



CITY OF BURTON

CITY COUNCIL MEETING

APRIL 6, 2026

AGENDA

Council Chambers

Regular Meeting

7:00 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

B. Invocation

LED BY: Councilwoman Tina Conley

C. Pledge of Allegiance to the Flag of the United States of America

LED BY: Councilwoman Tina Conley

D. Roll Call

E. Approval of Agenda

1. Approve the agenda as presented.

F. Staff Present

G. Approval of Minutes

1. City Council Regular Meeting March 16, 2026, at 7:00 PM.

H. Administrative Reports

I. Committee Reports

J. Audience Participation

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

K. Council Discussion

L. Council Action

1. Approve and authorize the payment of Attorney Billing (Odette) invoices 1073 & 1074, 3/12/26 to 3/31/26, in the amount of \$3,558.00.
2. Approve and authorize the appointment of _____, _____ to the Zoning Board of Appeals, term to expire April 2029.
3. Approve and authorize the Mayor and City Clerk to execute a contract renewal with APM Mosquito Control 4136 Holiday Dr., Flint, MI 48507 for the Mosquito Abatement Program 2026 project for the amount of \$156,700.00.
4. Approve and authorize the Mayor and Clerk to execute a contract with Ace-Saginaw Co. 5414 Rolling Hills Dr. Bridgeport, MI 48722 for the Covert Road Rehabilitation 25-018-P in the amount of \$892,968.28.

5. Approve and authorize the Mayor and Clerk to execute a contract with Springline Excavating, LLC, Farmington Hills, MI for the Genesee Road Rehabilitation 25-017-P in the amount of \$3,127,560.01.
6. AUTHORIZE the acceptance of a paving petition for Sitka St in Section 26, using open ditch gravel to asphalt pavement standards.
7. AUTHORIZE that improvement to Sitka St to be assessed against the lands and premises as indicated in Chapter 150.
 - A. Proceed with the district for improvement of open ditch gravel to asphalt pavement improvement.
 - B. Place preliminary district maps and cost estimates with the intention of City Council to provide a 50% match, on file with the Clerk's Office for examination.
 - C. Determine improvement to be necessary.
 - D. Accept cost estimate.
8. AUTHORIZE the City Clerk to set the First Public Hearing for Monday, May 4, 2026, at 6:00 p.m. at City Hall, or any later date of City Council choice; (a minimum of fourteen (14) days is required between this Council meeting and the proposed public hearing date), and instruct the Clerk's Office, to publish and mail notices to hear and consider any favorable comments and/or objections which may be submitted by any interested person with respect to the making of the improvements and to the assessing of the cost of the improvements to the lands in the aforesaid special assessment district Sitka Street Project #26-009-P.
9. Approve and authorize a budget amendment within the Major Streets Fund as follows; Increase 202-451-802.629 Genesee Rd (Atherton-Court) \$206,760 funds to be used from fund balance.

M. First Reading of Ordinance

1. Case No. 337
 AROB Properties LLC; 12282 Powderhorn Trl., Otisville, MI 48463 requests a zoning change from C-1 Local Business to C-2, General Business on the following described parcels: being located at 4545 E. Court St., Burton MI 48509, Parcel 59-11-552-015 as follows:

4545 E. Court St., Burton MI, 48509, Parcel 59-11-552-015 described as:
 LOT 15 EXCEPT A PARCEL OF LAND BEG 164.47 FT W OF SE COR OF LOT 15 TH E 164.47 FT TH NELY ALONG LOT LINE 52.52 FT TH SWLY TO PLACE OF BEG ALSO EXCEPT A PARCEL OF LAND BEG N 18 DEG 43 MIN E 108.52 FT FROM SE COR OF LOT 15 TH N 30 DEG 16 MIN 57 SEC W 67.69 FT TH N 59 DEG 43 MIN 03 SEC E 75 FT TH SELY ALONG LOT LINE 101.03 FT TO PLACE OF BEG CYPRESS GARDENS

N. Meeting Adjournment

The next regularly scheduled meeting will be held on April 20, 2026 @ 7:00 PM.

Agendas and minutes may be found at www.burtonmi.gov.



CITY OF BURTON

CITY COUNCIL MEETING

MARCH 16, 2026

MINUTES

Council Chambers

Regular Meeting

7:00 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

The Council President called the meeting to order at 7:00 PM.

B. Invocation

LED BY: Councilman Kris Johns

C. Pledge of Allegiance to the Flag of the United States of America

LED BY: Councilman Kris Johns

D. Roll Call

Present: Council President Gregory Fenner, Council Member Steven Heffner, Council Vice-President Gary Wines, Council Member Ellen Ellenburg, City Council Member Kris Johns, Council Member Tina Conley

Absent: Council Member Candice Miller

E. Approval of Agenda

1. Approve the agenda as presented.

Motion by Council Member Ellenburg, second by Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

F. Staff Present

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director
Ted Valley, HR Director
Brian Ross, Police Chief
Kirk Wilkinson, Fire Chief
Amanda Odette, City Attorney

G. Approval of Minutes

1. City Council Regular Meeting March 2, 2026 at 7:00PM

Motion by Council Vice-President Wines, second by Council Member Ellenburg, to Approve.

Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None
Motion Passed 6 - 0.

H. Administrative Reports

Mayor Haskins reported the following:

Happy Saint Patrick's Day to everyone. I hope you enjoy yourselves. Be safe and remember to use a designated driver. The Easter Egg Hunt Event is on Saturday, March 28th, at City Hall from 12 to 2 PM. We are praying for nice weather, so that we can accommodate most of the event outside. The latest wind and weather have caused power outages. Please check on your neighbors. Levi is here from the Nathaniel Group. He is happy to answer any questions. He has been instrumental in helping the city to acquire funding. We have recently applied and have been moved to the second level due to the efficient work of Levi and his group. We were in Lansing around a week ago, where we met with several different Senators and House Reps to get pre-development dollars for the Southmoor property. Levi was born and raised in Burton and graduated from Atherton. We have discussed the ZBA appointments and the number of applicants that have come in. We decided to send the applications to the City Council to review them before putting them on the agenda. I ask that the council decide if we plan to accept any more or close it out.

I. Committee Reports

Mrs. Ellenburg stated last week, I was proud to be elected to the Executive Board for Genesee County 911. It was important for me because Mr. Fenner held that spot and that was the first time we had representation on the board. 911 is looking into software and may be transferring to BS&A. They are having trouble with their current software having the capabilities they need. 911 meetings are open to the public, and everyone is welcome. It's a good chance to get to meet some of our Police Chiefs and officers. We had a Legislative Meeting tonight. We discussed our ordinances, and the City Clerk and Attorney are working together to get them up to date on our website. We discussed limiting our codified books to save costs and utilizing our website instead. Our next Legislative Meeting will be on the third Monday in June at 6:00 PM before the City Council meeting.

Mrs. Conley stated the library had their first book sale, and it was packed. Thank you for all the donations. It was a great success. Thank you to everyone who showed up.

Mr. Johns stated Parks & Recreation had a transition to the new Parks & Recreation Directors. The handoff was very smooth. We are seeing more information on social media related to BYL sign-ups. It's wonderful to see what the future holds for Burton Parks & Recreation.

J. Audience Participation

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

Patrick Dargel of 6119 Hugh Street spoke about agenda item 10 and asked for clarification of the item. He also asked about notifications related to agenda item 7.

Mona Ballge of 2288 S. Term Street spoke about the Burton Area Historical Society. The wolverine is coming to For-Mar for about a month from Memorial Day until July 6th.

Alan Squires of 3511 Cross Creek Blvd spoke about litter and plastic bags near Walmart, Volunteers of America, the old Lowe's building, Speedway at Court and Center, and BP at Belsay and Atherton. There are businesses in Burton that do not pick up the trash on their own properties. Is this a requirement? Are there fines? Can we ban plastic bags in Burton?

K. Council Discussion

Mr. Johns recognized Brennan Eaton, a senior bowler from Atherton High School. He is a state qualifier and part of the Dream Team. He is a four-time recognized bowler on the All-State Team. I have been a past sponsor of the Atherton Bowling Team, and I am very proud of what they have done on the lanes. I invited him here tonight to be recognized, and we are thankful you came. Congratulations!

L. Council Action

1. Approve and Authorize the payment of Attorney Billing (Odette) invoice 1070 & 1071, 2/26/26 to 3/11/26 in the amount of \$3,105.00.

Motion by Council Vice-President Wines, second by Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

2. Approve and Authorize the payment of Attorney Billing (Miller Johnson) invoice 2051451, 2/1/26 to 2/28/26 in the amount of \$370.80.

Motion by Council Vice-President Wines, second by Council Member Heffner, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

3. Approve and authorize the Mayor's re-appointment of Debra Dunsmore, 2156 Judd Rd., Burton, MI 48529, to the Parks and Recreation Commission, with a term to expire March 2029.

