



CITY OF BURTON
BURTON CITY COUNCIL MEETING
APRIL 3, 2017
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:11 PM.

A. INVOCATION LED BY: MR. O'KEEFE

B. THE PLEDGE OF ALLEGIANCE IS LED BY: MR. O'KEEFE

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Excused	
Steven Heffner	President	Present	
Steven Hatfield	Councilman	Excused	
Christina Conley	Councilwoman	Excused	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Robert Slattery, DPW Director

Rik Hayman, Chief of Staff
Teresa Karsney, Clerk

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Mar 20, 2017 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, O'Keefe, Smith
EXCUSED:	Haskins, Hatfield, Conley

F. ADMINISTRATIVE REPORTS

Mayor Zelenko stated that she presented the proposed fiscal year 2017-2018 City of Burton budget to City Council and reminded them that there will be a Public Hearing on Monday, April 17, 2017 at 6:30 p.m.

I have shared the latest update from Stantec's Dima El-Gamal. This gives you an overview of the status of the several water and sewer related projects to date. In addition, I am happy to report that we have received an additional \$500,000 principal forgiveness on our DWRP project; bringing the total to \$2 million to date.

The Mayor presented the agenda items.

G. COMMITTEE REPORTS

Mr. O'Keefe reminded people about the May 2, 2017 Election for the 911 surcharge. He stated that he has brought some flyers on what the 911 surcharge would cover. Hopes the City Council will support this.

Mr. Smith stated that the Planning Commission is having a Masterplan workshop tomorrow at 9:00 a.m. in the Community Room if anyone would like to attend.

Mr. Heffner reminded people about the Easter Egg Hunt at 1:00 p.m. at Atherton Elementary School on April 8, 2017.

H. AUDIENCE PARTICIPATION

Council received comments from the following people:

Rex Stout of Burton - in regards to neighborhood problems and violations.

Thomas Bundschuh of Burton - in regards to new water lines

Genevieve Field of Burton - in regards to when the Legislative meeting will be.

I. COUNCIL DISCUSSION

Mayor Zelenko stated we are going to have a Town Hall meeting in regards to the new water lines going in to inform residents what the City is doing to get them off the Flint Water system.

Attorney Doyle stated that they are researching the Civil Rights Ordinance.

Mr. Martinbianco asked if we had anything in writing from the City of Flint regarding the water lines.

Mr. Smith asked when the work would start and when it would be finished.

Mayor Zelenko stated it would start in May and be done in October or November.

Mr. O'Keefe thought this is a great plan and was happy about the debt forgiveness we have received.

Mr. Heffner stated he finally came up with the list of six goals for the banner in the Council chambers. And will give it to Mr. Hayman to have a banner made.

1. Complete the Masterplan
2. Roads
3. Start the LED program
4. Market, develop and grow commercial and industrial base
5. Tighten up the purse strings
6. Market the City and remove the negatives in the City

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 3/15/17 to 3/28/17 in the amount \$3,478.00.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Heffner, O'Keefe, Smith
EXCUSED: Haskins, Hatfield, Conley

2. Approve and authorize the Attorney Billing (Masud) 2/1/17 to 2/28/17 in the amount \$10,582.11.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Heffner, O'Keefe, Smith
EXCUSED: Haskins, Hatfield, Conley

3. Approve and authorize Mayor and Clerk to sign Resolution 2017-5 to tentatively award the Flint Water Main Replacement construction contract contingent upon securing CDBG funding and all regulatory permits to Salenbien Trucking and Excavating Inc., 9217 Ann Arbor Rd., Dundee MI 48131, the lowest responsive bidder.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Heffner, O'Keefe, Smith
EXCUSED: Haskins, Hatfield, Conley

4. Approve and authorize the Mayor and Clerk to enter into an agreement with Stantec Consulting Michigan Inc., 3754 Ranchero Drive, Ann Arbor, MI 48108-2771 for professional engineering services, for Flint Water Main Replacement project Construction Services for a total not-to-exceed fee of \$88,000.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Heffner, O'Keefe, Smith
EXCUSED: Haskins, Hatfield, Conley

Meeting was adjourned at 7:47 PM.



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MARCH 20, 2017
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: MR. MARTINBIANCO

B. THE PLEDGE OF ALLEGIANCE IS LED BY: MR. MARTINBIANCO

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Steven Heffner	President	Present	
Steven Hatfield	Councilman	Present	
Christina Conley	Councilwoman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor	Rik Hayman, Chief of Staff
Ginger Burke-Miller, Controller	Bette Bigsby, Benefits
Kirk Wilkinson, Assistant Fire Chief	Bob Slattery, DPW Director
Racheal Boggs, Deputy Clerk	

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Mar 6, 2017 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

2. Motion to go into executive session under the OMA Section 8c after Administrative Reports for the purpose of contract negotiations.

Minutes Acceptance: Minutes of Mar 20, 2017 7:00 PM (APPROVAL OF MINUTES)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

F. ADMINISTRATIVE REPORTS

Mayor Zelenko stated the Genesee County Water and Waste Advisory Board voted to support the Drain Commissioner in building a new 42 inch water line which a portion will be in Burton along Potter Road and through For-Mar. Drain Commissioner Jeff Wright is here to give you a little more detail and answer concerns you may have in these regards.

Commissioner Wright stated there were four options to install this 42 inch pipeline. He references the four options on a map in a power point presentation. The quickest and most cost effective of the four options is the Potter Road route. The estimated cost of the pipeline is around \$12 million and it will bring treated Lake Huron water from the treatment plant on Marathon Road that is currently under construction by Genesee County. This plant should be completed by the end of April. The treated water line will replace the existing 72 inch water line. The existing water line currently services Flint and Genesee County from the old Detroit system which is now referred to as the Great Lakes Water Authority. We will be utilizing the existing right of ways through For-Mar; going down your road right of way from Vassar Road to the entrance road off Potter Road to For-Mar. It is approximately 1.25 miles crossing underneath Belsay Road and Vassar Road inside the city. The project will be fully designed by the end of this month, going out for bids by April 15th and under construction by May 15th weather permitting. The goal is to have the project completed by October of this year. October is when we intended to be off the old Detroit system all along and each month past October, we will pay \$1.6 million per month. This pipeline will parallel the existing 72 inches because the EPA and the City of Flint stating that because of the Flint water crisis, they will not be ready to go on lake water for 2-3 years. I can't justify spending \$20 million per year to the Detroit system for the next 3 years. Building this pipeline will make us independent from whatever Flint decides to do.

Mr. Martinbianco asked what we paid the City of Flint for the eight miles of the 72 inch pipeline.

Mr. Wright stated it was \$3.9 million total. We fully expect to recoup that money in one form or another.

