



CITY OF BURTON

PARKS & RECREATION COMMISSION MEETING

MAY 13, 2026

AGENDA

Council Chambers

Regular Meeting

5:00 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

B. Pledge of Allegiance to the Flag of the United States of America

LED BY: Board member Lary Michael

C. Staff Present

D. Administrative Reports

1. May 19, 2026 Spring into Wellness 5-6:30pm

E. Approval of Minutes

1. Parks & Recreation - Regular Meeting - Wednesday, April 8, 2026 5:30 PM

F. Audience Participation

Now is the time set aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

G. Committee Discussion and/or Action

1. Memorial Day Float
2. Memorial Day Volunteers
3. Veterans Memorial Clean up
4. Programs/Adult-Family Events
5. Burton Youth League updates/assistance

H. The next regularly scheduled meeting will be held on Wednesday, June 10, 2026 @ 5:00 pm.

I. Meeting Adjournment

Agendas and minutes may be found at www.burtonmi.gov.



CITY OF BURTON

PARKS & RECREATION COMMISSION MEETING

APRIL 8, 2026

MINUTES

Council Chambers

Regular Meeting

5:30 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

B. Pledge of Allegiance to the Flag of the United States of America

LED BY: Board member Jacob Pickett

C. Roll Call

Present: Board Member Jim Craig, Board Member Kevin Burge, Board Member Marisa Young, Board Member Debra Dunsmore, City Council Member Kris Johns, Board Member Jacob Pickett, Board Member Lary Michael, Board Member Desiree Hoffman
Absent: None

D. Staff Present

Joy Roe, Parks and Recreation Director
Jacki Malin, Parks and Recreation Co-Director
Racheal Boggs, City Clerk

E. Administrative Reports

1. Quarterly financial reports

None.

Discussion about changing the meeting time to 5pm instead of 5:30pm.

Motion by Board Member Burge, second by Board Member Dunsmore, to Approve the meeting time change to 5pm instead of 5:30pm.

Voting Yes: Jim Craig, Kevin Burge, Marisa Young, Debra Dunsmore, Kris Johns, Jacob Pickett, Lary Michael, Desiree Hoffman

Voting No: None

Motion Passed 8 - 0.

F. Approval of Minutes

1. Parks & Recreation - Regular Meeting - Wednesday, March 18, 2026 at 5:30 PM

Motion by Board Member Dunsmore, second by Board Member Young, to Approve.

Voting Yes: Jim Craig, Kevin Burge, Marisa Young, Debra Dunsmore, Kris Johns, Jacob Pickett, Lary Michael, Desiree Hoffman

Voting No: None

Motion Passed 8 - 0.

G. Audience Participation

Now is the time set aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

Patrick Dargel of 6119 Hugh Street discussed the car show, parking for the Memorial Day festivities, and possibly having another car show this summer.

Mr. Burge stated the car show is right here at City Hall and the overflow parking goes around the building. As far as having another car show on or around July 4th, it is too late to get one going. Many of the car show participants are already in other shows. The parking for the Memorial Day activities is all over except here at City Hall and the Memorial itself. The Back to the Bricks Dust Off event is at Cross Roads Village this year. Everyone is welcome to come out and get your steps in.

H. Committee Discussion and/or Action

Motion by Board Member Burge, second by Board Member Michael, to Amend the agenda to add Easter Egg Hunt Review.

Voting Yes: Jim Craig, Kevin Burge, Marisa Young, Debra Dunsmore, Kris Johns, Jacob Pickett, Lary Michael, Desiree Hoffman

Voting No: None

Motion Passed 8 - 0.

1. Summary of subcommittee meeting of April 1, 2026

Discussion about the 4 Pillars:

- BCC Social - Kris
- BCC Wellness — Jim
- BCC Skills — Jacob
- BCC Family — Desiree

Some of the ideas that were discussed involved:

- Gardening
- Music in the Parks
- Walking/Running/Biking Club
- Yoga
- Bingo
- Arts and Crafts

The next Sub Committee Meeting for Burton Community Connection will be on May 6, 2026, at 4:45pm.

2. Annual review of bylaws

The committee will include Mr. Burge, Mrs. Young, and Mr. Michael.

The meeting will be after Memorial Day.

3. Memorial Day - request/opportunities of Parks and Recreation

Discussion about the cleanup at Veteran's Memorial, getting volunteers to help, and setting the date for Sunday May 24 at 12:30pm.

Mr. Johns discussed getting the flowers from Halls Greenhouse, the different colors and types of flowers, and the amount possibly needed.

Mr. Burge asked if the mulch could be dumped on both sides of the building, so the volunteers wouldn't have to transport it so far.

Discussion about putting a float in the parade from the Parks and Recreation.

4. Easter Egg Hunt Review

Areas for possible improvement:

- Turn the popcorn table the other way
- Move the fence back from Center Road about the distance from the City Hall sign
- Stick to the time schedule for the egg hunting or everyone go at once
- Possible colored shirts for the volunteers or name tags
- Display the enter and exit signs better
- Walkie-talkies might be helpful

Ms. Boggs stated it was a success over all. The basket raffle was a huge victory for us as well. The lady whose ticket was drawn was very appreciative and came down right away to pick it up.

I. The next regularly scheduled meeting will be held on Wednesday, May 13, 2026 @ 5:30 pm.

J. Meeting Adjournment

Meeting adjourned at 6:29pm.

[MIN_SIGNATURES]



CITY OF BURTON

PARKS & RECREATION COMMISSION MEETING

MAY 6, 2026

MINUTES

Council Chambers

Regular Meeting

4:45 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

B. Roll Call

Present: Board Member Jim Craig, Board Member Jacob Pickett, Board Member Desiree Hoffman

Absent: Councilman Kris Johns

C. Staff Present

Joy Roe, Parks and Recreation Director

Jacki Malin, Parks and Recreation Co-Director

D. Committee Discussion and/or Action

1. Updates

Discussion about events that can happen this summer or once a month including:

- Walking/Running/Biking Club starting in June the first and third Wednesday
- BBQ Cookoff in July/August
- Chili Cookoff in September/October
- Music in Veteran's Park maybe in July
- 80s Activity Night
- Family Fun Night to kick off back to school or end of summer
- Best Dressed Contest
- Dessert Contest
- Art Contest for kids
- Gardening

Discussion about events that can happen all year:

- Finance Class
- Yoga Class
- Bingo Nights
- Drum Class
- Art and Crafts Night
- Cooking Class
- Planning for retirement and emergencies
- Yarn working/Knitting Circles/Crocheting
- Monthly lectures on local history and development

- Baking Class

E. The next regularly scheduled meeting will be held in June

F. Meeting Adjournment

Meeting adjourned at 5:32pm
[MIN_SIGNATURES]