Motion by Council Member Heffner, second by Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

4. Approve and authorize the Mayor's appointment of Desiree Hoffman, 2047 Judd Rd., Burton, MI 48529, to the Parks and Recreation Commission, with a term to expire March 2029.

Motion by Council Vice-President Wines, second by Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

5. Approve and authorize the Mayor's appointment of Lary Michael, 2122 E. Mclean Ave., Burton, MI 48529, to the Parks and Recreation Commission, with a term

to expire March 2029.

Motion by Council Member Ellenburg, second by Council Member Heffner, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns,
Tina Conley

Voting No: None

Motion Passed 6 - 0.

6. Approve and authorize the Mayor's appointment of Jacob Pickett, 4339 Chicory Ln., Burton, MI 48519, to the Parks and Recreation Commission, with a term to expire March 2029.

Motion by Council Vice-President Wines, second by Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns,
Tina Conley

Voting No: None

Motion Passed 6 - 0.

7. Approve and Authorize the Mayor and City Clerk to execute a contract with Elexco Land Services 1232 North Eifert Road, Holt, MI 48842 to comply with the requirements of the Michigan Department of Transportation for easement acquisition on the Iron Belle Trail project.

Motion by Council Member Ellenburg, second by Council Vice-President Wines, to Approve.

Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns,
Tina Conley

Voting No: None

Motion Passed 6 - 0.

8. Approve and Authorize the Mayor and City Clerk to execute a contract with Wade Trim, Inc. 555 S. Saginaw Street, Suite 201 Flint, MI 48502, for Preliminary Engineering of Maple Road TIP project from Dort Hwy to Center Rd., at a cost not to exceed \$64,100.00.

Motion by Council Member Heffner, second by Council Member Conley, to Approve.

Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns,
Tina Conley

Voting No: None

Motion Passed 6 - 0.

9. Approve and authorize the Mayor and City Clerk to enter into a government affairs service agreement with the Nathaniel Group, LLC, 425 8th St. NW, Washington, DC 20004, for strategic advisory services.

Mr. Wines posed questions about travel expenses, retainer fees, and asked for examples of work done in other communities and approximately how many hours per week work would be done on behalf of the city.

Mr. Todd stated that the travel expenses in Michigan and Washington, DC are included in the retainer fee. This year, the president signed over \$8.6 million for a city in this county for economic development. Our group was instrumental in getting those funds for the municipality. We secured \$7.5 million for a local non-profit in the City of Flint related to building a cultural district. We have helped communities in Detroit, Flint, and throughout Genesee County. I expect that our entire group would spend about 40-50 hours per

month in the City of Burton.

Mrs. Ellenburg asked if there is current economic development money that could benefit the City of Burton.

Mr. Todd said, absolutely. There are dollars right now at the state and federal level that the city needs to access. I have a lot of ties in Burton and the city means a lot to me. I would love to help bring real dollars to our community to help with economic development here.

Mr. Wines asked if the mayor or the administration would be receiving monthly reports about the group's activities.

Mr. Todd said, yes. We provide monthly reports. Also, if the council would like me to come in and speak at any time, I am happy to do that.

Mr. Heffner asked about where the office is located. When I looked up the address, it was an apartment.

Mr. Todd stated that we are based in Michigan and Washington, DC. The Washington DC office is a corporate building that includes office spaces and corporate housing.

Mr. Heffner asked why we didn't go out to bid for this.

Mayor Haskins stated it is a professional services contract and doesn't require a bid. Furthermore, Levi has already been helping the city acquire funding over the last couple of months.

Mrs. Conley asked if this was monthly. If we don't feel like continuing, can we get out of it?

Mayor Haskins stated that the agreement states that either party can give a 30-day written notice to terminate.

Attorney Odette agreed with the mayor's statement.

Mr. Heffner asked how many times the city administration has gone to the NLC hub for grants?

Mayor stated I'm not sure that we use the NLC, but we apply for every grant we are notified about.

Mr. Heffner stated the past administration was given a database through the NLC for grants and never once used it. Will council get regular updates on their progress? If this doesn't work out, does the council or the mayor pull the plug?

Discussion continued about the Nathaniel Group, their footprint in Washington, and the kind of work they do to secure funding for cities.

Mayor Haskins stated they will provide at least quarterly updates to the council. If the council votes to terminate the agreement, I will honor that request.

Mrs. Ellenburg stated I look at this as Levi being our lobbyist on a national level. The

county does this. Grants with the big dollars come from the federal government. We will get our money back. I have faith in Levi that he will fight and make sure Burton gets money for our projects.

Mr. Johns stated in terms of priorities, where do you see the opportunities for Burton?

Mr. Todd stated the government loves to take its time. Each appropriation cycle is on a different timeline. Requests are open at the federal and state levels right now. It will then be vetted by the committee. Around July we should know how far we have moved through the process and where the mark-ups are. We will make sure someone is always there, giving the City of Burton a seat at the table. People with representation in these rooms are the ones who get priority funding.

Discussion continued about funding opportunities, building relationships, and leveraging the money.

Mrs. Conley stated I like the idea that you are from Burton and trust that you are going to work hard to bring something to Burton.

Mr. Johns asked what you see as the tip of the spear, or what could you achieve in six months for Burton?

Mr. Todd stated that Southmoor is really important. Identifying pre-development dollars is a priority. Once the property is acquired, you can move straight into clearing the site, architectural and civil engineering, and get into the full scale of the project and build on that.

Mr. Johns stated he would like to see six months effort focused on Southmoor and maybe one other project.

Mr. Fenner stated I am sorry that I am skeptical because we have been down a road like this before. The money seems to always go to Flint and Detroit. Are there more communities like ours that you have been successful in getting money for that you can share?

Mayor Haskins stated this agreement is not like the others. If there is no movement in funding, we can move on.

Mr. Johns asked what we can expect to see on the monthly breakdown?

Mr. Todd stated that we log and track everything, including who we met with and what the city needs to do.

Motion by Council Vice-President Wines, second by Council Member Ellenburg, to Approve.

Voting Yes: Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: Gregory Fenner

Motion Passed 5 - 1.

10. Approve and Authorize resolution 2026-06 to decertify portions of the roads that are no longer improved for public use as identified by the Michigan Department of Transportation, during the certification process of the City of Burton's Act 51 roads.

Mrs. Ellenburg stated there was a question from the audience about the types of roads. What are we talking about here?

Mr. Abbey stated that the state has a new process. In their review of our Act 51 streets, they determined sections of our streets that are not for public use. As an example, on Bergin Street, where it backs up to the Bendle High School football stadium, there is an approximately 150 ft area that we don't plow or maintain.

Motion by Council Vice-President Wines, second by Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

11. Approve and authorize the sale of the vacant lot, Scottwood 59-31-526-037, to give first and final approval for the sale of this parcel to Matthew Jennings 1492 E. Scottwood Ave. Burton, MI 48529 (adjacent to parcel) for the sum of \$220.00 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

Motion by Council Vice-President Wines, second by Council Member Heffner, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

12. Approve a budget amendment within the Major Streets Fund as follows; Add 202-451-802.633 Maple Ave (Dort-Center) \$324,250 funds to be used from fund balance.

Motion by Council Member Heffner, second by Council Member Ellenburg, to Approve.
Voting Yes: Gregory Fenner, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 6 - 0.

Mr. Heffner asked the mayor if he noticed the VFW Hall for sale on Bristol Rd. I would love to get the tank they have there.

Mayor Haskins stated we have been working on that for a couple of months.

Mr. Heffner stated if you get the tank, I will get the cement slab donated.

Mr. Heffner asked if the city is involved in the First Net system.

Chief Ross stated that it is more for individual customers.

Mayor Haskins stated it is through AT&T, and it's not the best service. It was meant for people in the First Responder field.

Mr. Johns stated I have been getting repeated calls from constituents regarding ATV's.

Mayor Haskins stated that anyone seeing these problems in our city should call 911.

Mrs. Ellenburg stated 911 is using AI to filter out actual emergencies from other calls. This should be helpful.

Mr. Wines stated the mayor does a Day of Service each year. It's May 2nd this year and he has dozens of people who volunteer to clean up trash in the city. Also, Mr. Johns runs a non-profit called Beautify Burton. We will do our best to get the areas cleaned up that were mentioned tonight. He thanked Mr. Squires for coming to let us know.

Mrs. Conley stated if anyone is looking to get rid of their plastic bags, there is a box in the back of the Burton Library. The library uses them for benches in the park.

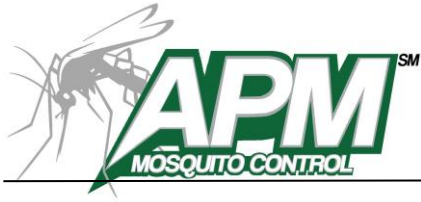
M. Meeting Adjournment

The next regularly scheduled meeting will be held on Monday, April 6, 2026 @ 7:00 PM.

Agendas and minutes may be found at www.burtonmi.gov.