Mr. Martinbianco asked if we are receiving proceeds from that same pipeline from the City of Flint.

Mr. Wright stated \$1.00 per month.

Mr. Martinbianco asked who at the State level said the City of Flint can opt out of the KWA commitment. They are going to be the biggest consumer of that water.

Mr. Wright stated they are 30% owner of the system not a purchaser and 70% belongs to Genesee County. The 72 inch pipeline was put in in 1966. The engineered design life of the pipeline is 60 years; it's close to the end of its life expectancy. In fact, it has broken several times over the last several years and Flint had to fix it. Genesee County originally planned on building this pipeline. The City of Flint came to us when they were switching to the Flint River and said we don't need this 72 inch pipeline anymore, why don't you buy it from us for \$3.9 million and save yourself \$8 million and that's what we did. The 42 inch pipeline would have been built if we wouldn't have purchased the 72 inches in the first place. We will be

Minutes Acceptance: Minutes of Mar 20, 2017 7:00 PM (APPROVAL OF MINUTES)

reimbursed for the purchase price either through the state, the city or the Great Lakes Water Authority. We will also get a wheeling fee from the Great Lakes Water Authority because once the 42 inch pipeline is complete, we will no longer be using the 72 inch pipeline but we'll still own it until we are paid for it. Detroit, otherwise known as the Great Lakes Water Authority will be sending treated water through that pipe to the City of Flint.

Mr. Martinbianco stated it seems to me that we are subsidizing their commitment to the Great Lakes Water Authority in building this 42 inch bypass. At some point in time, the City of Flint will have full access to Detroit water and we are going to wait for the KWA to pull our water through there.

Mr. Wright said the KWA is complete. All we are waiting for is to complete our treatment plant at the end of this month then there's a start-up and testing phase. The wheeling fee will be charged to The Great Lakes Water Authority for the use of that line. That is currently being negotiated with The Great Lakes Water Authority. If it wasn't for the Flint water crisis, the City of Flint would have been already taking Lake Huron water from KWA to their water treatment plant as of June of last year. We could stay on the 72 inch line and fight in court over whose water is going to come through it but I don't want to spend another penny with Detroit than we absolutely have to. We could spend another potential \$60 million over the next three years. Instead, building this 42 inch pipeline for \$12 million, getting reimbursed at least \$4 million and a wheeling fee on top of that, I believe is the best way to go.

Mr. Martinbianco asked where the transfer station is located.

Mr. Wright stated back in the early 1980's there was a 30 inch transmission main down Genesee Road that all the people in Burton got their water from. The 42 inch pipeline will tap directly into that existing 30 inch line.

Mr. Martinbianco stated the residents on Southwest side of our city are on the Flint water system and I would like to know what we can do to get them taken care of.

Mr. Wright suggests the City of Burton put in a system to separate them from Flint or any other community for that matter. This keeps the rates consistent and you have more control over the quality of water your residents receive. A letter to all the residents on Potter Road has been sent out informing them of this project as well as an informational meeting set for next month. If anyone would like to see what kind of work we do, we have put in over 75 miles of large diameter pipeline from Burton back to Lake Huron over the last 24 months. If you drive down Coldwater Road from Genesee Road going west to M15 and down Stanley Road from M15 to the county line which is Washburn Road, you will see an example of our quality of the workmanship. We did this project last year. We assure the residents of Burton that our project will look as good as or better than that one. I would like to use the City of Burton Council Chambers to hold the informational meeting at the end of April.

Mr. Martinbianco asked which side of Potter Road the project will be on.

Mr. Wright said on the south side of Potter Road.

Mr. Haskins asked when the City of Flint switches over, will both pipelines be working side by side.

Mr. Wright said the 42 inch line will always be operational to service all of Genesee County's customers including Burton. The 72 inch line will be used as an emergency back-up supply if we maintain ownership. The options that are out there with the 72 inch line are: the city or state could buy it back for the 2-3 year period while Flint updates their treatment plant or makes another decision or we could not build the 42 inch line and stay on the 72 inch line.

By far, the best option for all of us is to build this separate 42 inch pipeline.

Mr. Haskins asked how Flint will tie in once they switch.

Mr. Wright stated the 72 inch would become a dormant line because KWA has already built a separate pipeline to take lake water all the way to the Flint water treatment plant that was completed last June. If Flint hadn't had the water crisis, they would currently be treating water at their plant.

Mr. Marske asked if we will still need a physical connection with Detroit somewhere.

Mr. Wright said no. We built a 250 million gallon reservoir that gives us the 14 day emergency water supply that the state requires along with the water treatment plant. We negotiated with Detroit for 18 months to try to use the 72 inch line as an emergency back-up and the best deal we could get was \$11 million per year whether we used the water or not. We chose to spend a one time fee of \$17 million to build our own reservoir. There are tremendous amounts of negotiations going on with the Great Lakes Water Authority, the EPA, the State of Michigan, the City of Flint and Genesee County. One of the things is Genesee County's new water treatment plant being the emergency back-up for part of the Detroit system that they don't have second pipes to. This would mean more revenue for us and lower rates.

Mrs. Conley stated Potter road was just fixed, after the project, the road will be fixed, correct?

Mr. Wright stated this is by far the most cost effective option and weather permitting, this project can be done in 5 weeks. I commit that we will reconstruct any damage done during this project.

Mr. Martinbianco stated he doesn't like that the line will be going through For-Mar.

Mr. Wright stated it will go down the service road to where it turns back to the west and will connect to an existing right of way. The only new area will be on the service road. The area is already marked out at For-Mar, no trees will be coming down and we have left it up to them regarding what they would like there such as grass seed, wild flowers, etc.

Mr. Smith asked if we will be doing something this spring to remove our 65 residents from the Flint water system.

Mayor Zelenko stated we have just finished the design and engineering phase and it is getting ready to go out for bids. We are hoping by late spring to have shovels in the ground and finished in the fall. So, about the same time we get our water from the KWA, so will those residents.

Mayor Zelenko provided the following updates:

- The blighted property on Center Road near Bishop Construction is in the demolition process.
- In regards to the Fire Department policy on boarding up fire damaged properties, most of the time it's up to the property owner's insurance company.
- The W2 information requested is at your seat tonight and we are still working on the trend information.
- MML Capital Conference is tomorrow and Wednesday, hope to see some of you there.

Mayor Zelenko presented the following agenda items:

1. Attorney Billing
2. Annual approval for Memorial Day fireworks
3. Re-appointment of Steve Welch to the ZBA
4. MDOT Performance Resolution
5. First and final approval for sale of a vacant lot
6. Approval of an agreement for auditing services
7. Budget amendment- Fire Department
8. Budget Amendment- Building Department

1. Revenue and Expenditure Report February 2017

No discussion.

