



CITY OF BURTON

PARKS & RECREATION COMMISSION MEETING

MARCH 18, 2026

MINUTES

Council Chambers

Regular Meeting

5:30 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

Meeting called to order at 5:31pm.

B. Pledge of Allegiance to the Flag of the United States of America

LED BY: Board Member Kevin Burge

C. Roll Call

Present: Board Member Jim Craig, Board Member Kevin Burge, Board Member Marisa Young, Board Member Debra Dunsmore, City Council Member Kris Johns, Board Member Jacob Pickett, Board Member Lary Michael, Board Member Desiree Hoffman
Absent: None.

D. Staff Present

Joy Roe, Parks and Recreation Director
Jacki Malin, Parks and Recreation Co-Director
Racheal Boggs, City Clerk

E. Administrative Reports

City Clerk Boggs introduced the new directors, the new commissioners to the board, and thanked them for their dedication to the city and their willingness to serve.

Mrs. Malin spoke about being excited to see what great things we can bring to the community.

Ms. Roe spoke about the changes we can make to benefit the kids and adults to better our community.

F. Approval of Minutes

1. Parks & Recreation - Regular Meeting - Wednesday, February 11, 2026 5:30 PM

Motion by Board Member Burge, seconded by Board Member Dunsmore, to Approve the minutes from Wednesday, February 11, 2026.

Voting Yes: Jim Craig, Kevin Burge, Marisa Young, Debra Dunsmore, Kris Johns, Desiree Hoffman, Jacob Pickett, Lary Michael

Voting No: None

Motion Passed 8 - 0.

G. Audience Participation

Now is the time set aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address

for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

Patrick Dargel of 6119 Hugh St. spoke about Genesee County Parks having a trailer that is possibly available for the music events that open on one side and the Parks and Recreation using the cell phone notification system that the city council was discussing last year.

H. Committee Discussion and/or Action

1. Easter Egg Hunt- March 28, 2026 (12-2pm) Burton City Hall

Ms. Roe gave a recap of everything that had been secured for the event.

Mr. Craig discussed concerns about the grounds.

Mr. Burge asked if the fire truck was going to be here again and/or if the police with a K-9 could be here as well.

Discussion about the layout, extra cardboard trash containers, and some kind of data collecting process.

2. Adult Programs/Activities

Mr. Craig spoke about having events for the kids and needing events for the adults. Something like a fall road rally or maybe events like that.

Mrs. Dunsmore suggested bingo with household items such as sugar, flour, coffee, wash clothes, hand towels, other home good items.

Ms. Roe mentioned a new line item for donations with the Parks and Recreation.

Mr. Johns suggested having a subcommittee for the adult programs.

Mr. Craig stated I like the idea and having everyone's voice heard.

Discussion about the subcommittee and what it would entail and the members being Mr. Johns, Mr. Craig, Mrs. Hoffman, Mr. Pickett,

3. Memorial Day

Discussion about the kid zone needing help, gifts for the car show goodie bags, and the Parks and Recreation board commission being there to direct our residents with things.

Ms. Boggs expressed that the mayor wants everyone involved and to bring their skill sets for the Memorial Day festivities. It takes a team to run things, and we will communicate the needs for the event.

Mrs. Hoffman discussed the need for better parking for the elderly/handicapped or maybe someone picking them up with a golf cart and colored shirts for the workers in the different areas.

Mr. Burge stated one of the biggest problems seems to be is when the parade gets past the police station, no one seems to know where to go.

Discussion ensued about the people riding on a float in the parade, a better way to

handle the end of the parade session, and the parade line up.

Mr. Burge asked if the lineup could be setup in a way, so there wouldn't be a huge gap. Like after the sheriff's department group goes and after a couple of the groups walking.

Mr. Johns stated in past meetings, I have mentioned the possibility of the Beautify Burton volunteers renovating Fire Station #2 Park. We have secured grant funding for the paint and the new playground rated mulch from Country Oaks. We are looking at Saturday, May 23rd, as the day of service to complete this.

I. The next regularly scheduled meeting will be held on Wednesday, April 8, 2026 @ 5:30 pm.

J. Meeting Adjournment

[MIN_SIGNATURES]



CITY OF BURTON

PARKS & RECREATION COMMISSION MEETING

FEBRUARY 11, 2026

MINUTES

Council Chambers

Regular Meeting

5:30 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

Present: Board Member Jim Craig, Board Member Kevin Burge, Board Member Marisa Young, Board Member Kris Johns

Absent: Board Member Debra Dunsmore

B. Pledge of Allegiance to the Flag of the United States of America

LED BY: Board Member Kris Johns

C. Staff Present

Joy Roe, Deputy Clerk

Amy Clous, Parks & Rec Director

Erica Rogers, Records Tech

D. Administrative Reports

Ms. Roe reads a letter of resignation from Mrs. Clous stating that she will be stepping down as the Parks & Rec Director.

The Board thanked her for her service and all she had done.

E. Approval of Minutes

1. Parks & Recreation - Regular Meeting - Wednesday, January 14, 2026 at 5:30 PM

Motion by City Council Member Johns, second by Board Member Burge, to Approve.

Voting Yes: Jim Craig, Kevin Burge, Marisa Young, Kris Johns

Voting No: None

Motion Passed 4 - 0.

F. Audience Participation

Now is the time set aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

Patrick Dargel of 6119 Hugh Street thanked the board for their continued work to make sure the gate is opened to Kelly Lake Park.

G. Committee Discussion and/or Action

1. Meetings/Events

Mr. Craig stated that Mrs. Clous had put together a page listing all events and upcoming meetings. He pointed out that the next meeting will be on March 18, 2026, due to conflicts with the Board of Review at that time.

2. Easter Egg Hunt- March 28, 2026 (12-2pm) Burton City Hall

Mr. Craig stated that the Easter Egg Hunt will be held on Saturday, March 28, 2026, from 12:00 PM. to 2:00 PM. at Burton City Hall.

Mrs. Clous gave an update on the Easter Egg Hunt. She stated that the following things for the event had been ordered and booked: 9,000 Easter eggs, the Easter Bunny and Magic Steve. The flyers have been updated, but still need to be printed off.

Discussion on planning and organizing the Easter Egg Hunt event and making it better than last year.

3. Review of By-Laws

Mr. Craig stated that the by-laws have been printed out and suggested that the board read them over and at the next scheduled meeting the board would discuss them.

4. Park Monitors-
- Kelly Lake
 - Water Tower Park
 - Fire Station 2
 - Veteran's Memorial Park
 - Settlement Park

Kelly Lake — Mr. Craig
Water Tower Park — Mrs. Dunsmore
Fire Station 2 — Mr. Burge
Veteran's Memorial Park — Mrs. Young
Settlement Park — Mr. Johns

5. Future & Additional Ideas

Mr. Craig stated that he heard the City was going to be putting a sidewalk in, starting at Kelly Lake entrance and going all the way to For-Mar Nature Preserve.

Mr. Johns discussed his ideas for adopting Fire Station 2 Park with Beautify Burton with the tentative date of May 23, 2026, for park clean-up.

Discussion about possible future plans and ideas.

H. The next regularly scheduled meeting will be held on Wednesday, March 18, 2026 @ 5:30 pm.

I. Meeting Adjournment

The meeting was adjourned at 6:21 PM.

[MIN_SIGNATURES]