President Fenner adjourned the meeting at 7:57 PM.

[MIN_SIGNATURES]



4136 Holiday Drive, Flint MI, 48507

Local 810-766-9423

Email: apmmosquitosouth@gmail.com

www.advancedmosquito.com

Mayor Duane Haskins
& The Burton City Council
4303 S Center Rd, Burton, MI 48519

January 15, 2026

Dear Mayor Haskins,

APM is grateful for the opportunity to service the residents of Burton City. The enclosed proposal reflects scope of work from the 2025 season, the first year of the mosquito control program. The contract is for one year and covers the 2026 season. The City of Burton will only be billed for materials provided and actual work completed. The proposal represents an updated comprehensive, and environmentally sound municipal mosquito control program based upon the best practices in Integrated Pest Management.

Our objectives are execution of a comprehensive state-of-the-art mosquito control program, work diligently to improve both the efficiency and the effectiveness of the program, reduce the number of nuisance mosquitoes, as well as reducing the chances of disease transmission from mosquitoes within your community. APM Mosquito Control is dedicated to using the latest methods and materials in its Integrated Mosquito Management Programs. All materials utilized are registered with the State of Michigan and the U.S. Environmental Protection Agency for mosquito control. All methods and materials proposed are consistent with the American Mosquito Control Association (AMCA), the Michigan Mosquito Control Association (MMCA) and today's mosquito control industry standards.

Attachment "A" provides a pricing breakdown for all services provided.

Thank you and the members of the city council for your confidence in our company. If you have any questions about the enclosed information, please feel free to contact me directly at 586 292-1022 (cell). We look forward to continuing to provide a public health mosquito control program for The City of Burton.

Sincerely,

Benjamin D. Seago
Benjamin D. Seago
General Manager
APM Mosquito Control

PROPOSAL FOR:

BURTON CITY
2026 MOSQUITO CONTROL PROGRAM

JANUARY 15, 2026

APM Mosquito Control
4136 Holiday Drive, Flint MI 48507
Contact: Benjamin Seago
586 292-1022

APM South Office
4136 Holiday Drive
Flint, MI 48507
810-766-9423

General Services Description

All General Services are quoted for the 2026 season at no charge and are included as part of the total service package.

1. GENERAL LIABILITY/AUTO/WORKER COMPENSATION INSURANCE COVERAGE

Comprehensive \$1,000,000 (\$1 Million) per occurrence General Liability, Claims-made policy. Including chemical and pollution coverage. City of Burton will be named as additionally insured. APM also includes \$1 Million Auto Liability Coverage and standard Workers Compensation coverage on all employees.

2. MOSQUITOLINE CUSTOMER RESPONSE SYSTEM

Twenty-four-hour customer access telephone number for reception of program and product information. As well as standing water service requests. **(810) 766-9423.**

3. IMMEDIATE RESPONSE SYSTEM

Guaranteed 24–48-hour response/resolution time to all mosquito annoyance complaint calls, weather permitting. Includes monthly reporting of all pertinent call information (name, address etc.) and the steps taken to resolve each problem.

4. C.M.M.S. (COMPUTER-ASSISTED MOSQUITO MANAGEMENT SYSTEM)

Use of APM's comprehensive computer data-base and reporting system to target specific larval mosquito control methods to historically active development sites. This method provides effective control and reduces the high cost of routine "hit & miss" site inspection.

5. COMPLETE WEATHER MONITORING SERVICE

Daily monitoring and recording of local weather conditions in our computer database for use in mosquito annoyance prediction, effective operational scheduling and efficient reporting.

6. MOSQUITO ANNOYANCE PREDICTION SERVICE

A computerized population and annoyance prediction system designed to give early warning of severe annoyance from the floodwater mosquito, *Aedes vexans*. This system is used to effectively schedule larviciding and adulticiding operations as well as to give the public advanced notice of severe situations.

7. SPRING, MIDSEASON & ANNUAL REPORT

Comprehensive report detailing work performed, New Jersey Light Trap analysis, mosquito populations, work in progress, calls received via the *Mosquito Line System*, *Immediate Response* analysis, mosquito population graphs, weather data etc.

8. PUBLIC RELATIONS

- A. APM and Burton City staff will work to update an annual postcard which will be mailed out to Burton City residents. Post cards will contain pertinent program information including but not limited to; product information, company personnel, address, phone number, and contact information. Tentative spraying schedules, options to OPT OUT of spraying, etc. APM agrees to split mailing expenses with Burton City for the amount not to exceed \$3,000.00
- B. Maintenance of a complete and continuously updated SHUT-OFF File and map system which identifies all properties that have requested that the adulticide spray be shut-off in front of, and up-wind from their property. All Shut-off properties will be marked prior to any spray application.
- C. A continuously updated NOTIFICATION File which lists those residents that desire advanced notification of adult control spray applications.
- D. Complete access to all APM technical literature including Labels and Safety Data Sheets for all insecticides used in the program.
- E. News releases will be issued to the local media when deemed appropriate and necessary, in cooperation with the City Clerk.
- F. APM website at www.advancedmosquito.com provides additional information on mosquito control and links to national and state sources.
- G. APM offers a show & tell program for residents at “open” house events held by the community. Our goal is to educate the public about mosquito control. Applicators, ULV trucks and field equipment are available to demonstrate use and answer any questions.

9. INSPECTION AND LARVICIDE SERVICES

A.) Site Inspection Services

Inspection of targeted mosquito production sites for detection of Development of larval populations. Inspections for spring larviciding typically begin late march-early April. Additionally included are inspections of ditches and flooded yards following significant summer rainfall events. Estimated total of 200 inspections.

At a cost of \$15.00/site \$3,000.00

B.) Larviciding Services – Treatment of Standing Water

During the springtime – typically mid-April and as needed throughout the season, known breeding sites, temporary breeding sites, and sites called in by residents will be inspected and treated as needed. Power backpack application of Vectobac G or similar insecticide applied to sites that are breeding. Products used may vary depending on assessment of site. All products are applied according to label. Estimated total of approximately 500 acres of standing water.

At a cost of \$44.00 / acre \$ 22,000.00

C.) Catch Basins

APM will provide the city of Burton DPW staff with Natular XRT 180-day briquettes to be used for treatment of city catch basins and storm drains. One-time seasonal treatment in the spring targets culex larvae inhabiting stagnant water in city infrastructure. APM will provide products at our cost including a handling fee. One case includes 220 briquettes, one briquette per Storm drain. Estimated 23 cases of briquettes.

At a cost of \$1,200.00 per case \$27,600.00

D.) Larval Service Quality Control

Twenty-four-hour elapse time spot check of the previous day's inspected and treated sites. No Charge

Sub-Total Larval Control Services for season \$ 52,600.00

10. ADULT MOSQUITO CONTROL SERVICES DESCRIPTION AND COSTS

A.) Light Trap Monitoring Service

New Jersey light trap service for adult mosquito population monitoring. Four traps will be operated 2 nights per week from mid-May through Sept. 15th, with catches retrieved, sorted to sex, and the resulting data recorded for computerized analysis.

At a seasonal cost of \$2,000.00 each (four traps)\$ 8,000.00

B.) Mosquito-borne Disease Surveillance Monitoring

Setting of 10 dry ice baited CDC traps and/or hay infused Gravid traps to specifically target the predominant species that are historical transmitters of WNV and EEE. Samples collected, Identified and submitted to MSU for WNV testing. 12 traps during July/August.

At a cost of \$300.00 / test\$ 3,600.00

C.) General Residential Adulticide Application

Multiple factors contribute to the decision to spray. Spray schedule and dose rates are factored by New Jersey Light Trap Counts, annoyance call volume and field operations. APM strives to spray during prime weather conditions. Ideal conditions are temperatures above 55 degrees, wind speeds less than 10 miles an hour and not raining at time of the application. All products are applied according to the label. APM trucks are equipped with Monitor 4 System & Frontier Precision systems, specifically designed for mosquito control ULV (Ultra Low Volume) spray units. This system monitors and maintains constant ULV rate applications related to the speed of the vehicle. Truck spraying will begin the week prior to Memorial Day and end the week after Labor Day, each season. In case of outbreaks, APM is prepared to extend services to October 1 if needed. Should ULV spray miles exceed the 1,200 miles included in this proposal, additional funding will be allocated to APM – details included in “Attachment B, outbreak addendum.”

1,500 miles ULV truck spraying -

At a cost of \$45.00 / mile..... \$ 67,500.00

D.) Harborage Backpack Application

Residual backpack application of Demand CS, Tempo WSP, Kontrol 4+4 or similar insecticide to foliage surrounding city parks and public use areas for residual control and/or knockdown of adult mosquito populations. Estimated 6 rounds of backpack applications.