2. Presentation of check to DAV from the Veterans Honor Run Race.

Mayor Zelenko stated Park and Recreation Director Bette Bigsby and The Burton Parks & Recreation Commission will be presenting a check from the proceeds of the Veteran's Honor Run tonight to the Burton DAV. The Commission voted to give the DAV \$2,500.00 from the proceeds of last year's race.

Mrs Bigsby stated Burton's Parks & Recreation Commission and the Veteran's Honor Run Committee proudly present a check to the Burton Disabled American Veteran Post #3 in the amount of \$2,500.00. This money is the proceeds of the 2016 Veteran's Honor Run. The Veteran's Honor Run had 387 participants in 2016. Down a little from previous years. This is the fourth year we have used the proceeds from this Run to support the brave men and women who served our country. With the presentation of this year's proceeds, we have been able to help them fulfill their mission to disabled veterans in our community to the tune of \$15,500.00 over the four year time frame. She thanked Mr Heffner, Mr. Craig and Mr. Smith for their contributions to this program.

Mr. Craig stated we had a lot of sponsors that we would like to thank including Family Care Physical Therapy Plus, Vetbiz Central, Council President Heffner, YMCA of Greater Flint, Bigby Coffee, Pepsi, Councilman Smith, Complete Runner, Bentley Florist, Sullivan Foods, Burton Kiwanis, Burton Chamber of Commerce, Genesee Veterans Mentor Corp., Tri County Council League of the U.S. and Dr. Sarah Lee. Thank you to the Burton Police and Burton Fire Department for providing safety and traffic control. Hurley Medical Center is a big sponsor of the race series. They attend every race and provide giveaways and flu shots. Lisa Craig is here from Hurley Medical Center.

Mrs. Craig from Hurley Medical Center stated they have had some fundraisers at the hospital. Employees contributed and we would like to add another \$620.00 to your total.

City Council went to executive session at 7:57 PM and returned at 8:50 PM.

G. COMMITTEE REPORTS

Mrs. Conley reminded everyone of the Easter Egg Hunt on April 8th at 1:00 PM at Atherton School. Also, you can still sign up for the Burton Youth League. Visit our website or contact

Bette Bigsby at City Hall. The Parks & Recreation Commission also discussed other upcoming events such as the Memorial Day events, Family Movie events Veteran's Honor Run and improvements to the Veteran's Memorial Park. I will bring you more information about these events as it becomes available.

Mr. O'Keefe stated the 911 Consortium met last Tuesday and there were two main items discussed: replacement of all radios for all 30 members of the consortium both fire and police. There will be 4 vendors and they assured us that all the chiefs will get radios from each vendor for testing and input. Also, on the May 2, 2017 Special Election ballot there is a surcharge increase being proposed by 911 from \$1.24 to \$1.86 on landlines and cell phones. This is a great deal and a huge amount of money for our city and other municipalities. We will get all the radios, air cards and computers at no cost where in the past, we have had to pay for it. The radios alone could cost as much as \$8 million. I hope this passes and we need to get behind it.

Mr. Smith stated there was a planning meeting last week. What the planning commission would like to do is have a Planning Workshop for the Master Plan at 9:00 AM on April 4, 2017 at City Hall. This will be round table discussion. I have given the City Council the detailed work plan from Rowe because this will eventually come in front of this body and we should have time to look at it. There is not an element for marketing in this plan although the Planning Commission has expressed interest in one. A marketing plan is important for business development and attracting new residents to our city; it will give us an edge over other communities. I am not sure what it will cost but we currently have around \$10,000 left in the Master Plan budget. He invited the City Council to come to future Planning Commission meetings. Also, next to Big John's on Fenton Road there will be a new O'Reilly Auto Parts which is a great addition to our city. City Council and city administration should pat yourselves on the back because of our decisions regarding Burton Estates, Cross Creek and Mallard Ponds. According to the realtor, there is a lot of interest in these properties particularly Mallard Ponds; there are 30 people on the list and they are expecting a large number of purchases in the spring. Great job everyone.

Mr. O'Keefe thanked Mr. Smith in his role with these properties as he was an intricate part of this process.

Mr. Haskins stated he has had conversations with the attorney regarding some of our legislative committee issues. She is putting together three different ideas for the legislative committee to look at about the panhandling. They will be prepared within the next couple weeks. She is also working on a couple other local ordinances: minor in possession and LGBTQ. We will get this information to the Legislative Committee and schedule a meeting. I will not be at the April 3, 2017 meeting due to a prior engagement. He asked for some detail regarding the fees, cap and ballot language of the 911 proposal coming up in May.

Chief Wilkinson stated one of the initial options was for a cap for up to \$3.00. However the county elected to just increase it by 50%, so it will be set at \$1.86.

Ms. Boggs stated the ballot language has been completed and offered to share a sample of that language with the City Council.

H. AUDIENCE PARTICIPATION

None.

I. COUNCIL DISCUSSION

Mr. Martinbianco stated given the windstorm last week and the amount of physical debris we have, what are the possibilities of having Waste Management in with a separate carrier around the first of April to pick up rubbish.

Minutes Acceptance: Minutes of Mar 20, 2017 7:00 PM (APPROVAL OF MINUTES)

Mayor Zelenko said spring clean-up begins the first week of April.

Mr. Martinbianco stated he is concerned about the issues we are having at Kings Lane Apartments. Our neighboring community to the east seems to have problems with shootings and other crimes on their end of the street. They should be responsible for policing that area. We put in a pretty good amount of time over there. We have received complaints from our neighbors on Carman, Camden and Norton. It is winter, almost spring, I can't imagine what it will be like during the summer. We need to address it now. We cannot have our taxpayers that live there living under those conditions. I would like to see an action plan put together with the Police Department.

Mr. Hatfield said that area has been a problem as long as I can remember. He agrees it needs to be addressed. Under the Charter, we can ask the Mayor for a special report and I would like to see one in the near future regarding an action plan to address that area. I get more complaints about that area more than anywhere else in the city.

Mayor Zelenko stated that she and Chief Osterholzer have already began conversations about how to address this. There are folks over there that are concerned and some are afraid. We will put something together.

Mr. Haskins asked if there is any type of nuisance ordinance than can be drafted regarding repetitive problems such as this. I have seen Prosecutor Leyton shut businesses down that have had repeated problems. Can we impose sanctions on property owners? Is there something at the city level we can do to help our Police Department clean it up?

Attorney Doyle stated essentially we are asking to declare an area a nuisance and abate that nuisance. This is something she will have to look into and report back.

