2. Race Facilities

Steve Welch confirmed Blessed Sacrament access as soon as the afternoon of Friday, November 3rd, 2017.

3. Marketing

Sue Warren stated I will have registration forms printed and distributed.

Jim Craig will write the article for the Burton View.

Discussion on getting the word out through banner ads, website runmichigan.com.

4. Food

Steve Welch confirmed Sullivan's for the food. I will need to know a count at least by the week before the race.

5. Course issues

Sue Warren confirmed traffic control plan and schedule with the Police Department.

Discussion on barricades and volunteers to direct runners and stop traffic.

6. Pre-race ceremony

Bob Wilson confirmed VFW Honor Guard for the pre-race ceremony.

7. Sponsors

Sponsors are needed. The deadline is October 14, 2017.

8. Open discussion

Mr. Newton discussed having a backpack division. This may be something we can offer in 2018.

Meeting was adjourned at 8:15 PM.