At a cost of \$3,500.00 / per round \$21,000.00

E.) Adult Mosquito Service Quality Control

Monitoring of all adult mosquito control operations by various methods, including truck mounted Monitor 4 recording system, New Jersey light trap, CDC Traps, and field operations. ULV machines are calibrated yearly to ensure proper droplet size. Calibration is documented for each ULV machine. No Charge

Sub-Total Adult Control Services for Season \$ 100,100.00

11. MAPPING & PUBLIC RELATIONS

A. Mapping

ESRI / ARCGIS mapping – All standing water sites are catalogued and mapped via Fieldseeker GIS software in partnership with ESRI / ARCGIS.

All ULV truck spray routes are entered into a library where they can be accessed at any time. Standing water sites, specific route missions or property treatment verifications are available upon request.

Annual ESRI Support \$1,000.00

B. Public Relations

APM and Burton City staff will work to update an annual postcard which will be mailed out to Burton City residents. Post cards will contain pertinent program information including but not limited to; product information, company personnel, address, phone number, and contact information. Tentative spraying schedules, options to OPT OUT of spraying, etc.

APM agrees to split mailing expenses with Burton City for the amount not to exceed \$4,000.00

Estimated shared mailer cost \$3,000.00

**ATTACHMENT "A"
SERVICE COST SUMMARY**

City of Burton Mosquito Management Program

I. Larval Mosquito Control Services

Site inspection service	\$3,000.00
Larvicide application services	\$22,000.00
Catch Basin Product Costs	\$27,600.00
Larval Service Quality Control	Included

II. Adult Mosquito Control Services

Light Trap Monitoring Service	\$ 8,000.00
Disease Surveillance Monitoring.....	\$ 3,600.00
Harborage Backpack Application	\$ 21,000.00
General Residential Adulticide Application.....	\$67,500.00
Annual ESRI Support	\$ 1,000.00
Public Relations	\$3,000.00

2026 Mosquito Control Budget\$ 156,700.00

**Advanced Outdoor Spraying
APM Mosquito Control
CONTRACTUAL SERVICE COST AGREEMENT
City of Burton
2026 Mosquito Control Program**

Signing and returning the attached copy of this contractual agreement will authorize APM Mosquito Control to perform the service items contained within this contract for the 2026 season. An extension of the contract is available. Burton City understands that APM cannot be held responsible in the event humans or animals contract mosquito borne diseases.

For acceptance, please sign here:

Name _____ Title _____ Date _____

APM Mosquito Control

Name Benjamin D. Seago Title: General Manager Date: January 15, 2026
Benjamin D. Seago

Invoicing will be 5 monthly payments of \$23,055.00 each, with the 6th adjusted for actual work completed at the end of the season. Beginning in April and ending in August

Invoices should be sent to:

Name _____

Address _____

Phone/ Fax _____

E-mail: _____

Please provide an Email address that the invoices should be sent to

Return this copy to APM

**Advanced Outdoor Spraying
APM Mosquito Control
CONTRACTUAL SERVICE COST AGREEMENT
City of Burton
2026 Mosquito Control Program**

Signing and returning the attached copy of this contractual agreement will authorize APM Mosquito Control to perform the service items contained within this contract for the 2026 season. An extension of the contract is available. Burton City understands that APM cannot be held responsible in the event humans or animals contract mosquito borne diseases.

For acceptance, please sign here:

Name _____ Title _____ Date _____

APM Mosquito Control

Name Benjamin D. Seago Title: General Manager Date: January 15, 2026
Benjamin D. Seago

Invoicing will be 5 monthly payments of \$23,055.00 each, with the 6th adjusted for actual work completed at the end of the season. Beginning in April and ending in August

Invoices should be sent to:

Name _____

Address _____

Phone/ Fax _____

E-mail: _____

Please provide an Email address that the invoices should be sent to
Keep for your Files

Risk Benefit Information

Introduction

Regulation 637, Pesticide Use, was promulgated under the authority of the Pesticide Control Act (Act 171, Public Acts of 1976, as amended). It became effective on November 13, 1993 and will be enforced by the Michigan Department of Agriculture (MDA), Pesticide and Plant Pest Management Division. Regulation 637 will impact all pesticide applicators, but most notably certified commercial applicators and commercial applicator firms. The following is a required addendum to this APM mosquito control proposal/contract in accordance with MDA Regulation 637.

Definition: Pesticide - a substance or agent used to kill pests such as insects, weeds, etc.

Pesticides are used to control undesirable, nuisance, and sometimes dangerous pests. Natural predators, disease and environmental conditions help to control pest populations. When natural controls are insufficient, pesticides are used to reduce the populations to acceptable levels.

One or more of the following pesticides are applied by APM per this proposal/contract to control mosquitoes representing the subfamilies Anophelinae and Culicinae.

Larvicides

Vectobac (Bacillus thuringiensis var. israelensis or Bti.) - A microbial insecticide which utilizes protein crystals cultured from bacterial spores. When ingested by mosquito larvae, the protein crystals cause lethal biochemical changes. Bti. granules are applied via power backpack to actively breeding sites at a rate of 2.5 - 10.0 pounds per acre. **CAUTION KEEP OUT OF REACH OF CHILDREN**

Vectolex CG, (Bacillus sphaericus Serotype(H-5a5b),strain 2362.)- A microbial insecticide which utilizes protein crystals cultured from bacterial spores. When ingested by mosquito larvae, the protein crystals cause lethal biochemical changes. Vectolex granules are applied via power backpack to actively breeding sites at a rate of 2.5 - 10.0 pounds per acre. **CAUTION KEEP OUT OF REACH OF CHILDREN**

Adulticides

Perm X UL 4-4 (Permethrin 4% + Piperonyl Butoxide 4%) - A synthetic pyrethroid insecticide which inhibits neural transmissions in targeted adult mosquitoes. Perm X is applied via truck-mounted Ultra Low Volume equipment along rural and residential roads. The application rate is 1-3 fluid ounce per acre. **CAUTION KEEP OUT OF REACH OF CHILDREN**

Kontrol 4+4 ULV (Permethrin 4.6% + Piperonyl Butoxide 4.6%) - A synthetic pyrethroid insecticide which inhibits neural transmissions in targeted adult mosquitoes. Kontrol is applied via truck mounted Ultra Low Volume equipment along rural and residential roads. The application rate is 1-3 fluid ounces per acre. **CAUTION KEEP OUT OF REACH OF CHILDREN**

Tempo 10WP (Cyfluthrin,cyano(4-fluoro-3-phenoxyphenyl)methyl 3-(2,2-dichloroethenyl) - 2,2dimethylcyclopropanecarboxylate 10%). A broad spectrum insecticide for control of crawling,

flying, and wood destroying insect pests for indoor and outdoor surfaces. A 0.05%-0.1% active ingredient concentration solution is applied. **CAUTION KEEP OUT OF REACH OF CHILDREN**

General Exposure Information

If swallowed: Call a physician or Poison Control Center immediately. Do not induce vomiting unless otherwise directed to do so per the pesticide label. Do not give anything by mouth to an unconscious person.

If on skin: Immediately wash with plenty of soap and water. Get medical attention.

If in eyes: Flush with plenty of water for 15 minutes. Get medical attention.

If inhaled: Remove to fresh air if symptoms of exposure sickness appear and get medical attention immediately.

Always seek medical attention if an unusual condition develops following exposure to a pesticide. Practicing common sense precautionary measures is the best action against pesticide exposure. Do not touch any surface which has been treated until the pesticide is dry. Remove yourself from the area being treated such as going indoors, closing windows, etc., for at least 30 minutes. Consult your pesticide applicator for exposure precautions.

Environmental Fate

Pesticides have been greatly improved in the area of environmental acceptability since the days of long-term residual insecticides such as DDT. All insecticides used in APM mosquito control programs are environmentally acceptable. Numerous acceptable and natural biological larval mosquito control agents have been implemented as part of APM's mosquito management programs. *Bti* is a larvicide, which utilizes a natural biological active ingredient that is completely non-toxic and very insect specific. Other larvicides such as *Altosid* and *Abate* are used to control mosquitoes and disease in drinking water. ULV adulticides can biodegrade completely in as little as 4 hours. Pesticides formulated with residual properties are designed to biodegrade more slowly. This permits the pesticide to come into contact with more target pests thereby increasing its effectiveness. However, even these residual pesticides are formulated to biodegrade over a relatively short period of time. The environmental fate of pesticides may vary, due to the influences of other environmental conditions. These conditions may include soil pH, UV radiation, rainfall, microbial action and others. Overall, the pesticides applied by APM are low toxicity, biodegradable and environmentally acceptable materials.