Mr. O'Keefe stated it's the spill over into our neighborhood from the complex that is causing the problem.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 03/01/17 to 03/15/17 in the amount \$4,500.50.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

2. Approve and authorize a permit for a Fireworks Display for Wolverine Fireworks Display, Inc., 205 W. Seidlers Road, Kawkawlin, MI 48631, for the City of Burton's Memorial Day Parade & Festivities on Memorial Day, May 29, 2017. Memorial Day 2017

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

3. Approve and authorize the Council appointment of Stephen M. Welch, 5272 White Pines, Grand Blanc, MI 48439 to City of Burton Zoning Board of Appeals, term serving April 2017 through March 2020.

Mr. Haskins said Mr. Welch is a great leader and he does a phenomenal job on the ZBA. It is an honor to sit on that board with him.

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

4. Approve and authorize Resolution 2017-4 certain employees of the City of Burton and agents of the City of Burton to apply for permit on behalf of the City of Burton to perform work in Michigan Department of Transportation Right of Way.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

5. Approve and authorize the sale of Vacant Lot - McLean Ave., Parcel No. 59-32-503-195, to give first and final approval for the sale of this improved parcel to Patrick M. Starnes, 7261 Kessling St., Davison, MI 48423 for the sum of \$500 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

6. Approve and authorize the Mayor and City Clerk to enter into a Professional Service Agreement with _____ (name) _____, (address) _____, _____ (City and State) for the purposes of auditing of the City's financial statements and the Federal A133 audit (also known as a single audit), Act 51 Compliance and F-65 preparation for the Fiscal Years ending 2017, 2018 and 2019 in the amount of \$_____.

Mr. Martinbianco would like more information about this before making a decision.

RESULT:	TABLED [4 TO 3]	Next: 4/3/2017 7:00 PM
MOVER:	Tom Martinbianco, Councilman	
SECONDER:	Christina Conley, Councilwoman	
AYES:	Martinbianco, Haskins, Heffner, Conley	
NAYS:	Hatfield, O'Keefe, Smith	

7. Approve and authorize the following FY16-17 budget amendment: Decrease General Fund-Unappropriated Surplus (1001-0000-390.0000) by \$41,075. Increase General Fund-Transfers out- Transfer to Fire Department (1001-9009-999-2006) by \$41,075; Increase Fire Department- Hazard Mitigation Grant (2006-0000-501-7084) by \$80,625; Increase Fire Department- Contribution from General Fund (2006-0000-691.1001) by \$41,075; Increase Fire Department- New Equipment (2006-2006-977-7089) by \$121,700.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Duane Haskins, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

8. Approve and authorize the following FY16-17 budget amendment: Decrease Building Department- Unappropriated Surplus (2049-000-390.0000) by \$6,000. Increase Building Department- Contractual Service (2049-2061-818.0000) by \$6,000.

Mr. Haskins stated he is confused about this transfer. The building inspector is off and we are paying other inspectors to do the work. My understanding is Mr. Worthing is on workman's compensation therefore the money should still be there because we are not paying his salary anymore. So, that money should be used for whoever is filling in. When is Mr. Worthing expected to be back?

Mayor Zelenko said she is unsure when Mr. Worthing will return to work. We have to move the money from one line item to the next.

Mrs. Burke-Miller stated we still continue to pay his salary. The Workman's Compensation check comes in and is signed over to the city as reimbursement income, as revenue so it off-sets but we do have to have enough space in the contractual services line item which we had not anticipated due to a medical situation.

Mr. Haskins said it shouldn't be coming out of the Unappropriated Surplus line item.

Mrs. Burke-Miller stated we still continue to pay Mr. Worthing but we get reimbursed by Workman's Compensation which comes in as income. Because of the amount we have spent on blight elimination, this is really our best option. This also went in from of the Finance Committee several weeks ago.

Mr. Hatfield asked why we aren't transferring from the income/revenue side into this line item.

Mrs. Burke-Miller said you can't transfer money from the revenue side into the

expenditure side.

Mr. Heffner asked how many inspector's we are using to fill in and what communities are they from?

Mr. Slattery stated there are three inspectors: Matt Place, Gary Gramer and another Matt whose last name he cannot recall off hand. We have used them in the past and they alternate when they are available.

Mr. Heffner asked if we are running behind at all, on inspections.

Mr. Slattery said no however, inspections have not slowed down. Also, it's impossible to predict how many we will have next week, next month, etc. We have had 20 or more in a given week.

Mr. Haskins asked how much we are paying the sub-inspectors.

Mr. Slattery said he thinks around \$35.00 per inspection. He is unsure which communities they are from. I am sorry I wasn't prepared for a report tonight.

Mr. Haskins would like a detailed report of how many inspections the sub-inspectors have done and how much we have paid. Normally, checks come directly from Workman's Comp so is there any particular reason why we are still cutting Mr. Worthing's checks?

Mrs. Burke-Miller stated the CPA assures that there is no interruption in the employees' pay.

Mrs. Bigsby stated we have changed the procedure, for reasons of checks and balances. We had issues in the past of duplicating the weeks, so now I verify they are only sending one check for one week.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

Meeting was adjourned at 9:37 PM.



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 04/03/17 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Rachael Boggs
Department Head: Teresa M. Karsney

J.1

ADOPTED

AGENDA ITEM (ID # 2944)

DOC ID: 2944

**Approve and authorize the Attorney Billing (Amanda Doyle)
3/15/17 to 3/28/17 in the amount \$3,478.00.**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Tom Martinbianco, Steven Heffner, Dennis O'Keefe, Vaughn Smith
EXCUSED:	Duane Haskins, Steven Hatfield, Christina Conley



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 04/03/17 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Rachael Boggs
Department Head: Teresa M. Karsney

J.2

ADOPTED

AGENDA ITEM (ID # 2945)

DOC ID: 2945

Approve and authorize the Attorney Billing (Masud) 2/1/17 to 2/28/17 in the amount \$10,582.11.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Tom Martinbianco, Steven Heffner, Dennis O'Keefe, Vaughn Smith
EXCUSED:	Duane Haskins, Steven Hatfield, Christina Conley



ADOPTED

AGENDA ITEM (ID # 2939)

DOC ID: 2939

Approve and authorize Mayor and Clerk to sign Resolution 2017-5 to tentatively award the Flint Water Main Replacement construction contract contingent upon securing CDBG funding and all regulatory permits to Salenbien Trucking and Excavating Inc., 9217 Ann Arbor Rd., Dundee MI 48131, the lowest responsive bidder.

