



CITY OF BURTON

DOWNTOWN DEVELOPMENT AUTHORITY MEETING

AUGUST 17, 2026

MINUTES

Council Chambers

Regular Meeting

8:30 AM

**4303 S. Center Road
Burton, MI 48519**

A. Pledge of Allegiance to the Flag of the United States of America

LED BY: Chairman Joey Richvalsky

B. Call To Order

Mr. Richvalsky called the meeting to order at 8:49 AM.

C. Roll Call

Present: Board Member Joey Richvalsky, Board Member Steve Coates, Board Member Nate Henry, Board Member Neil Martz

Absent: Board Member Timothy Wagner, Board Member Jerry Barylski, Board Member Jeannie Herford

D. Staff Present

Erica Rogers, Clerks Office Records Tech

E. Approval of Minutes

1. Downtown Development Meeting Minutes - Monday July 20, 2026

Motion by Board Member Coates, second by Board Member Henry, to Approve Minutes from July 20, 2026.

Voting Yes: Joey Richvalsky, Steve Coates, Nate Henry, Neil Martz

Voting No: None

Motion Passed 4 - 0.

F. Administrative Reports

None.

G. Audience Participation

Now is the time set aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

None.

H. Board Discussion and/or Action

1. Topics Germane to City Business

Mr. Martz stated, I was finally able to get ahold of Fenton Surveyor & Engineering. We had a meeting about them cleaning up the drawing and the lot split descriptions. It should all be gone by the next meeting.

Mr. Richvalsky stated that, for the record, our agreement with the owner of the property is still on track. We are just waiting for all the paperwork to come back.

Mr. Martz stated, I don't know much about the agreement, but yes, we are still moving ahead with the land division.

Mr. Henry stated, so this is just for informational purposes at this time?

Discussion ensued about the project continuing, the height of the sign off the ground and costs that may be involved.

Mr. Coates asked, do we need to vote on hiring Uncle Monkey's for trimming the trees or was that already signed off on?

Discussion ensued about how many trees were trimmed and the cost breakdown per tree.

Mr. Coates stated, the day before Back to the Bricks in the morning, the DPW was out there cleaning up the streets and trimming weeds to make them look nice. There were two firsts for me this year. We had a police officer on a bicycle and four walking police officers.

Discussion ensued about Back to the Bricks' event parties that happened during the cruise, the trash not getting out of hand, e-bikes, gas prices and burn-outs.

Mr. Martz stated that over all, it was well organized and went well with no major fights or problems.

Mr. Coates stated, I wanted to bring this to the table to split the costs of putting up and the taking down of the banner for Back to the Bricks. It costs \$600.00 in total.

Motion by Board Member Coates, second by Board Member Martz, to Approve Half of the Costs for Banners in the Amount of \$300.00.

Voting Yes: Joey Richvalsky, Steve Coates, Neil Martz

Voting No: Nate Henry

Motion Passed 3 - 1.

Discussion on using water drought flowers in the flower pots for next year.

I. The next regularly scheduled meeting will be held on September 21, 2026 @ 8:30 AM.

J. Meeting Adjournment

The meeting was adjourned at 9:20 AM.

[MIN_SIGNATURES]