BID TABULATION
CITY OF BURTON
Department of Public Works

Project: COVERT RD. REHABILATION 25-018-P
Bid Opening: City Hall Council Chambers
Date & Time: March 26, 2026 , 10:30 AM

Present: Amber Abbey - Deputy DPW Director
 Pete Wingblad - Superintendent of Engineering and Inspection
 Julie Griffith - Purchasing Agent

Bidder Name & Address	Bid Bond	Signed Bond	Total BID
Ace Saginaw Paving CO. 5414 W. Rolling Hills Dr. Bridgeport, MI 48722	YES	YES	\$892,968.28
Hutch Paving 3000 E. Ten Mile Rd. Warren, MI 48091	YES	YES	\$988,054.18
Zito Construction Co. 8033 Fenton Rd. Grand Blanc, MI 48439	YES	YES	\$1,085,063.00
Asphalt Specialists, Inc. (ASI) 1780 E. Highwood, Pontiac, MI 48343	YES	YES	\$1,090,968.25
BSI Paving 2651 Metamora Rd. Oxford, MI 48371	YES	YES	\$1,355,499.86

PROPOSAL

COVERT ROAD REHABILITATION 25-018-P

This is the PROPOSAL of ACE-SAGINAW PAVING CO., hereinafter called the Bidder, to the City of Burton, a Michigan Governmental Corporation, hereinafter called the Owner.

The Bidder, having familiarized himself with the local conditions affecting the work, and having examined the contract documents including the Advertisement, Instruction to Bidders, Proposal, Agreement, Bonds, Insurances, Specifications and Addenda, hereby proposes to furnish all labor, materials, tools, equipment, utilities and transportation services, and to perform and fully complete all the work listed on the proposal form and/or described in the contract documents and specifications designated as:

CITY OF BURTON, MICHIGAN

COVERT ROAD REHABILITATION 25-018-P

SCHEDULE

The successful bidder will be required to complete all work within the schedule specified below.

The project shall not commence prior to **April 1, 2026**. All contract work must be completed in its entirety by **June 30, 2026**. Failure to complete all contract work by **June 30, 2026**, will result in the Contractor being assessed liquidated damages in accordance with MDOT 2020 Standard Specifications for Construction.

All milled surfaces shall be paved within one week (7 days).

The successful Bidder will be required to submit a construction schedule to the Owner indicating the dates of completion of the various items of work. This schedule, when approved by the Owner, will become a part of the contract documents.

* See attached documentation for the basis of the proposal.

BASE PROPOSAL

Item Number	Pay Item Number	Description	Unit	Quantity	Unit Price	Total
1	1100001	Mobilization, Max 5%	LSUM	1	44500.00	44500.00
2	2047011	Driveway Milling and Butt Join	Syd	1077	4.80	5169.60
3	2047011	Pavt Rem, Modified	Syd	867	14.75	12788.25
4	2050016	Excavation, Earth	Cyd	825	24.75	20418.75
5	2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	2	150.00	300.00
6	2090001	Project Cleanup	LSUM	1	9800.00	9800.00
7	3010002	Subbase, CIP	Cyd	39	76.00	2964.00
8	3027011	Aggregate Base, 6 inch, Modified	Syd	1340	14.75	19765.00
9	3027011	Aggregate Base, 12 inch, Modified	Syd	560	25.75	14420.00
10	3040001	Pavt, Rubblize	Syd	13200	4.60	60720.00
11	3040010	Aggregate, Filler	Ton	1260	40.00	50400.00
12	3060020	Maintenance Gravel	Ton	100	45.00	4500.00
13	3077031	Shld, CL II, Modified	Ton	782	45.00	35190.00
14	4030005	Dr Structure Cover, Adj, Case 1	Ea	2	1200.00	2400.00
15	4030010	Dr Structure Cover, Type B	Ea	2	1000.00	2000.00
16	4030065	Dr Structure Cover, Type Q	Ea	8	1000.00	8000.00
17	4030280	Dr Structure, Adj, Add Depth	Ft	10	150.00	1500.00
18	4037050	Structure Cover, Type Q, Spec	Ea	8	2000.00	16000.00
19	5010001	Pavt, Cleaning	LSUM	1	7500.00	7500.00
20	5010002	Cold Milling HMA Surface	Syd	3925	4.80	18840.00
21	5010005	HMA Surface, Rem	Syd	13200	2.05	27060.00
22	5010025	Hand Patching	Ton	135	228.00	30780.00
23	5012013	HMA, 3EML	Ton	95	132.00	12540.00
24	5012025	HMA, 4EML	Ton	4085	85.00	347225.00
25	8010005	Driveway, Nonreinf Conc, 6 inch	Syd	307	74.00	22718.00
26	8100371	Post, Steel, 3 pound	Ft	753	9.25	6965.25
27	8100402	Sign, Type III, Erect, Salv	Ea	13	75.00	975.00
28	8100403	Sign, Type III, Rem	Ea	102	10.00	1020.00
29	8100404	Sign, Type IIIA	Sft	191	20.00	3820.00
30	8100405	Sign, Type IIIB	Sft	114	20.00	2280.00

Item Number	Pay Item Number	Description	Unit	Quantity	Unit Price	Total
31	8100616	Reflective Panel for Permanent Sign Support, 6 foot	Ea	8	45.00	360.00
32	8102010	Ground Mtd Sign Support, Rem	Ea	47	10.00	470.00
33	8110218	Pavt Mrkg, Thermopl, 24 inch, Stop Bar	Ft	158	14.50	2291.00
34	8110231	Pavt Mrkg, Waterborne, 4 inch, White	Ft	9260	0.19	1759.40
35	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	Ft	1360	0.19	258.40
36	8110251	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, White	Ft	9260	0.13	1203.80
37	8110252	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow	Ft	1360	0.13	176.80
38	8127051	Traffic Control, Estimated 5%	LSUM	1	49600.00	49600.00
39	8167011	Turf Establishment, Performance	Syd	5100	7.40	37740.00
40	8210001	Monument Box	Ea	3	800.00	2400.00
41	8210005	Monument Box, Adj	Ea	3	0.01	0.03
42	8210010	Monument Preservation	Ea	3	800.00	2400.00
43	8507051	Audio-Video Construction Area Survey	LSUM	1	1750.00	1750.00
TOTAL						892968.28

P-3

The undersigned hereby agrees that if the foregoing proposal shall be accepted by the Owner, he will, within fifteen (15) consecutive calendar days after receiving notice of the acceptance of such proposal, enter into contract, in the appropriate form, to furnish all labor, materials, tools, and construction equipment necessary for the full and complete execution of the work at and for the prices named in this proposal, and he will furnish to the Owner all required insurance certificates and policies, and furnish such surety as shall be approved by the Owner for the faithful performance of such contract and for the payment of all materials used in this work and for all labor expended thereon and for the maintenance and guarantee of his work as shall be approved by the Owner.

The attention of the undersigned is directed to the liquidated damages provision of the contract documents. The undersigned hereby agrees that if this proposal be accepted by the Owner, he will complete the entire work of the contract within the specified number of consecutive calendar days after being notified to proceed, and if the work is not completed in the designated time, the liquidated damages specified shall be deducted from any money due the Contractor.

Project to be opened to traffic throughout construction.

Project shall be to complete all work within the schedule specified in this proposal.

The successful Bidder

The undersigned has attached hereto a (Bid Bond) (Certified Check) in the sum of 5% OF ATTACHED BID AMT.

(\$ 5%) as required in the "Advertisement" and the undersigned agrees that in case he shall fail to fulfill his obligations under the foregoing proposal and agreement, the Owner may, at its option, determine that the undersigned has abandoned his rights and interest in such proposal, and that the certified check or bid bond accompanying his proposal has been forfeited to the said Owner, but otherwise, the said certified check or bid bond shall be returned to the undersigned upon the execution of such contract and the acceptance of his bonds and insurances or upon the rejection of his proposal.

The undersigned affirms that in making such proposal neither he nor any company that he may represent, nor anyone on behalf of himself or his company, has directly or indirectly entered into any collusion, undertaking, or agreement with any bidder to maintain the prices of said work, and further affirms that such proposal is made without regard or reference to any other bidder or proposal and without any agreement or understanding or combination, either directly or indirectly, with any other person or persons with reference to such bidding.

In submitting this bid it is understood that the right is reserved by the Owner to waive any informality in bids, to reject any or all bids, or accept any bid or combination of bids, which is considered most favorable to the Owner.

The Owner reserves the right to decide which divisions will be constructed under this contract. Once the bids are received, the scope of the work will be decided.

Bidder acknowledges receipt of the following addenda(s):

ADDENDUM #1 DATED 02/24/26

Dated and signed at ACE-SAGINAW
BRIDGEPORT
OFFICE, State of MICHIGAN, this 25TH day of
MARCH, 2026.

Name of Bidder ACE-SAGINAW PAVING COMPANY

By: Thomas Gatza **Thomas Gatza/Proj. Mgr.**

Address: 5414 ROLLING HILLS DR.
BRIDGEPORT, MI 48722

Email: tgatza@acesaginawpaving.com

Telephone: 810-238-1737



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Ace-Saginaw Paving Company
5414 West Rolling Hills Drive
Bridgeport, MI 48722

SURETY:

(Name, legal status and principal place of business)

Hartford Fire Insurance Company
One Hartford Plaza
Hartford, CT 06155-0001

OWNER:

(Name, legal status and address)

City of Burton
4303 S. Center Rd.
Burton, MI 48519

BOND AMOUNT: Five Percent of the Total Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

25-018-P Covert Rd Rehabilitation 1.0 Mile Davison Road to Potter Road

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 26th day of March 2026

(Witness)

Michael Hlavacek / Proj. Mgr.