ATTACHMENTS:

- MoE re Awarded of Bid to Salenbien for Flint Water Main Replacement Construction (DOCX)
- let_flint_water_main_replace_bid_review_20170328 (PDF)
- Resolution 2017-5 Construction Contract for Water System Improvement (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Tom Martinbianco, Steven Heffner, Dennis O'Keefe, Vaughn Smith
EXCUSED:	Duane Haskins, Steven Hatfield, Christina Conley

To: Paula Zelenko, Mayor
 From: Robert Slattery, DPW Director
 Date: March 27, 2017

Re: Memo of Explanation for Agenda ID # 2939
 Regular Council Meeting of February 20, 2017

Proposal for Construction Phase Services: Flint Water Main Replacement Project

Madam Mayor:

Agenda item wording:

Approve and authorize Mayor and Clerk to sign Resolution _____ to award the DWRP Phase 4 construction contract to Salenbien Trucking and Excavating Inc., 9217 Ann Arbor Rd., Dundee MI 48131, the lowest responsive bidder.

Explanation:

On January 26, 2017, at 10:30 AM bids were opened and read aloud at City of Burton City Hall for construction of the Flint water main replacement project. A total of seven (7) bids were received, ranging from a low bid in the amount of \$921,362.49, submitted by Boddy Construction Company, Inc. (Boddy) of Port Huron, Michigan, to a high bid in the amount of \$1,679,041.50, submitted by V.I.L. Construction, Inc. (VIL) of Sterling Heights, Michigan. Upon review of the bids by Stantec and MDEQ, low bidder Boddy Construction Company was determined to be deficient of the Genesee County Outreach Report and Section 3 Certification in Contracting and Demonstration of Capability required as part of the Community Block Development Grant (CDBG) funding for this project. After review and feedback from Genesee County Metropolitan Planning Commission (GCMPC), they have determined Boddy's bid to be 'non-responsive' in meeting the CDBG requirements and we have removed them from consideration.

The second low bid, from Salenbien Trucking and Excavation Inc. (Salenbien) of Dundee, Michigan, with a bid amount of \$1,095,048.81, was also provided to the GCMPC for review. After their review, in letter dated March 28, 2017 (attached), the GCMPC has determined Salenbien's bid to be 'responsive' and has advised Salenbien that if awarded, Salenbien shall honor their commitment to Section 3 compliance as provided.

Based on the discussion with the GCMPC, review of references, previous experience, and the tabulation of bids received, it is Stantec's opinion that Salenbien has the ability to perform the work satisfactorily on this project. If the City elects to award them the Flint Water Main Replacement project in the amount of One Million, Ninety-Five Thousand, Forty-Eight and 81/100 Dollars (\$1,095,048.81), Stantec recommends that the city issue a "TENTATIVE Resolution of Award" contingent upon securing CDBG Funding and all regulatory permits.



Stantec Consulting Michigan Inc.
3754 Ranchero Drive, Ann Arbor MI 48108-2771

March 28, 2017
File: 2075138300

Attention: Honorable Paula Zelenko

Mayor of City of Burton
4303 s. Center Road
Burton, Michigan 48519

Dear Mayor Zelenko,

**Reference: Flint Water Main Replacement – Bid Review
City of Burton**

Pursuant to your direction, bids for the above-referenced project were received at the City of Burton's City Hall on January 26, 2017, where they were opened and read aloud at 10:30 AM. A total of seven (7) bids were received, ranging from a low bid in the amount of \$921,362.49, submitted by Boddy Construction Company, Inc. (Boddy) of Port Huron, Michigan, to a high bid in the amount of \$1,679,041.50, submitted by V.I.L. Construction, Inc. (VIL) of Sterling Heights, Michigan. A bid tabulation has been enclosed summarizing all of the bids that were received for the project.

Stantec reviewed the bid from the low bidder, Boddy, and found that it was deficient of the Genesee County Outreach Report and Section 3 Certification in Contracting and Demonstration of Capability required as part of the Community Block Development Grant (CDBG) funding for this project. After review and feedback from Genesee County Metropolitan Planning Commission (GCMPC), they have determined Boddy's bid to be 'non-responsive' in meeting the CBDG requirements and we have removed them from consideration.

The second low bid, from Salenbien Trucking and Excavation Inc. (Salenbien) of Dundee, Michigan, with a bid amount of \$1,095,048.81, was also provided to the GCMPC for review. After their review, in letter dated March 28, 2017 (attached), the GCMPC has determined Salenbien's bid to be 'responsive' and has advised Salenbien that if awarded, Salenbien shall honor their commitment to Section 3 compliance as provided (see March 27, 2017 letter attached).

Further, Stantec has contacted engineering references provided by Salenbien and verified their experience with the engineers for whom they have performed recent work on a similar project. Salenbien received a favorable recommendation regarding their experience, timeliness, and ability to perform the required work from this reference. Additionally, Salenbien has successfully completed similar projects in the City of Burton, within the last year.

Based on the discussion with the GCMPC, review of references, previous experience, and the tabulation of bids received, it is our opinion that Salenbien has the ability to perform the work satisfactorily on this project. If the City elects to award them the Flint Water Main Replacement project in the amount of One Million, Ninety-Five Thousand, Forty-Eight and 81/100 Dollars (\$1,095,048.81), we would recommend that the city issue a "TENTATIVE Resolution of Award" contingent upon securing CDBG Funding and all regulatory permits.

Attachment: let_flint_water_main_replace_bid_review_20170328 (2939 : Flint Water Main Replacement Construction Contract)



March 28, 2017
Honorable Paula Zelenko
Page 2 of 2

**Reference: Flint Water Main Replacement – Bid Review
City of Burton**

If you concur with our recommendation and the City of Burton Council decides to award a contract to Salenbien, we would be pleased to prepare the contracts, obtain the required bonds and insurance, and schedule a preconstruction meeting to initiate this project. We would like to thank you for this opportunity to provide services for the City of Burton and we look forward to continuing this relationship in the future.

Regards,

STANTEC CONSULTING MICHIGAN INC.

A handwritten signature in black ink, appearing to read "Dima El-Gamal".

