



CITY OF BURTON
BURTON CITY COUNCIL MEETING
APRIL 20, 2015
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Tom Martinbianco at 7:05 PM.

A. INVOCATION LED BY: STEVEN HATFIELD

Before Mr. Hatfield Invocation Judge Advocate Bob Wilson presented the Disable American Veteran Flag to President Martinbianco.

B. THE PLEDGE OF ALLEGIANCE IS LED BY: STEVEN HATFIELD

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor	Rick Hayman, Chief of Staff
Amanda Doyle, Attorney	Robert Slattery, DPW Director
Sue Warren, Human Resources	Bette Bigsby, Benefits
Teresa Karsney, Clerk	

E. APPROVAL OF MINUTES

1. City Council - Committee of the Whole - Apr 6, 2015 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. City Council - Regular Meeting - Apr 6, 2015 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

F. ADMINISTRATIVE REPORTS

Mayor Zelenko stated the March Revenue Expenditure report is included in your packet.

Item 1 is the Attorney Billing

Item 2 Resolution request for Flint Junior Golf Association

Item 3 Residential Sewer and Water Installer's license

Item 4 To accept the extend for the Kelly Lake Project

Item 5 Is annual agreement with DM Burr for Summer Help

We had initially planned to have Mr. Deeter and Mr. Bendzinski here tonight to begin the discussion on road funding and bonding, as well as the difficulties of borrowing from ourselves. Both gentlemen are not able to be here until Thursday night.

In response to the high number of telephone inquires regarding the May 5th ballot issue, on Tuesday, April 21, 2015 at 6:00 p.m. in the Council Chambers, the City of Burton will host a Town Hall Meeting on the pros and cons of State Proposal 1. The Michigan Municipal League addressing the need for passage and the Coalition Against Higher Taxes and Special Interest Deals will address the opposing side.

The Center Road project is on schedule and going well. Even though we have to add a little traveling time for driving Center Road, it is important to continue to support the businesses along the construction route.

As you know, we have been trying to put together a pothole reporting program. Thanks to Mr. Slattery, it appears we are closer to getting this off the ground.

We are in the process of receiving bids for the Waste Removal and Recycling contract. To date, we have 5 bid packages. The bid opening is April 27th. So you should expect to see the bid tab and take action on the acceptance at your May 4th meeting.

Ginger has put together a preliminary schedule for budget workshops. We have done our best to accommodate everyone's calendar the majority of the time. The two nights are council meeting nights. In addition, Council Finance Chair Smith has requested some additional information in preparation for the budget workshops. We are working on gathering that information in hopes of having it to you before the first budget workshop, but if not by then, you will have by your next council meeting.

On a lighter note... few months ago, Mrs. Bigsby had submitted a brief essay in Charmin's Save the Butts of the Ones Who Save Ours contest. She wrote of all of the community involvement, charity work and the selfless acts of kindness by our fire department. It made an impression on the folks at Charmin because over 900 rolls of Charmin toilet tissue were delivered to the Burton Fire Department last week. Congratulations to the Fire Department and thank you Mrs. Bigsby.

Lastly, Mr. President, tonight Dima El-Gamal and Brian Simmons from Stantec are here to give you an update as we head into Phase II of the water project. We will have resolution and acceptance of bids in front of you at the your May 4th meeting. At this time, I would

like to defer to Dima and Brain.

Ms. El-Gamal stated that they would like to give the Council a heads up that there will be a resolution and acceptance of bid on May 4th for the DWRP Funding Phase II which closes in June 2015. Mr. Simmons will give us an update on where the project is.

Mr. Simmons stated that on April 7, 2015 were received three bids. The low bidder was determined to be non responsive by MDEQ so we are in the process of reviewing the next bidder.

Mr. Martinbianco asked what does non responsive mean?

Ms. El-Gamal stated that the DWRP comes with a lot of specific items that need to be met. In this matter they did not meet the DB requirements. They didn't try hard to solicit DB contractors or subcontractors. MDEQ reviewed their submittal and decided it was not acceptable.

1. March 2015 Revenue and Expenditure

G. COMMITTEE REPORTS

Mrs. Ellenburg stated the library will be having a book sale on Thursday, April 23, 2015 from noon to 5:00 p.m. and again on Saturday, April 25th at 10:00 a.m. to 3:00 p.m.

Mr. Heffner stated that there was a Public Access meeting earlier tonight. We discussed the redesign of the City website and also a facebook page for the City. He is currently waiting on Joe from Revise on the cost to redesign it. He said the Administration is suppose to be working on a facebook page for the City.

Mr. Martinbianco asked what steps have we taken for a social media policy.

Mayor Zelenko stated that we are in the process of trying to develop that now and Mr. Udell has some sample policies.

Mr. Heffner stated that Parks and Recreation has 325 children signed up for the Youth League. There are still a lot of openings for T-ball. Boys and Girls ages 12-14 there are still teams available. Last day to sign up will be May 3rd and the season begins June 2nd.