(Witness) Ryan Foley

Ace-Saginaw Paving Company

(Principal) (Seal)

(Title) Thomas Gatzka/Proj. Mgr.

Hartford Fire Insurance Company

(Surety) (Seal)

(Title) Theresa J Foley, Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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POWER OF ATTORNEY

Direct Inquiries, Bond Authenticity
and Claims to:
THE HARTFORD
BOND, T-14
One Hartford Plaza
Hartford, Connecticut 06155
Bond.Claims@thehartford.com
call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: **HYLANT GROUP INC**
Agency Code: **35-351588, 35-350851, 81-151273**

- Hartford Fire Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company**, a corporation duly organized under the laws of the State of Connecticut
- Hartford Insurance Company of the Midwest**, a corporation duly organized under the laws of the State of Indiana

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of unlimited:**

*Nicholas R. Hylant, Judy K. Wilson, Vicki S. Duncan, Kristie A. Pudvan, Jennifer A. Jarosz,
Theresa J. Foley, Christine Loiselle*

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Phyllis A. Clark

Phyllis A. Clark, Assistant Secretary

Joelle L. LaPierre

Joelle L. LaPierre, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 1st day of March, 2024, before me personally came Joelle L. LaPierre, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



Mariluz Arce

Mariluz Arce
My Commission HH 287363
Expires July 13, 2026

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of March 26, 2026.

Signed and sealed in Lake Mary, Florida.



Keith D. Dozois

Keith D. Dozois, Assistant Vice President



ARCHITECTS. ENGINEERS. PLANNERS.

March 30, 2026

**City of Burton
4093 Manor Dr.
Burton, MI 48519**

Attention: Amber Abbey, Deputy DPW Director

Regarding: Recommendation of Award – Genesee Rd Rehabilitation

Sealed bids for the above-mentioned project were received and publicly read aloud by the City of Burton on 25th of March, 2026) at 10:00a.m. Proposals were received from 2 bidders. The list of bidders and their total bid amounts are included in the table below. We have calculated the bid amounts of all work items from the bidders in the attached bid tabulation. The Engineer’s Opinion of Construction Cost for this project was estimated to be approximately \$3,183,942.28.

Contractor Name	Bid Amount
Springline Excavating, LLC	\$3,127,560.01
Zito Construction, Co	\$3,341,776.80

The project scope consists of approximately 2.0 miles of concrete rubblizing in open ditch areas, concrete removal in curbed areas, HMA surfacing, gravel shoulders, and widening road tapers. The work performed will also include new ADA ramps and pavement markings and the addition of an overhead beacon at Lippincott Blvd and Genesee Rd intersection. The work to be completed under this Contract includes the furnishing of all materials, equipment, and labor necessary to complete the proposed work, in accordance with the contract documents.

Springline Excavating, LLC located in Farmington Hills, Michigan, is the apparent low bidder. OHM Advisors has had favorable past-experiences working with this Contractor on previous projects. We also spoke with project references listed in the Contractors bid proposal and received positive feedback regarding this Contractors ability to perform similar work. We spoke with Springline Excavating, LLC directly regarding the scope of work and anticipated project schedule, and they indicated that they are comfortable with completing all work items prior to the substantial completion date of August 21st, 2026.

Based on the above evaluation, we recommend award of the Genesee Rd Rehabilitation project to Springline Excavating, LLC in the estimated award amount of \$3,127,560.01.

We look forward to continuing to provide our professional services on this project through the construction phase of work. If you have any questions, please do not hesitate to reach out.

Sincerely,
OHM Advisors

Jarret Geering

cc: File

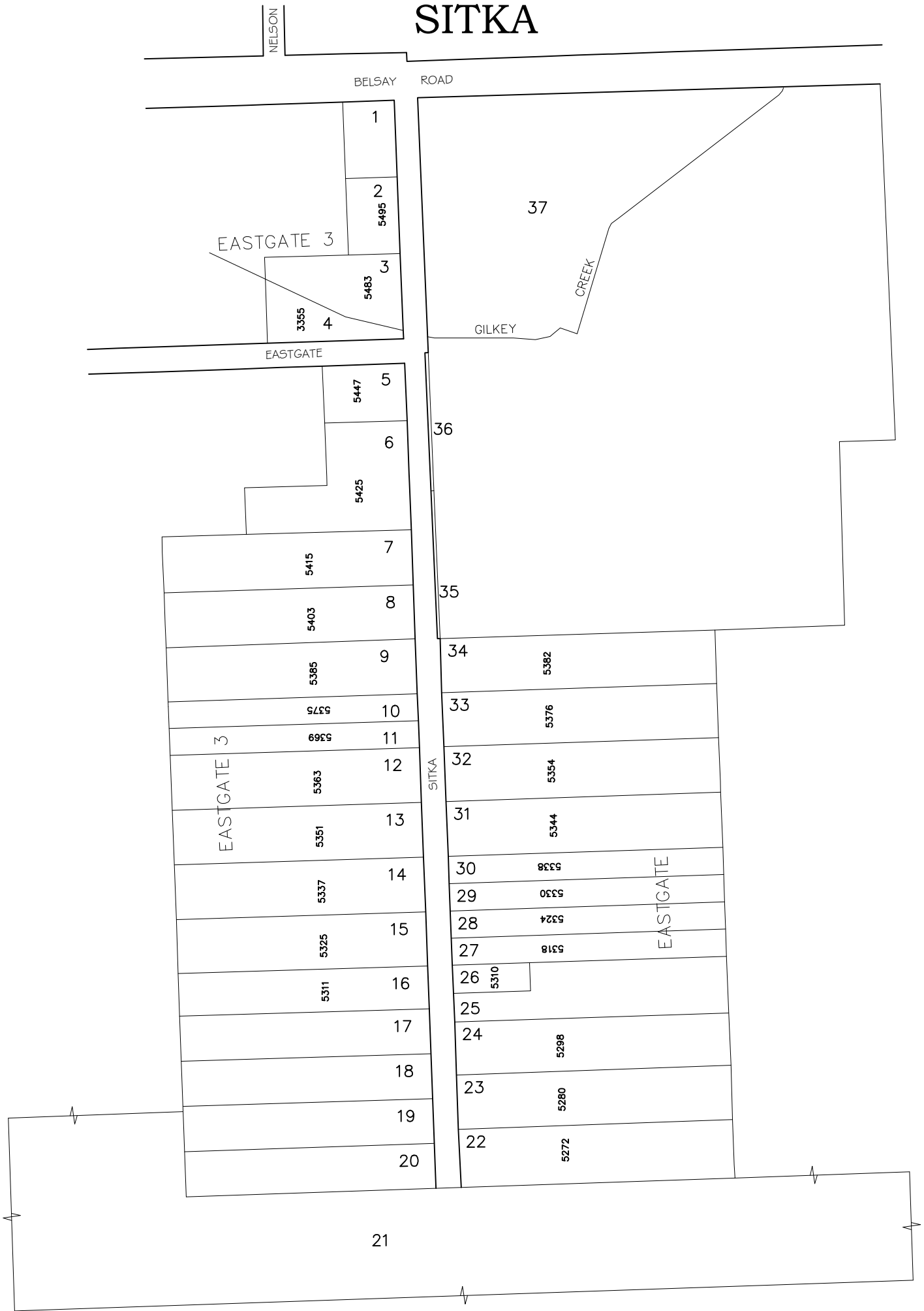
The undersigned petitioners represent that they constitute at least fifty percent (50%) of the owners of the property to be assessed for the described improvement: Gravel to Pavement on Sitka Ave.