Dima El-Gamal, PhD, PE, LEED® AP
Senior Associate
Phone: (734) 214-2516
Fax: (734) 761-1200
Dima.El-Gamal@stantec.com

Attachment: Bid Tabulation
Salenbien Section 3 Commitment Letter
Acceptance Memo from GCMPC

c: Anna Pinter, GCMPC

de v:\2075\active\2075138300\design\specification\ bidding\let_flint_water_main_replace_bid_review_final_20170328.docx

Attachment: let_flint_water_main_replace_bid_review_20170328 (2939 : Flint Water Main Replacement Construction Contract)



Bid Tabulation
for the
Flint Water Main Replacement
for
City of Burton, Michigan

Bid Date: Thursday, January 26, 2017
10:30 AM, local time

J.3.b

2075138300

CONTRACTOR:				Boddy Construction Company Inc.		Salenbien Trucking & Excavating, Inc.		Zito Construction	
				3741 Dove Road Port Huron, MI 48060 (810) 364-9560		9217 Ann Arbor Road Dundee, MI 48131 (734) 529-3823		8033 Fenton Road Grand Blanc, MI 49439 (810) 695-9025	
No.	Item	Qty.	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
10	General Conditions and Mobilization (5% Max)	1	LS	\$ 43,200.00	\$ 43,200.00	\$ 41,965.40	\$ 41,965.40	\$ 55,000.00	\$ 55,000.00
20	Utility Exploration and Coordination (2% Max)	1	LS	\$ 16,200.00	\$ 16,200.00	\$ 2,600.10	\$ 2,600.10	\$ 22,000.00	\$ 22,000.00
30	Traffic Control and Maintenance (3% Max)	1	LS	\$ 27,000.00	\$ 27,000.00	\$ 11,663.00	\$ 11,663.00	\$ 33,000.00	\$ 33,000.00
40	Audio/Video Route Survey (0.5% Max)	1	LS	\$ 2,889.00	\$ 2,889.00	\$ 1,605.00	\$ 1,605.00	\$ 5,500.00	\$ 5,500.00
100	Remove Existing Fire Hydrant Assembly	7	EA	\$ 594.00	\$ 4,158.00	\$ 450.47	\$ 3,153.29	\$ 500.00	\$ 3,500.00
101	Cut and Cap Existing Water Main	5	EA	\$ 572.53	\$ 2,862.65	\$ 450.47	\$ 2,252.35	\$ 1,500.00	\$ 7,500.00
102	Remove Existing Gate Valve and Box	3	EA	\$ 432.00	\$ 1,296.00	\$ 535.00	\$ 1,605.00	\$ 250.00	\$ 750.00
103	Abandon Existing Gate Valve and Well	2	EA	\$ 918.00	\$ 1,836.00	\$ 331.70	\$ 663.40	\$ 1,000.00	\$ 2,000.00
105	Abandon Existing 8" Water Main with Pressure Grout	4,130	FT	\$ 3.56	\$ 14,702.80	\$ 1.87	\$ 7,723.10	\$ 7.00	\$ 28,910.00
107	Remove and Replace HMA Road Pavement	1,561	SYD	\$ 41.50	\$ 64,781.50	\$ 59.49	\$ 92,863.89	\$ 47.00	\$ 73,367.00
108	Remove and Replace HMA Road Pavement - Major	315	SYD	\$ 56.49	\$ 17,794.35	\$ 84.74	\$ 26,693.10	\$ 75.00	\$ 23,625.00
109	Remove and Replace Gravel Road Pavement	25	SYD	\$ 12.00	\$ 300.00	\$ 6.63	\$ 165.75	\$ 14.00	\$ 350.00
110	Remove and Replace Concrete Walk	10,647	SFT	\$ 5.08	\$ 54,086.76	\$ 6.15	\$ 65,479.05	\$ 4.50	\$ 47,911.50
111	ADA Ramp Insert	60	FT	\$ 37.80	\$ 2,268.00	\$ 37.45	\$ 2,247.00	\$ 35.00	\$ 2,100.00
112	Remove and Replace Concrete Curb and Gutter	305	FT	\$ 35.64	\$ 10,870.20	\$ 26.75	\$ 8,158.75	\$ 35.00	\$ 10,675.00
113	Remove and Replace HMA Drive Pavement	582	SYD	\$ 25.05	\$ 14,579.10	\$ 59.12	\$ 34,407.84	\$ 55.00	\$ 32,010.00
114	Remove and Replace Gravel Drive Pavement	255	SYD	\$ 8.99	\$ 2,292.45	\$ 6.63	\$ 1,690.65	\$ 12.00	\$ 3,060.00
115	Remove and Replace Concrete Drive Pavement	382	SYD	\$ 58.13	\$ 22,205.66	\$ 83.46	\$ 31,881.72	\$ 55.00	\$ 21,010.00
117	Remove and Replace Existing 12" Culvert with End Sections	28	EA	\$ 1,073.82	\$ 30,066.96	\$ 3,210.00	\$ 89,880.00	\$ 850.00	\$ 23,800.00
118	Remove Tree 6"-12" DBH	7	EA	\$ 270.00	\$ 1,890.00	\$ 321.00	\$ 2,247.00	\$ 300.00	\$ 2,100.00
119	Remove Tree Greater Than 12" DBH	7	EA	\$ 1,620.00	\$ 11,340.00	\$ 535.00	\$ 3,745.00	\$ 1,200.00	\$ 8,400.00
120	Inlet Filter	26	EA	\$ 73.76	\$ 1,917.76	\$ 107.00	\$ 2,782.00	\$ 75.00	\$ 1,950.00
122	Filter Berm	20	EA	\$ 55.65	\$ 1,113.00	\$ 321.00	\$ 6,420.00	\$ 75.00	\$ 1,500.00
123	Silt Fence	7,000	FT	\$ 1.86	\$ 13,020.00	\$ 2.68	\$ 18,760.00	\$ 1.00	\$ 7,000.00
124	Tree Protection Fence	1,000	FT	\$ 2.16	\$ 2,160.00	\$ 2.14	\$ 2,140.00	\$ 1.00	\$ 1,000.00
200	Connect to Existing Water Main	2	EA	\$ 1,628.82	\$ 3,257.64	\$ 1,353.55	\$ 2,707.10	\$ 2,250.00	\$ 4,500.00
201	Proposed Fire Hydrant Assembly	16	EA	\$ 4,309.05	\$ 68,944.80	\$ 4,338.85	\$ 69,421.60	\$ 5,250.00	\$ 84,000.00
205	Proposed 8" Water Main by Open Cut – PVC	7,102	FT	\$ 39.36	\$ 279,534.72	\$ 39.80	\$ 282,659.60	\$ 60.00	\$ 426,120.00
206	Proposed 8" Water Main by Bore & Jack – PVC	47	FT	\$ 219.57	\$ 10,319.79	\$ 280.34	\$ 13,175.98	\$ 595.00	\$ 27,965.00
209	Proposed 8" Gate Valve and Well	1	EA	\$ 3,271.48	\$ 3,271.48	\$ 4,439.43	\$ 4,439.43	\$ 4,500.00	\$ 4,500.00
212	Proposed 8" Gate Valve and Box	11	EA	\$ 1,186.43	\$ 13,050.73	\$ 1,535.45	\$ 16,889.95	\$ 2,000.00	\$ 22,000.00