Mr. Heffner said there will be a Memorial Day Planning meeting on April 28th at 5:30 p.m. Please let Mrs. Bigsby know if you want to volunteer or be in the parade.

Movies in the Park will start on July 10th which will be "Frozen" sponsored by Genesee Health Plan. July 18th will be "Planes Fire and Rescue" sponsored by Burton Fire Department. On August 1 we will have "Monsters University" sponsored by Mott College. Please check the website and there may be a few additions in the future.

H. AUDIENCE PARTICIPATION

Danny Wells of Burton was here to ask about the hiring of DPW Director. He thought we should have taken resumes and see if we could get someone with some new ideas. If you all recall that after the taxpayers of Burton passed the Police millage, I made a motion for a pay and hiring freeze with the exception of the Police Department. He felt with the millage there were several items that needed to be addressed starting with MERS, and by applying the stop gap measures we could rap our heads around the issues. At that time there was no support. I ask all of you to please add to your agenda tonight a pay and hiring freeze until the budget is passed. I would also request you get an updated employee roster including wages and hiring date.

I. COUNCIL DISCUSSION

Mr. O'Keefe on behalf of the Council I would like to welcome Boy Scout Troop 160 sponsored by the VFW Hall on Lapeer Road and they are here to learn about local government to earn a merit badge. He is very happy to see young people at our meetings.

Mr. O'Keefe would also like to remind everyone about Spring Clean Up Week on May 18th to 23rd. There are flyers upstairs.

Mr. Smith asked if the Budget workshop dates were ok with everyone. Mrs. Ellenburg stated that April 29th and May 4th she would not be available. Everyone else said they were fine with the dates.

Mr. Smith read aloud the following email he had sent to the Mayor.

Hi Paula,

I know you have in the interest of improving efficiency for the City of Burton made some hires and combined some job duties. In reviewing the 2015-16 City of Burton Budget, I having difficulties in tracking in some cases where these associated additional personnel costs appear in budget. With the budget unclear to me in this regard, I am requesting from your office the following:

- Any new created and/or combined position(s) which have occurred in the last budget year and are now included in the 2015-2016 Burton department budget.
- Salary and fringe benefit costs or incremental cost for new position(s) newly combined positions
- Any merit or contractual raises provided to city employees and the basis for these raises, i.e. contractual or otherwise.
- What efficiency will the new position(s) provide for benefit of the residents of the City.

I realize this information is going to take some time to sort from the budget and I do appreciate your efforts to provide a clear vision of our new city personnel and how they improve our city. I am requesting this information be made available to me at your earliest convenience, but no later than our first budget workshop. I would like to share this information with the City Council at the appropriate time.

Mayor Zelenko replied to him: Mr. Smith, We have already planned to provide this information during budget workshops, however, I cannot promise you will have it prior to the first workshop due to the timing of your request, vacations, and work/meeting schedules of the personnel needed to provide assistance. We will do our best.

Mr. Haskins commented that he had the same concerns as Mr. Smith. He would consider a line item budget and would like a list of employee, wages, benefits and hire date.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) from 04/01/15 to 04/14/15 in the amount of \$2,924.25.

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Vice-President
SECONDER: Ellen Ellenburg, Councilwoman
AYES: Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. Approve and authorize the Mayor and City Clerk to sign the Resolution 2015-7 approving the request from Flint Junior Golf Association of Burton.

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Vice-President
SECONDER: Steven Heffner, Councilman
AYES: Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

3. Approve and authorize the request for Residential Sanitary Sewer & Water Installer's License for Root A Way Drain Cleaning, 7207 Kessling, Davison, MI 48423.

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Vice-President
SECONDER: Steven Heffner, Councilman
AYES: Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

4. A Resolution 2015-8 to extend the Kelly Lake Park Improvement project TF 12-060, project period from March 27, 2015 to September 30, 2015.

RESULT: CARRIED [UNANIMOUS]
MOVER: Steven Heffner, Councilman
SECONDER: Duane Haskins, Vice-President
AYES: Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

5. 1499 : DM Burr Summer Help Contract as amended.
Mr Smith asked if this was going to be on two budgets because this budget ends on June 30, 2015.

Mayor Zelenko stated yes.

Sue Warren stated the union gives us an extension until the end of October. Because this covers 2 fiscal years this is the amount for 2014-2015 fiscal year and we will bring it back again the first meeting in July.

Mr. Martinbianco asked didn't we already approve for 2014-2015 budget year.

Ms. Warren stated yes but that contract ended in October 2014 and this is a new contract.

Mr. Heffner asked what is the second half going to cost us, will it be another \$20,000.00?

Ms. Warren stated it would be about 50% more because it's 4 months instead of 2 1/2 months. We are looking at starting with 2 with the possibility of going to 4 depending on how much more property we will have to mow. Our plan is to start with 2 and increase it to 4.

Mr. Martinbianco stated that it should say up to 4 instead of 4. Motion was amended to state for the purpose of hiring up to 4 Summer Labor workers.

RESULT:	CARRIED [6 TO 1]
MOVER:	Steven Heffner, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
NAYS:	Haskins

Meeting was adjourned at 7:44 PM.