PLEASE PRINT YOUR FULL NAME (only one owner per property)

Date	Print Name	Signature	Property owned
1 3/24/26	Marie Garcia	Marie Garcia	23
2 3/24/26	Anthony Holland	Anthony Holland	22 CNV
3 3/24/26	ALAN CAVETT	Alan Cavett	3
4 3/24/26	Kenneth Griffen	Kenneth Griffen	(7) 59-26-576-010
5 3/24/26	Carole McClain	Carole McClain	(10) 59-26-576-014
6 3/25/26	JONATHAN DEAL	Jonathan Deal	(6) 59-26-576-006
7 3/25/26	Darcy Schryback	Darcy Schryback	(9) 59-26-576-012
8 3/25/26	Davin Reeves	Davin Reeves	(12) 59-26-576-015
9 3/25/26	Brenda Christie	Brenda Christie	(31) 59-26-576-039
10 3/25/26	Mike Stuel	Mike Stuel	(13) 59-26-576-016
11 3/25/26	Joseph Buckhead	Joseph Buckhead	(26) 59-26-576-035
12 3/25/26	Marci Forsberg	Marci Forsberg	(27) 59-26-576-025
13 3/25/26	Flipping Flint Nyholt PFAFF	Flipping Flint	(5) 59-26-529-032
14 3/25/26	Jonathan Stuel	Jonathan Stuel	(4) 59-26-529-030
15 3/26/26	Edward Whalen	Edward Whalen	(24) 59-26-576-023
16 3/26/26	BABAKA COVEL	Babaka Covel	(16) 59-26-576-019 CNV
17 3/27/26	Colby Coilett	Colby Coilett	(11) 59-26-576-013
18 3-27-26	Robert A Tolbert	Robert A. Tolbert	(28) 59-26-576-026
19 3-27-26	Darrel Bailey	Darrel Bailey	(35) 59-26-576-017 CNV
20 3-29-26	Matthew Dal	Matthew Dal	(1) 59-26-576-007
20 3/29/26	Kim Kusalik	Kim Kusalik	(32) 59-26-576-030
21 3/29/26	Sabrina Fiv	Sabrina Fiv	(33) 59-26-576-031
22 3-29-26	Anna Austin	Anna Austin	(1) 59-26-576-007

CITY OF BURTON

SECTION 26 SITKA



BUILDING SITES 37
 TOTAL PROJECT COST: \$345,115.00

LEGEND	
ASSESSMENT UNIT	269
ADDRESS	2305

SITKA STREET

BELSAY ROAD TO WEST TERMINUS

1	MOBILIZATION	1.00	LS	\$20,000.00	\$20,000.00
2	TRAFFIC CONTROL	1.00	LS	\$20,000.00	\$20,000.00
3	TREE, REM 6-18 INCH	3.00	EA	\$750.00	\$2,250.00
4	CULV, REM, LESS THAN 24 INCH	0.00	EA	\$250.00	\$0.00
5	PAVEMENT REMOVE, MODIFIED	111.00	SY	\$35.00	\$3,885.00
6	MACHINE GRADING	26.25	STA	\$2,500.00	\$65,625.00
7	CULV, CL F, CSP, 12 INCH	0.00	FT	\$50.00	\$0.00
8	DR STR COVER, ADJ, CASE 1	3.00	EA	\$1,000.00	\$3,000.00
9	DR STR COVER, ADJ CASE 2	3.00	EA	\$500.00	\$1,500.00
10	COLD MILLING HMA SURFACE	150.00	SY	\$12.00	\$1,800.00
11	PAVT, FOR BUTT JOINTS, REM	40.00	SY	\$12.00	\$480.00
12	HMA, 13A	1,300.00	TON	\$95.00	\$123,500.00
13	HMA DRIVE APPROACH, MOD	100.00	TON	\$200.00	\$20,000.00
14	DRIVE, NONREINF CONC, 6 INCH	10.00	SY	\$100.00	\$1,000.00
15	AGGREGATE DRIVE, MOD	175.00	TON	\$35.00	\$6,125.00
16	RIPRAP, PLAIN	27.00	SY	\$100.00	\$2,700.00
17	SLOPE RESTORATION, MODIFIED	2,500.00	SY	\$7.50	\$18,750.00
18	AGGREGATE BASE, LM	100.00	TON	\$45.00	\$4,500.00
	SUB-TOTAL Construction				\$295,115.00
	Design Engineering				\$30,000.00
	Construction Engineering				\$20,000.00
	Total Cost Estimate for Proejct				\$345,115.00



DUANE HASKINS
Mayor

City of Burton

4303 SOUTH CENTER ROAD • BURTON, MI 48519

PHONE (810) 743-1500 • FAX (810) 743-5060 • www.burtonmi.gov

INTEROFFICE MEMORANDUM

To: Mayor Duane Haskins
From: Controller Brandy Ruth
Date: April 2, 2026
Re: Memo of Explanation for
City Council Meeting of 4/5/26

Mayor Haskins:

I am requesting that Council approve and authorize a budget amendment within the Major Streets Fund as follows; Increase 202-451-802.629 Genesee Rd (Atherton-Court) \$206,760 funds to be used from fund balance.

This amends the 2025-26 budget for the Major Streets Fund. The City was approved for this project in the amount of \$3,200,000. Design and construction bids resulted in a project cost of \$3,356,760.01. This amendment allocates for the entire project.



CITY OF BURTON
PLANNING COMMISSION MEETING
MARCH 10, 2026
MINUTES

Council Chambers	Regular Meeting	5:00 PM
	4303 S. Center Road Burton, MI 48519	

A. Call To Order

Mr. Burge called the meeting to order at 5:02 PM.

B. Pledge of Allegiance to the Flag of the United States of America

LED BY: Chairman Kevin Burge

C. Roll Call

Present: Board Member Kevin Burge, Board Member Gregg Dunkel, Board Member Erica Edgington, Board Member Neil Martz, Council Member Steven Heffner, Board Member Charles Sheaffer

Absent: Board Member Tom Gorang

D. Staff Present

Joy Roe, Deputy Clerk
Leandra Swayne, Deputy Planning and Zoning Official
Erica Rogers, Records Tech

E. Nominations

1. Approve and Authorize _____ for the Planning Commission Vice Chairperson from March 2026 - December 2026.

Motion by Board Member Dunkel, second by Board Member Burge, to Approve Erica Edgington as Vice Chairperson.

Voting Yes: Kevin Burge, Gregg Dunkel, Erica Edgington, Neil Martz, Steven Heffner, Charles Sheaffer

Voting No: None

Motion Passed 6 - 0.

F. Approval of Minutes

1. Planning Commission - Regular Meeting - Tuesday, February 10, 2026 at 5:00 PM

Motion by None, second by None, to Approve Regular meeting minutes from February 10, 2026.

Voting Yes: Kevin Burge, Gregg Dunkel, Erica Edgington, Neil Martz, Steven Heffner, Charles Sheaffer

Voting No: None

Motion Passed 6 - 0.

G. Public Hearing

1. ZC 337 SPR 26-10
AROB Properties LLC; 12282 Powderhorn Trl., Otisville, MI 48463 requests a zoning change from C-1 Local Business to C-2, General Business on the following described parcels: being located at 4545 E. Court St., Burton MI 48509, Parcel 59-11-552-015 as follows:

4545 E. Court St., Burton MI, 48509, Parcel 59-11-552-015 described as:
LOT 15 EXCEPT A PARCEL OF LAND BEG 164.47 FT W OF SE COR OF LOT 15 TH E 164.47 FT TH NELY ALONG LOT LINE 52.52 FT TH SWLY TO PLACE OF BEG ALSO EXCEPT A PARCEL OF LAND BEG N 18 DEG 43 MIN E 108.52 FT FROM SE COR OF LOT 15 TH N 30 DEG 16 MIN 57 SEC W 67.69 FT TH N 59 DEG 43 MIN 03 SEC E 75 FT TH SELY ALONG LOT LINE 101.03 FT TO PLACE OF BEG CYPRESS GARDENS

Andrea Robinson of 4545 E. Court Street, owner of the property, stated that she would like to change to C-2 zoning to be able to expand on her businesses and is limited under the C-1 zoning.

Tommie Maasch the owner of Hair Cutz located at 4545 E. Court Street, stated that Hair Cutz is not just a business, it is my family's story. It is a part of this community, and it is a part of Burtons story. My father opened Hair Cutz in 1989 to do what he loved best, and we have continued doing that in his honor. Our family has invested almost four decades in the City of Burton and believes that a business like ours deserves thoughtful consideration before a decision to rezone is made.

Patrick Dargel of 6119 Hugh Street stated please reject the change of zoning for this property. Protect the Master Plan by protecting the zoning that was set in place by the Master Plan, and by doing so it will protect the environment and protect Gilkey Creek.

Ian McClain of 2472 Maplelawn Drive stated, I am a barber at Hair Cutz and for nearly four decades, people in this community have walked through our doors. Parents bring their kids to our chairs for their first hair cuts. A barber shop is a small business, but it is also a community living room. And for almost 40 years now, this community has trusted us with that role. Tonight, that place is at risk of disappearing so that the land beneath it can be sold and, from everything that I have heard, used to build another gas station. The residents who live near this property rely on well water. That water does not come from a pipeline, it comes from the ground beneath their homes. The same ground that underground fuel tanks would sit dangerously close if this was to be rezoned.

Gabrielle Palka of 4422 E. Court Street stated, My family has lived on Court Street since 1955, and we do rely on well water. I strongly urge you to reject this rezoning. There are homes and neighborhoods all around those businesses.

Nicholas Shaba from CMP Real Estate Group stated, I do commercial real estate and help to bring value to the city. I am hearing a lot of things about gas stations and well water tonight. The intention here is not to not bring another gas station. It is simply to be able to add some things that are not allowed right now, such as a drive-thru, a veterinary clinic. To the east of the property, it is zoned C-2. We are simply asking to have the same type of zoning as our neighboring parcel.