CONTRACTOR:				Boddy Construction Company Inc. 3741 Dove Road Port Huron, MI 48060 (810) 364-9560		Salenbien Trucking & Excavating, Inc. 9217 Ann Arbor Road Dundee, MI 48131 (734) 529-3823		Zito Construction 8033 Fenton Road Grand Blanc, MI 49439 (810) 695-9025	
No.	Item	Qty.	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
229	Proposed 1" Water Service Lead Replacement with Stop Box, Short	46	EA	\$ 918.12	\$ 42,233.52	\$ 1,396.35	\$ 64,232.10	\$ 1,150.00	\$ 52,900.00
230	Proposed 1" Water Service Lead Replacement with Stop Box, Long	37	EA	\$ 2,011.26	\$ 74,416.62	\$ 2,140.00	\$ 79,180.00	\$ 1,750.00	\$ 64,750.00
231	Proposed 2" Commercial Water Service Lead Replacement with Stop Box	7	EA	\$ 1,812.48	\$ 12,687.36	\$ 2,140.00	\$ 14,980.00	\$ 3,000.00	\$ 21,000.00
301	48-inch Sewer Manhole	2	EA	\$ 4,011.77	\$ 8,023.54	\$ 2,814.10	\$ 5,628.20	\$ 6,500.00	\$ 13,000.00
302	Sewer, SDR 26 PVC, Open Cut (6-inch)	160	FT	\$ 52.40	\$ 8,384.00	\$ 60.99	\$ 9,758.40	\$ 75.00	\$ 12,000.00
500	Restoration	1	LS	\$ 32,408.10	\$ 32,408.10	\$ 69,184.06	\$ 69,184.06	\$ 66,000.00	\$ 66,000.00
TOTAL BASE BID (ITEM NOS. 10 THROUGH 500):					\$ 921,362.49		\$ 1,095,048.81		\$ 1,216,753.50

"non-responsive" by GCMPC, 2/10/17,
removed from consideration

BID ALTERNATE 1		Qty	Unit		Add/Deduct		Add/Deduct		Add/Deduct
1	Proposed 8" Water Main by Open Cut - Ductile Iron	7,102	FT	\$ 14.92	\$ 105,961.84	\$ 55.64	\$ 395,155.28	\$ 15.00	\$ 106,530.00
BID ALTERNATE 1 ADD/DEDUCT:					\$ 105,961.84		\$ 395,155.28		\$ 106,530.00

Corrected Amount

VOLUNTARY DEDUCT ALTERNATE:			Deduct		Deduct		Deduct
Both Projects Awarded to the Same Contractor			\$ -		\$ -		\$ (7,500.00)
VOLUNTARY DEDUCT ALTERNATE:			\$ -		\$ -		\$ (7,500.00)

SUMMARY OF PROPOSAL			
Description	Total Price	Total Price	Total Price
Total Base Bid (Item Nos. 10 through 500)	\$ 921,362.49	\$ 1,095,048.81	\$ 1,216,753.50
Total Base Bid and Bid Alternate 1 (Item No. 1)	\$ 1,027,324.33	\$ 1,207,544.49	\$ 1,323,283.50
Total Base Bid and Voluntary Deduct Alternate	\$ 921,362.49	\$ 1,095,048.81	\$ 1,209,253.50

ADDITIONAL BIDDERS		
CONTRACTOR	TOTAL ESTIMATED BID PRICE	
Bricco Excavating Co., Inc. 21201 Meyers Road Oak Park, MI 48237 (248) 547-6963	Base Bid	\$1,234,038.00
	Base Bid & Alternate 1	\$1,376,078.00
	Base Bid & Voluntary Deduct	\$1,221,688.00
Rohde Brothers Excavating, Inc. 1240 N. Outer Drive Saginaw, MI 48601 (989) 753-0294	Base Bid	\$1,248,011.00
	Base Bid & Alternate 1	\$1,375,847.00
	Base Bid & Voluntary Deduct	\$1,248,011.00
Pamar Enterprises, Inc. 58021 Gratiot Avenue New Haven, MI 48048 (586) 749-8593	Base Bid	\$1,409,426.45
	Base Bid & Alternate 1	\$1,514,110.45
	Base Bid & Voluntary Deduct	\$1,409,426.45
V.I.L. Construction, Inc. 6670 Sims Drive Sterling Heights, MI 48313 (586) 979-6020	Base Bid	\$1,679,041.50
	Base Bid & Alternate 1	\$1,792,673.50
	Base Bid & Voluntary Deduct	\$1,679,041.50

Salenbien Trucking & Excavating Inc.

9217 Ann Arbor Road

Dundee, MI 48131

Phone: (734)529-3823 Fax: (734) 529-3848

salenbienexcavating@yahoo.com

3/27/17

Genesee County Metropolitan
Planning Commission
1101 Beach Street
Flint, MI 48502-1470

Re: Section 3 for Flint Watermain Replacement Project

Anna:

Salenbien Trucking and Excavating, Inc will conform to the Section 3 compliance where such opportunities allow during the Flint Watermain Replacement Project. We will hire specifically for this project. If we are unable to locate a Section 3 compliant employee, we will contact Kathleen LaVallier with Mott Community College Career Alliance for assistance.

Thank you,



Leon Salenbien Jr
President

Attachment: let_flint_water_main_replace_bid_review_20170328 (2939 : Flint Water Main Replacement Construction Contract)



COMMUNITY DEVELOPMENT PROGRAM

Room 223 – 1101 Beach Street, Flint, Michigan 48502-1470 • (810) 257-3010 • Fax (810) 257-3185 •
www.gcmnpc.org

DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Anthony F. Tyler, P.E., Senior Project Manager
Stantec

FROM: Anna Pinter, Planner III
Genesee County Metropolitan Planning Commission

DATE: March 28, 2017

SUBJECT: **City of Burton Community Development Block Grant Infrastructure Improvements**

The City of Burton included the required CDBG language within their bid documents for the request for quotes for water main improvements in the right of way on Hemphill Road and Dort Highway.

Salenbien Trucking & Excavating Inc. met the minimum requirements, to date, for Section 3 and other federal and county CDBG requirements.

Thank you.

Attachment: let_flint_water_main_replace_bid_review_20170328 (2939 : Flint Water Main Replacement Construction Contract)



An Equal Opportunity Organization

Equal Housing Opportunity



K:\cd\CDBG 2016\City of Burton\memo ok to proceed.docx

A Resolution To Tentatively Award A Construction Contract For Water System Improvements

WHEREAS, the City of Burton wishes to construct improvements to its existing water distribution system; and

WHEREAS the water system improvements project formally adopted on January 4, 2016 will be partially funded through the Community Development Block Grant program (CDBG); and

WHEREAS, the City of Burton has sought and received construction bids for the proposed improvements, and has received a low responsive bid in the amount of \$1,095,048.81 from Salenbien Trucking and Excavating; and

WHEREAS, Stantec Consulting Michigan, Inc., the engineering agent for the City of Burton, has recommended tentatively awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Burton tentatively awards the contract for construction of the proposed water system improvements project to Salenbein Trucking and Excavating Inc., 9217 Ann Arbor Rd., Dundee, MI 48131, contingent upon securing CDBG funding and all regulatory permits.

