



CITY OF BURTON

CITY COUNCIL MEETING

AUGUST 17, 2026

MINUTES

Council Chambers

Special Meeting

6:00 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

President Fenner called the meeting to order at 6:13 PM.

B. Roll Call

Present: Council President Gregory Fenner, Council Member Candice Miller, Council Member Steven Heffner, Council Member Ellen Ellenburg, Council Member Kris Johns, Vice President Tina Conley, Council Member John Wright
Absent: None

C. Staff Present

Racheal Boggs, City Clerk
Charles Abbey, DPW Director
Dave Martinez, Building Official

D. Open Public Hearing

President Fenner opened the public Hearing at 6:14 PM.

1. THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT: 5240 Arnold Parcel ID # 59-11-529-030 at 6:00 p.m.

E. Audience Participation

Now is the time set aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and speak on topics germane to the demolition under consideration.

None

F. Close Public Hearing

President Fenner closed the Public Hearing at 6:15 PM.

G. DPW Presentation: The Building Official will give a presentation on the property.

Mr. Abbey deferred to Mr. Martinez for this property.

Mr. Martinez stated there was a house fire on this property in February 2025. We tagged the house on 3/7/25 and were in contact with the owner. They came in on 5/7/25 for a rehab permit. I have visited the site for safety numerous times. There has been no progress on the rehab. The kitchen, in the center of the home, is where we believe the fire

originated. The roof is gone. We have received no calls asking for an extension of the expired permit. I went and took pictures 10-12 days ago, and there has still been nothing done to the home.

Mr. Abbey stated the intent originally was to rehab the home; it was tarped off for a long time, but now, there is no movement there and no communication from the owner.

Mr. Fenner asked if the Fire Department received insurance money for this home.

Mr. Martinez said I do not see any insurance money on record.

H. Council Action

1. RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at 5240 Arnold Parcel ID # 59-11-529-030 to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

1. Immediate Demolition, with DPW given authorization to request sealed bids and the Structure to be razed within the thirty (30) days of Burton City Council's acceptance of the low bid and the City Attorney's approval of the contract documents for execution of a contract with the Mayor and Clerk, or

2. *Alter by repair the structure to Burton City Code with a Building Permit within _____days, or

3. *Abate(tear down) the structure to Burton City Code with a Demolition Permit with _____days, or

4. Postpone any further action for _____days, based on the following circumstances:

The Burton City Council is to select one (1) of the above orders. The Department of Public Works recommends the immediate demolition, contingent upon Burton City Council's acceptance of the low bid.

*The Department of Public Works is hereby given the authority to demolish the structure(s) upon failure to comply with the Building Permit or Demolition Permit.

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at 5240 Arnold.Parcel ID # 59-11-529-030 to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

1. Immediate Demolition, with DPW given authorization to request sealed bids and the Structure to be razed within the thirty (30) days of Burton City Council's acceptance of the low bid and the City Attorney's approval of the contract documents for execution of a

contract with the Mayor and Clerk.

Motion by Council Member Heffner, second by Council Member Ellenburg, to Approve.

Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Ellen Ellenburg, Kris Johns, Tina Conley, John Wright

Voting No: None

Motion Passed 7 - 0.

I. Meeting Adjournment

President Fenner adjourned the meeting at 6:18 PM.

[MIN_SIGNATURES]