Donna Glann of 1475 Ives Ave. stated that we are at the next intersection over on Davison Road, we also have well water in our community. C-1 zoning is general business,

and it enhances our neighborhood and our community by bringing in those small businesses that can thrive. C-2 will eventually bring in a gas station at some point and time in the future. So, to enhance our community, do not burden it with another potential gas station.

Silvia Ciampichini of 4101 S. Sheridan Road stated, I oppose the idea of deconstructing already existing businesses and buildings. When I looked at Google today, it said that Burton houses about 29,500 people. Based on looking at a map, it shows Burton has roughly 130 gas stations within and around the city. Hair Cutz has been in Burton for almost 40 years, gives great service and treats their customers like family. I do not understand nor agree that the price of resources is community. When there is plenty of room to allow more community and resources without tearing either of them down.

Joan McKenzie of 5264 E. Court Street stated, I go to Hair Cutz and I love it there. Why do we need another gas station when there is already one on every corner?

Jennifer Hensel of 8285 Meadow wood Drive stated, I have lived in Burton my entire life. Rezoning opens the possibility of losing something that is a treasure and losing these core businesses, businesses that I go back to no matter where I live in Michigan. You can not replace that in the community. It would bring more activity to the area and affect the neighborhoods in that area. I hope you refuse the rezoning.

Robin Franklin of 4195 Woodrow Ave. stated that everything that has been said here tonight I agree with, and I have always gone by the saying, if something is not broke, don't fix it. They have been there for almost 40 years. I personally do not go there, but that does not matter. The thing that does matter to me is one question: Why do we have so many gas stations being built? I know Burton is trying to grow and get new businesses, but these gas stations are so close together that you could walk to them from one right after the other. I do not understand why anyone would want to get rid of a good business that has been there for a long time to build something that we do not need.

Shelby Price stated, I am an employee at Hair Cutz. In 2004, at 3 years old, I got my first haircut there and in 2020 I became a stylist there. I am strongly encouraging you to turn down this proposal for the sake of all the small businesses in the city.

Ehren Battermann of 4101 S. Sheridan Road stated, I do not have much to say, I am just here to support them unconditionally.

Mr. Burge was addressed and asked if it would be alright if a child who raised her hand wanting to speak could also speak. Mr. Burge stated that would be alright.

My name is Maylynn and I live with my mom and dad. Why do we need a gas station? We already have a lot of gas stations.

Mrs. Swayne stated this property is zoned C-1 local business, and it functions well as it is today. This is what you approved to put on the land map for the future vision for Burton. I want to be clear that this meeting is for the Planning Commission to give a recommendation to the City Council. The City Council is who will actually make the approval. So an approval will not be made tonight. It is the Planning Commission's recommendation to City Council. City Council will have their first reading potentially on April 6, 2026, at 7 PM, and have the second reading on April 20, 2026, at 7 PM. Tonight we are approving a change in zoning from a C-1 Local Business to a C-2 General

Business. So, if it is approved, any uses under the C-2 would be approved. The administration does not recommend approval to City Council for this zone change.

Mr. Burge asked Ms. Robinson, the owner of the property, if it was to be rezoned, what kind of things would you do with the property?

Andrea Robinson stated there are a couple of things that could take place. On the east side of the building, there is some space to expand on the building. Eventually, I could sell that building to someone that wanted to do something with C-2 zoning. There are a lot of different things we thought of that could be done. I thought it was a good idea to protect the creek nearby.

Discussion about the tenants who are there already being able to stay if it were to be changed from C-1 to C-2, the zoning change staying with the property and not the owner of the property, and the creek that runs along that location.

Motion by Council Member Heffner, second by Board Member Sheaffer, to Approve SPR 26-10.

Voting Yes: Neil Martz, Steven Heffner

Voting No: Kevin Burge, Gregg Dunkel, Erica Edgington, Charles Sheaffer

Motion Failed 2 - 4.

H. Site Plan Review

1. SPR 26-15

By: Jim Coyle, Atwell LLC (Civil Consultant on behalf of Murphy Oils USA, INC)
1250 East Diehl Rd., Suite 300, Naperville, IL 60563
Re: 1139/1155 N. Belsay Rd., Burton MI, Parcel 59-11-400-003 & 59-11-400-004, Zoned C-3 Highway Oriented Business
For: 2824 sf 8MPD Fuel Center, Convenience Store

Jim Coyle from Atwell LLC of 1250 East Diehl Road IL. stated we are looking to subdivide the parcel to create the Murphy Oil fuel center and convenient store.

Patrick Dargel of 6119 Hugh Street stated I would like to thank the applicant and the administration for noting Murphy USA in the agenda. This allowed me to research the company and find six well-designed locations. I found that all locations had ice dispensing boxes, two locations had caged propane, and two had pallets of what appeared to be softener salt. I hope that the Planning Commission will require an enclosure, so these can be secured at night. Two of the locations also had the benefit of an air/vacuum machine, which I hope will be part of this location's design.

Mrs. Swayne gave details about the property, the location and the zoning. She also stated that this is a permitted use within the C-3 zoning of the property. Just like every other full site plan, they will have to receive approval from the Genesee County Drain Commissioner for drainage and service water management, and EGLE for their gas tanks. The administration recommends approval.

Discussion about the outside storage of the propane, air/vacuum station, and the ice machines.

Mr. Martz asked if there will be overnight parking allowed?

Mr. Coyle stated no. No overnight parking is permitted at a Murphy station.

Mr. Burge asked the administration if the sign is allowed according to the ordinance, being twelve feet wide by forty-five feet high.

Mrs. Swayne stated the height restrictions are thirty feet high. Remember they will have to get a permit, so all of the zoning questions, set-backs, square-footage allowance will be looked at.

Discussion about the entrance and exit, the owner of the property, and the cross access into the mall.

Mr. Martz asked about the property owner.

Steven Oliver with Murphy Oil USA of 200 E. Peach Street in Arkansas stated we are purchasing this from the Daly family. There are two owners of the mall.

Jim Daly of 827 Meadow Drive in Davison stated on May 1, 2030 the lease is up. However, we have an affidavit releasing the current lease from the agreement.

Mr. Burge asked what the hours of operation will be, the name of the gas station, and if they plan on putting in electric charging stations.

Mr. Coyle stated they typically follow the Walmart schedule.

Mr. Oliver stated it will be called Murphy and we do not plan on installing any electric stations.

Discussion about the landscaping and the storage tanks from the old Shell station.

Motion by Board Member Martz, seconded by Council Member Heffner, to Approve SPR 26-15 with the stipulation that the trees be relocated out of the right-of-way, sign plans be submitted to DPW, the drainage plans be submitted to the Drain Commission, and all permits be in compliance with EGLE.

Voting Yes: Kevin Burge, Gregg Dunkel, Erica Edgington, Neil Martz, Steven Heffner, Charles Sheaffer

Voting No: None

Motion Passed 6 - 0.

I. Administrative Site Plan Review

1. SPR 26-08
By: Euniss Crosdale 378 Mary Lane Frankenmuth, MI 48734
Re: 1374 & 1376 E. Bristol Rd., Burton MI, Parcel 59-31-200-004, Zoned C-4
Planned Shopping Center
For: New Restaurant
2. SPR 26-09
By: Donald Sherman, 5830 Pratt Rd., Lapeer MI 48446
Re: 2501 Judd Rd., Burton MI, Parcel 59-32-527-007, Zoned M-1 light industrial
For: New ownership, warehouse

3. SPR 26-11
By: Tiffany See
Re: 5501 Lapeer Rd., Burton MI, Parcel 59-14-526-012, Zoned C-2 General Business
For: New Owner, Barber/Salon
4. SPR 26-12
By: Steven McClelland, 5800 Snowshoe Cir., Bloomfield Twp., MI 48301
Re: 6175 Lapeer Rd., Burton MI, Parcel 59-13-502-162, Zoned C-1 Local Business
For: New Ownership, Medical Office
5. SPR 26-13
By: Wudman Adam, 10399 Stoney Point Dr., South Lyon, MI 48178
Re: 2454 S. Center Rd., Burton MI, Parcel 59-21-578-042, Zoned C-2 General Business
For: New business, Boost Mobile
6. SPR 26-14
By: Timothy Tyler, 20840 Bon Heur, St. Claire Shores, MI 48081
Re: 3374 E. Atherton Rd., Burton MI, Parcel 59-28-528-242, Zoned C-2 General Business
For: New business, church

J. Audience Participation

Now is the time set aside for members of the audience to address the Burton Planning Commission. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

Patrick Dargel of 6119 asked what kind of restaurant is SPR 26-08 going to be?

Mrs. Swayne replied a Caribbean style.

K. Board Discussion

None.

L. The next regularly scheduled meeting will be held on Tuesday, April 14, 2026 @ 5:00 PM.

M. Meeting Adjournment

Meeting adjourned at 6:02pm.

[MIN_SIGNATURES]