I certify that this Resolution was adopted by the Burton City Council at their regular meeting on April 3, 2017 via a roll call vote:

Yeas:

Nays:

Abstain:

Paula K. Zelenko, Mayor

Date

Teresa M. Karsney, Clerk

Date



ADOPTED

AGENDA ITEM (ID # 2938)

DOC ID: 2938

Approve and authorize the Mayor and Clerk to enter into an agreement with Stantec Consulting Michigan Inc., 3754 Ranchero Drive, Ann Arbor, MI 48108-2771 for professional engineering services, for Flint Water Main Replacement project Construction Services for a total not-to-exceed fee of \$88,000.

ATTACHMENTS:

- pro mayor flint watermain construction 201721 (PDF)
- MoE re Stantec Proposal for Engineering services for Flint Water Main Construction (DOCX)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Tom Martinbianco, Steven Heffner, Dennis O'Keefe, Vaughn Smith
EXCUSED:	Duane Haskins, Steven Hatfield, Christina Conley



Stantec Consulting Michigan Inc.
 3754 Ranchero Drive
 Ann Arbor MI 48108-2771

March 28, 2017
 File: 207580004

Attention: Honorable Paula Zelenko

Mayor of City of Burton
 4303 S. Center Road
 Burton, Michigan 48519

Dear Mayor Zelenko,

**Reference: Proposal for Construction Engineering Services
 Flint Water Customers – Water Main Replacement Project (Menominee and
 Cheyenne)**

Stantec Consulting Michigan Inc. (Stantec) is pleased to offer the following proposal to the City of Burton (City) for construction engineering services for the above referenced project.

BACKGROUND

The City of Burton (City) currently has residents along the border with the City of Flint (Flint) who receive drinking water service from Flint. This area is in the vicinity of Hemphill Road and Dort Highway (Project Service Area). The City has expressed interest in pursuing a project to disconnect from Flint and provide these residents with water from the City's own municipal system.

We understand this new project will allow for the disconnection of approximately 98 parcels. It will involve the replacement of the existing 8-inch water mains located within the above referenced project service area. The total approximate footage of water main to be installed as part of this project ranges from approximately 6,000 feet.

SCOPE OF SERVICES

Pursuant to providing construction engineering services that incorporate Stantec's project plans, Stantec has developed the following project approach to meet the project goals. We propose to provide the following scope of services:

Task 1: Pre-Construction Services and Shop Drawing Review:

- Review insurance and bonds submitted by the Contractor and finalize the contract.
- Coordinate and facilitate a preconstruction meeting with the Contractor.
- Review shop drawings for all materials for general conformance with contract documents.



March 28, 2017
Honorable Paula Zelenko
Page 2 of 4

**Reference: Construction Engineering Services
Flint Water Customers – Water Main Replacement Project (Menominee and Cheyenne)**

Task 2: Survey Construction Layout:

- Provide survey construction staking. Stantec will be responsible for offset staking of the centerline of the proposed water main at 50-foot intervals and including offsets for horizontal and vertical bends, valves, and hydrants.
- Provide the Contractor and the City with a cut sheet for all water main alignments.

Task 3: Construction Administration:

- Respond to Requests for Information from the Contractor if necessary.
- Coordinate with the City DPW personnel.
- Perform field interviews with the Contractor's staff, and review certified payrolls for compliance with field interviews and Davis Bacon Wage Rate requirements (as required by DWRP).
- Process pay applications and make recommendations to the City for payment to the Contractor.
- Provide correspondence throughout the project including shop drawing letters, punch-list letters, field orders, bulletins, change orders and any other correspondence related to administration of the project.
- Attend weekly field meetings and monthly project progress meetings.

Task 4: Construction Observation:

- Perform full time inspection of distribution system improvements.
- Perform part time inspection of restoration activities.
- Attend to residents' concerns and complaints during construction operations.

Task 5: Punch-list and Close-out:

- Prepare punch list and provide follow up site inspections with the Contractor until all items are complete.
- Prepare and submit to the City all daily inspection reports.
- Prepare field measured record drawings in hard copy and electronic format per the City's standards.

SIGNIFICANT ASSUMPTIONS

- Material construction testing will be completed by the Contractor.
- Stantec's employees are local to Burton's geographic area. Therefore, no charge for travel time or mileage was included in the above scope.



March 28, 2017
Honorable Paula Zelenko
Page 3 of 4

**Reference: Construction Engineering Services
Flint Water Customers – Water Main Replacement Project (Menominee and Cheyenne)**

PROJECT BUDGET

We propose to undertake the work outlined above for a not-to-exceed fee of \$88,000. The following is an approximate breakdown of our fees:

Contract Administration Services	\$ 25,000
Construction Inspection	\$ 49,000
Construction Staking	\$ 7,000
Project As-Builts and Closeout	\$ 7,000

PROJECT SCHEDULE

Please note that the project schedule will assume construction will begin in May 2017 and end August 2017.

Please note that this work will be conducted as an amendment of our existing Flint Water Main design task which falls under the General Engineering Services Agreement previously executed between the City of Burton and Stantec Consulting Michigan Inc.

If the above proposal meets your approval, please sign this letter, and return a copy to our office. We take pride in providing the City with quality engineering services and look forward to continuing our services for years to come.

Regards,

STANTEC CONSULTING MICHIGAN INC.

Dima El-Gamal, PhD, PE, LEED® AP
Associate
Phone: (734) 214-2516
Fax: (734) 761-1200
dima.el-gamal@stantec.com

STANTEC CONSULTING MICHIGAN INC.

R. Brian Simons, PE, LEED® AP
Principal
Phone: (734) 214-2518
Fax: (734) 761-1200
brian.simons@stantec.com

c. File



March 28, 2017
Honorable Paula Zelenko
Page 4 of 4

**Reference: Construction Engineering Services
Flint Water Customers – Water Main Replacement Project (Menominee and Cheyenne)**

ACKNOWLEDGED AND ACCEPTED:

CITY OF BURTON

Name of Signer:

Title of Signer:

_____, 2017

ap v:\2075\promotion\2075800\04 - burton\fee proposal letters\2017\pro_mayor_flint_watermain_construction_201721.docx